University of British Columbia Library Bulletin

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LECTURES ON THE DEVELOPMENT OF THE SEDGEWICK LIBRARY:

A series of lectures, sponsored by the Continuing Education Committee, will be held at 12:30 p.m. in Room 835, School of Librarianship, Main Library, as follows:

April 10: The origins of undergraduate library service at U.B.C.
Speaker: Dr. S. Rothstein, School of Librarianship.
A 1960 film, featuring University Librarian Neal Harlow and taken at the time of the opening of the original College Library, will be shown. Dr. Rothstein will discuss the development and realization of a special library for undergraduates.

April 12: Planning for a separate undergraduate library.
Speaker: B. Stuart-Stubbs, University Librarian.
The processes which led to the decision to construct a separate undergraduate library will be described.

April 14: Programming for a new building.
Speaker: Ture Erickson, Head, Sedgewick Library.
The development of specifications for an undergraduate library will be described.

April 17: Siting and designing.
Speaker: Randle Iredale, Rhone & Iredale, Architects.

April 18: Construction and furnishing.
Speakers: Ralph Meyer, Rhone & Iredale,
K.L. Chang, Waisman Architectural Group, formerly Rhone & Iredale.

SERIAL RECORD IN THE CATALOGUING DIVISION:

The Original Cataloguing Division is considering the refiling of the Serial Record into the Shelf List. (If we are able to expand the Shelf List this summer, the refiling could be done at the same time). If anyone has any reactions or comments, would he please notify Meg Little, Freda Bailey or Mac Elrod.

REQUEST FOR MISSING PERIODICAL:

If anyone can spare a copy of Atlantic monthly, Sept., 1971 (v. 228:3), Graham Elliston (level 5, local 2304) would appreciate it to fill a gap in our holdings.

ANNUAL REPORT OF THE LIBRARY DUPLICATING, PRINTING AND PUBLICATIONS COMMITTEE, 1971/72:

The Library Duplicating, Printing and Publications Committee was struck to identify the categories of expenditure included in this fund, to provide fiscal control over expenditures, to obtain the greatest benefits from the funds available and to establish and maintain standards for Library publishing.

The Committee ascertained that there were three categories of outside printing: Library forms, publications and Library cards.

Don Dennis and Gerry Dobbin undertook the systematization of Library forms. All Library forms were examined to establish volume and printing specifications. Forms were classified

in regard to use, and those requiring outside printing were organized into books for bidding purposes, which is now done at the beginning of each fiscal year.

Library publications will become the responsibility of a Public Service sub-committee with fiscal control exercised by Doug McInnes.

Library cards constituted 49% of printing in 1971/72. A separate budget code has been established for catalogue card reproduction, and production of cards will no longer be considered as part of printing.

A guide to the preparation of U.B.C. Library reference publications has been prepared by Elsie de Bruijn and approved by the Committee. Mrs. de Bruijn, who also acted as Editorial Consultant during this initial period, has asked to be relieved of this position, and Mrs. Lillian McIntyre has agreed to take her place.

Since the Committee has now accomplished its main objectives, knowledge and control of Library printing and publications, the main Committee will meet only once a year to consider budget and to review the preceding year's activities. Don Dennis and Gerry Dobbin will continue to exercise control over Library forms, and Doug McInnes and the Sub-Committee, chaired by Lillian McIntyre, will authorize Library publications and maintain standards.

(Signed): I.F. Bell, Chairman.

BOOKS IN THE BINDERY:

Prebindery has asked that the following be publicized:

> Students are once again being referred directly to Prebindery in search of titles listed on the print-out as "in the Bindery". Past experience has shown that this is not a good procedure to follow. Indeed in some cases it has caused direct conflict between the student searcher and the librarian in charge of the division where the title is normally housed. If the print-out shows that the volume is in the Bindery, ask the division responsible to check out the actual disposition of the title. If for some reason a user should be referred to Prebindery, he should be accompanied by a staff member, and in the case of a faculty member preferably by a librarian. Prebindery may not hand out material entrusted to them to any but authorized personnel from the sending division.