



BULLETIN

No. 245

June 1996

Ruth To Step Down In 1997

On May 30 all Library staff received an online message from Dr. Maria Klawe, Vice-President, Student and Administrative Services. It brought the news that Dr. Ruth Patrick had decided against pursuing another term as University Librarian.

In order to see the system through the completion of the Koerner move, the Library's master space plan, and the changeover to DRA, Ruth's appointment will be extended until June 30, 1997. This will also allow an appropriate amount of time to conduct a search for a new University Librarian.

From July 1, 1997 until June 30, 1998, Ruth plans to take administrative leave. She will then return to the Library, although it's too early to define what her new position will be.

In a personal message to all staff, Ruth wrote:

"The decision was not an easy one to make, because I love what I'm doing and working with you, but I think it's a good decision.... I look forward to completing (or in some cases, carrying on with) some major projects such as ... the restructuring of the organization and budget during my next and final year as University Librarian.

My request: I'd appreciate hearing from you about additional things you think need to be accomplished during the coming year.... I'm going to focus on making [it] the best it can be for everyone, and I'll need your help."

It's probably true to say that no University Librarian in recent memory has had to deal with so many fundamental changes within a 5-year period. Sincere thanks to Ruth for her role as both leader and team player during this time, and we look forward to having her back in due course as a colleague.

Up, Up And Away!

The students have their annual Storm The Wall event. On Monday, June 24, with a provisional Koerner occupancy permit finally in place, the Library launched into a week best described as Storm The Tower.

As this issue of the *Bulletin* went to press, plans called for two shifts of movers to work literally 24 hours a day all week. Their target: empty the entire Sedgewick Library in five days, transfer all people and contents to the Koerner tower, move in the PS collection from the Main Stacks, and if possible the staff and furniture from two floors of Main Library administrative offices, and do it all while keeping either Sedgewick or Koerner open for service 8 hours a day.

If your *Bulletin* is delayed in arrival, chances are that it was chasing the Library's high-volume copying machine, which was scheduled to be disassembled, moved to the top floor of Koerner with the rest of the administrative staff and equipment, and put back together on a date that hadn't yet been worked out. We'll have more stories from the front lines in the July-August issue. Meanwhile, please do your best to cope with the pressures and confusion of moving week, and think of it as what it truly is: a key event in the Library's history.

What's Moving To Koerner?

Although complex enough, this summer's move to Koerner is relatively small-scale compared to the mass transfer of many Main Library staff and collections being planned for the end of 1996. Here is the latest update on the collections aspect of both moves.

June 1996

This will see the Sedgewick humanities and social science (HSS) collection move up to levels 300 to 600 of the Koerner tower. They will be joined by all of the PS (American literature) call numbers from the Main Stacks. This in turn will create space for the Sedgewick science collection to move across to Main.

Winter 1996/97

Planning is now more or less complete for the much larger moveout of Main Stacks material at the end of the year.

Since the Koerner Library will be our central humanities and social sciences collection, yet can take only 50 to 60% of the existing Main Library HSS collection, hard decisions have had to be made about how the Main Library resources will be split for the move.

After many meetings of the HSS Collections Committee, consultations with Arts departments, and sessions with the Faculty of Arts Library Advisory Committee, we have agreed on a series of pragmatic decisions. In order to create a core, high-use HSS collection in Koerner, the Library will:

- move "high-use" materials
- represent all HSS subjects
- move the complete runs of all active serials

These decisions were based upon criteria such as ease of implementation of the move (both for the physical items and their records), as well as explainability and integrity of the collection. In the end, some compromises were needed in all three areas due to the need to move enough, but not too much, of the collection. Scaling back will allow growth space in Koerner for the next five to eight years.

Date is a good general indicator of use. As everything published since 1978 is in the online catalogue for sure, we decided that 1978 would be the cutoff year, and thus the last 20 years of the HSS monographic collections will move to Koerner. In the humanities, where date is a less reliable indicator, some older material will move as well. As we have seen, all of the American literature collection will have moved in the summer of 1996. This will be followed by all of Canadian, English and French literature and Canadian history. Some small sections, such as Slavic literature and history, will be left almost entirely in Main.

The move is complicated because the bound serials need to be separated off from the Main Stacks call number sequencing in these subject areas. Complete runs of all active serials will move to Koerner, but will be shelved there in a separate location from the monographs.

Needless to say, the moving of this material and the resulting change of records will be a major challenge for the Library. Since the final decisions about splitting the HSS collection were made, Margaret Friesen has been busy checking her spreadsheet program, which contains detailed counts of the Main Stacks collections. We have to be sure that we avoid moving either too much or too little. Everything designated for Koerner will need to have a coloured dot applied to the spine, and even this is no small task during a busy fall term. Finally, changing records will be complicated by the various criteria that are being applied, and by the fact that DRA implementation will be in full swing at the end of 1996, just when the Koerner move occurs.

Levels of Cataloguing Draft Report Released

In mid-June the Levels of Cataloguing Task Group distributed the first version of its Report for discussion and review. As required by the LCTG terms of reference, the document recommends procedural and organizational changes aimed at standardizing and simplifying the cataloguing of certain types of materials; provides guidelines for record enhancement at the branch or divisional level; and speeds up the processing time for new materials.

By early July several meetings on the draft Report had already been held. It was reviewed by the Library Administration, Library Planning and Management Council, and the first of two Library-wide meetings. Those who missed the June 27 session are urged to try and attend the next and final one, scheduled for Wednesday, July 10, 11 a.m. to 1 p.m.

Personal copies of the draft Report have been sent to all cataloguing librarians, and at least two copies should be available for general consultation in every branch or division. As the appendices were dropped from these versions, those who wish to review them can use the copies on file in the Librarian's Office and LPC Catalogue Division.

The LCTG welcomes suggestions brought forward at the public meetings, as well as written submissions. These will be taken into account when drawing up the final version of the Report. Please note that the deadline for written submissions is August 16, and that they should be sent to:

Nadine Baldwin,
Librarian's Office,
Main Library

The final version of the Report is to be submitted to the University Librarian by September 30, 1996.

Job Evaluation: Appeals Phase Begins

The Job Evaluation Systems project, a joint union/management process, began three years ago with the development of a guidelines manual and a questionnaire aimed at gathering information about job duties and responsibilities in CUPE 2950 and CUPE 116.

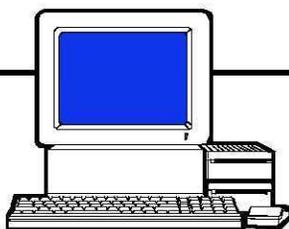
The job evaluation system does NOT evaluate an individual's own performance or workload. It is focused only on the duties of the job itself.

The joint committee has now completed evaluations for about 1,200 jobs. The cover pages of the questionnaires were removed prior to evaluation, so that committee members did not know the names, departments or present classifications of respondents. Results of the ratings were recently distributed to all incumbents.

The appeals process has now begun. The original deadline was extended to June 28, so that all incumbents had a fair chance to clarify issues, point out discrepancies, and generally comment on the original ratings.

When all appeals are completed, the pay bands, ranges and salary structure will be negotiated through the collective bargaining process. One compensation issue has been agreed to already: no incumbent will lose pay, regardless of final rating results.

For more information, please contact the JESP staff at 2-1987. The Library's member on the CUPE/UBC 2950 Joint Job Evaluation Committee is Margaret Friesen (2-4430). She would also be happy to discuss any issues needing clarification.



SYSTEMS UPDATE

DRA Contract Ready for Signing

Contract negotiations have been completed and we now have a final version of the contract ready for signing. With this important milestone behind us, it will now be possible to move into a more active phase of conversion and preparation work. We will start by obtaining copies of DRA documentation and talking with DRA conversion and implementation specialists. Systems has accumulated a lengthy list of questions for these people during the last few months. Another immediate next step will be to arrange a visit from some of them before the end of August.

In terms of the overall schedule, we are still where we wanted to be, and our anticipated completion date of May 1997 is still in place.

Location, Location and Location

A popular adage identifies the three most important real estate criteria as location, location and location. It turns out that location-related issues will be a significant matter for us to, as we prepare for data conversion to the DRA system.

Some of the following location "trivia" should provide clues as to why some time will need to be devoted to this area:

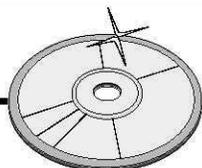
1. The UBC Library currently has 108 valid location codes and 106 valid sublocation codes.
2. There are 118 location/sublocation combinations that have only one (1) item associated with them. Thirty-six combinations have between 2 and 20 items, and 86 combinations have 21 - 100 items.
3. One Library branch has 57 different location/sublocation combinations currently in use.
4. There are 13 "obsolete" locations that appear to still have items attached to them.
5. Some of the more fascinating of these locations include "ghost" divisions such as Information & Orientation with 51 serials and 54 monographs, and Gifts & Exchanges with 4 serials and 6 monographs. Outside the Library, the nonexistent Herbarium Reading Room has 3 serials and the Gymnasium Reading Room 1 serial title.

In the coming months, Systems will be distributing branch and division summaries of location/sublocation combinations. The intent will be to identify, consolidate, and correct this critical information prior to converting bibliographic records and holdings to DRA.

Library Workstations and Software

Several months ago, this column described some network-based software update facilities that had been implemented by the Systems Division. These provide extremely efficient and effective means of distributing new versions of software and generally maintaining a standard and secure workstation environment.

However, it is also very important that branch and division staff do not load or modify software on Library workstations, especially network-attached ones, without first contacting Systems. Unintentional changes to critical systems files and configuration or setup information can play havoc with the standard Library workstation software and the associated network update facilities. Many software packages often make such changes as part of the installation procedures (and they don't always inform the user when they do this). So, pick up the phone and consult with Systems before fine-tuning that workstation.



OTHER E-NEWS

Suspended Borrowers Can Check Records

Suspended borrowers whose cards have been invalidated can now sign onto UBCLIB anonymously and still have access to the "BORrower Records and Services" menu choice. This makes it possible for delinquent patrons to check their records and get details about the problems resulting in cancellation of borrowing privileges.

Here's a summary of what this group will now encounter on UBCLIB:

- ☐ On the welcome screen, after user enters borrower number and password, the system displays a message, "Your ID is suspended" and a brief explanation (e.g. "Outstanding fines").
- ☐ Suspended borrowers can sign on anonymously, at the welcome screen, by just pressing ENTER at the Library ID prompt. The BOR choice will be one of the items appearing on the Main Menu.
- ☐ A suspended borrower who then chooses BOR can use the following functions:
 - INF Displays borrower record information
 - OUT Displays items checked out to borrower ID
 - DHO Displays holds, which can be deleted if desired
 - REQ Displays status of a library delivery request
- ☐ Suspended borrowers cannot use:
 - REN Renews items checked out to that ID
 - HOL Places holds on items checked out to others
 - PAS Allows borrower to change password

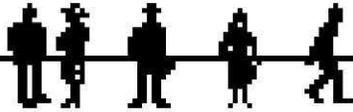
Micromedia's Voyageur: Free Summer Trials

Between June 1 and August 31, users with access to the Internet can search sample files of 20 SilverPlatter and Micromedia databases online. (Please note that contents will generally be limited to a representative part of the database, not the whole file.)

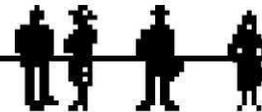
To travel free on the Voyageur system, point your browser to <<http://www.micromedia.on.ca/voyageur>> and follow the on-screen instructions.

Databases available are:

- Directory of Associations in Canada
- Canadian Business, Trade & Technology Fulltext
- Canadian Research Index
- Canadian Education Index*
- ERIC on SilverPlatter
- Education Abstracts
- WAVES (Fisheries and Oceans Canada)
- NTIS on SilverPlatter
- Index to Canadian Legal Literature
- Index to Legal Periodicals
- Index to Foreign Legal Periodicals
- Reader's Guide Abstracts
- World Bank of Licensable Technology
- Applied Science & Technology Abstracts
- TRANSCAT (Transport Canada)



STAFF NEWS



Hello

[text due June 21]

Goodbye

Lore Brongers, Head, MacMillan Library and Diana Kent, Woodward Library, both retiring June 30, 1996. (See Retirements, p. 7.)

On Leave

Erik de Bruijn, Assistant University Librarian, Human Resources, vacation and leave, June 12 to August 9, 1996. Temporary replacements: Margaret Friesen, backed up by Ann Turner and Peggy Ng.

Janice Kreider, Coordinator of Collections, study leave, July 1, 1996 to June 30, 1997. (See Around The Libraries, p. 8.)

Appointments and Extensions

Norman Amor, appointed to two-year term without review as Preservation Microfilming and CIP Catalogue Librarian, July 1, 1996 to June 30, 1998. This position is supported by fee for service and CIP grant funds.

Larry Campbell, appointed to one-year term without review as Information and Undergraduate Services Librarian, Sedgewick Library, July 1, 1996 to June 30, 1997.

Ann Doyle, Systems, seconded on a 50% time basis to the First Nations House of Learning Xw17xwa Library, June 17, 1996 to April 30, 1997.

Patrick Dunn, Acting Head, Interlibrary Loans, appointment extended to June 30, 1998.

Jack McIntosh, Science Reference Librarian and Slavic Bibliographer, acting Sci/Eng Bibliographer during Janice Kreider's study leave, July 1, 1996 to June 30, 1997.

Margaret Price, Acting Head, Life Sciences Libraries, appointment extended to August 31, 1996.

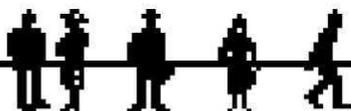
Tom Shorthouse, Head, Law Library, additional appointment as Acting Coordinator of Collections during Janice Kreider's study leave, July 1, 1996 to June 30, 1997.

New Committees

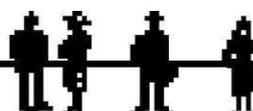
Two committees have been set up to consider applications and recommend appointments of new heads for, respectively, the Life Sciences Libraries and the MacMillan Library. They hope to conclude their work by late July or early August. Members are as follows:

Life Sciences Libraries: **Dr. Kenneth Bainbridge**, Faculty of Medicine; **Dr. Gilbert Hughes**, Faculty of Science; **Brian Owen**, Systems; **Pat Lysyk**, Hamber; **Tom Shorthouse**, Law; **Dan Heino**, Woodward; **Sara Vergis**, Woodward; **Heather Keate**, Associate University Librarian, Public Services.

MacMillan Library: **Dr. Gordon Weetman**, Forest Sciences; **Dr. Peter Jolliffe**, Plant Science; **Margaret Price**, Woodward; **Elizabeth Caskey**, David Lam Library; **Jack MacIntosh**, Science & Engineering Division; **Eloise Anton**, MacMillan; **Heather Keate**, Associate University Librarian, Public Services.



MORE STAFF NEWS



Been There, Done That

Kudos to: George Brandak, awarded the Canadian Historical Association's 1996 Regional History Certificate of Merit and cited for "his breadth of knowledge, his generosity with assistance ... and his enthusiasm for the province's history....[None] would argue that he has made anything less than an outstanding contribution to the study of the region's past" ... **Frances Woodward**, Special Collections & Archives, featured in a June 13 UBC Reports story on the Arkley Collection of children's books ... **Ruth Patrick** and the staff of the Librarian's Office, for hosting a combined ARL/CARL directors' conference which earned some of the highest evaluations ever ... **Bonnie Stableford**, Head, Sci/Eng Reference Division, continuing as Director, CASLIS National Executive ... **Kirsten Walsh**, Music Library, entering her second year as President, Canadian Association of Music Libraries, Archives and Documentation Centres ... **Kathryn Hornby**, Woodward Library, Vice-President/President-Elect, Health Libraries Association of B.C. ... **Elsie de Bruijn**, continuing as HLABC Secretary ... and **Barbara Saint**, Co-Chair of the organizing committee for the 1997 Canadian Health Libraries Association annual conference at UBC.

Conference attendance: JoAnne Naslund, Education Library, Antiquarian Children's Book Fair, Seattle and Fast Forward, Vancouver; **David Winter**, Sedgewick, Fast Forward; **Larry Campbell**, Sedgewick, ASIS, San Diego; **Kirsten Walsh** (Chair) and **David Reimer**, Canadian Association of Music Libraries, Vancouver; **Elsie de Bruijn**, **Florence Doidge** and **Margaret Price**, Woodward, Canadian Health Libraries Association, Toronto; **Bonnie Stableford**, Sci/Eng, and **Susan Andrews**, Cataloguing, CLA, Halifax; **Tim Ross**, Association of Canadian Map Libraries, Halifax.

Retirements

June brought a combined 50 years of service to a close for MacMillan's **Lore Brongers** and Woodward's **Diana Kent**.

Lore began her UBC career in 1960 as a cataloguer. Six years later she was appointed Forestry and Agricultural Sciences Librarian and asked to put together the initial collection to be moved to the new MacMillan Library. After a relatively short time there, she took a "motherhood break" lasting from 1968 to 1982, with two years at the Forintek Library between 1977 and 1979. In 1982 Lore returned to MacMillan as a half-time reference librarian under the headship of Mary Macaree.

Since Mary's retirement in 1985 she has served as fulltime branch head, greatly developed MacMillan's print and online resources, and won an impressive reputation for her ability to tackle any reference question. Lore's last week at work ended, literally, on a high note: her retirement party was the first Library event to be held on the Koerner roof deck. (Now we know it can hold at least 70 people!)

Diana Kent wanted her own farewell event to be low-key, but her service to UBC and other libraries deserves recognition.

She spent the 1950's as a nurse, turned to librarianship in 1962 (BLS, UBC), and worked as a reference librarian at the University of Alberta and the *Edmonton Journal* before joining the UBC Library's Science Division in 1967. A year later she moved to Woodward, first as head of circulation and later as B.C.'s pioneer MEDLINE searcher. Incredibly, Diana singlehandedly did all of the province's medical online searches in those days (1973 - 1975). In later years she became Woodward's specialist in biomedical statistics and government publications as well, co-authoring the 1990 Sourcebook of *Canadian Health Statistics*. An active member of several professional associations, she also served as president of both the Health Libraries Association of B.C. and the Canadian Health Libraries Association. Needless to say, Diana is gearing up for an equally active retirement. We all wish her "bon voyage" on her travels.

AROUND THE LIBRARIES

Library Benefits From Study Leave Projects

The Collections area is undergoing a change this summer, with Janice Kreider embarking on a one-year study leave in Oxford. As noted in the "Staff News" column, she will be replaced by Tom Shorthouse in addition to his regular Law Library duties.

Janice has several projects in mind for 1996-1997. One involves analyzing historical collections expenditures for the UBC Library. Collections Accounting and Budget has already created a dBASE file covering the past 16 years of expenditure data for all funds, but so far very little use has been made of it. Janice will be looking at serial/monograph ratios, amounts for each library branch, average costs of materials, portion spent on foreign language materials, cost increases for periodicals, etc. The new DRA system will have the capability of generating many useful statistics, but it can't do this retrospectively, so Janice hopes to create a historical base we can then continue to build on.

A second project involves working with data from the Institute for Scientific Information (ISI) on journals cited by UBC professors and journals in which UBC faculty have published over a 12-year period. Janice hopes to correlate this with subscription cost data and ISI's "journal impact" rankings to produce meaningful data on the cost effectiveness of titles carried by the UBC Library. Her methodology could also prove to be of interest to other libraries.

In addition, Janice hopes to fit in visits to some of our larger European serial vendors, and have a closer look at some European pilot projects in the area of electronic publishing. We'll look forward to hearing more about all of these activities.

Music Library Microforms Shifted

As it will take some time to update online location records, please take note that Music's microform collection has moved to the floor 7 storage area in the Main Library. Patrons who need to access this material should be referred to the Microforms service desk on stack level 6.

"Waste Free" Works Wonders in Main Library

The Main Library is being used by the campus's Recycling Department as a shining example of how successful the new Waste Free program can be. Before Waste Free, Main generated about 25 bags of unsorted garbage each day. Once separate containers began to be introduced for paper and "real" garbage, nonrecyclable garbage was reduced to 12-15 bags.

It's hoped that then the back-ordered blue bins arrive this summer, further progress will be made. The bins allow recycling of cans and bottles, and eliminate presorting of paper.

The Waste Free program encourages individuals to take responsibility for their own garbage, streamlines the sorting process, and saves time for cleaning staff. It's being introduced to campus stage by stage, so if your building hasn't become involved, it soon will. Call Mary Jean O'Donnell at 2-3827 for more information.

Work Starts on Main Elevator

Between mid-June and mid-August, the Main Library's aging north wing elevator will be removed and replaced by a new one. While there is no good time to cut off elevator service to this part of the building, eight weeks in midsummer is the best we can do. The reward will be a system that runs quietly, has a memory, and actually stops level with every floor.

AROUND THE LIBRARIES

Main Library Survey Helps With Koerner Planning

A one-day survey of everyone using the Main Library on a typical busy day has delivered a useful “snapshot” that will help predict traffic and activities in both Main and Koerner after the June move. Here are selected highlights from the March 4 returns:

1. Affiliation

97% of the 1,465 library users were UBC faculty, students or staff. Of the 45 unaffiliated users, 20 were headed for the Fine Arts Division. The next most popular destination was HSSD (8).

2. Activities While In The Library

The average patron planned to do at least two things before leaving. Out of the 2,629 answers, 27% involved using or borrowing material published after 1985. Another 17% covered use of pre-1985 material. 18% of building use included studying, and use of in-person services (reference/circulation/ILL) and online resources was tied at 14% each.

3. Most-Used Reference Divisions

The Koerner areas (Humanities/Social Sciences/Government Publications) accounted for 54% of the 1,736 visits made to reference divisions. Fine Arts was a distant second at 18%, and Science & Engineering close behind at 14%.

Heather Keate and her staff have gone even further into some of these results. Library people interested in more specific breakdowns should get in touch with the floor 5 administrative office (soon to be the Level 700 office in Koerner). We're assured the phone number will still be 2-2302.

Footnotes Do It Again In Fun Run

For the second year running (as it were), the Library entered a corporate team in the annual 10-kilometer April *Sun* Fun Run. Thanks to manager and chief cheerleader Kat McGrath, 20 runners, joggers and walkers banded together as the “Footnotes”. They were rewarded on race day by perfect weather, a happy crowd of 35,000, and a team finishing time that placed us 31st out of 75 entries in our division. It turned out to be easier to get the Footnotes over the finish line than to marshall them all in one place for a team photo. We liked the picture so much we're (ahem) running it anyway.

Back Row (left to right): Marika Kahle, Elsie de Bruijn, Helene Redding, Tomoko Goto, Dennis Goodman.

Front Row: Kat McGrath, Peggy Ng, Mary Cheng, Bill Ng, Marisa Ramponi. Seated: Jack McIntosh.

Missing: Pamela Cheng, Orv Mader, Pam Niblock, Chris and Michael Redding, Sion Romaine, Ann Rowley, Gloria Sparks, Ann Turner.

