

# UBC Library Bulletin

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## EXPERIMENT IN STAFF PARTICIPATION \* TASK FORCES : CALL FOR VOLUNTEERS

At the general meeting on January 23rd, a number of task forces were proposed to deal with some issues of concern. Assignments for four task forces have been drawn up, and volunteers are needed. Any people interested in serving on the task forces listed below should submit their names to Mr. Stuart-Stubbs, specifying the task force to which they wish to belong. Please do this by Monday, March 24th.

### Task Force on Binding

Responsibilities:

1. To review the binding requirements of the Library, branch-by-branch, division-by-division.
2. To review present procedures for binding.
3. To investigate alternatives to present methods of binding.
4. To recommend changes in present procedures and methods of binding.

### Task Force on Library Security

Responsibilities:

1. To investigate the extent of loss by theft in each division or branch of the Library.
2. To examine present security procedures throughout the Library system.
3. To recommend changes in security arrangements.

### Task Force on Collections

Responsibilities:

1. To review the present system of budget allocations to determine -
  - a) whether allocations to branches are appropriate to needs, in the context of the total amount available for collections;
  - b) whether the individual funds should be distributed in different ways;
  - c) whether other types of funds should be established for specific purposes.
2. To recommend any changes to allocations as a result of the above review.
3. To review the advantages and disadvantages of having the bibliographers attached to the reference divisions.

### Task Force on Extended Services

Responsibilities:

1. To conduct a branch-by-branch, division-by-division review of the kind and extent of services provided to individual and institutional users not associated with the University, or associated with it as continuing education students taking non-credit courses.
2. To review existing policies and procedures in regard to such users.
3. To discuss various philosophies toward service for non-University users, and to study the implications of adopting different approaches for the Library's services, collections, physical plant, and for the Library's primary clientele: U.B.C. students and faculty.
4. To recommend changes in approaches, procedures, and policies in connection with providing service to users not associated with the University.

