University Of British Columbia Library Bulletin

No. 98 July 4, 1973 Vancouver, B.C.

SALARY INCREASES - SUPPORTING STAFF:

The new salary scales have just been received from the Personnel Office and are reproduced below. Increases are to be applied according to the following policy:

1. All persons whose service is satisfactory will have his or her pay increased to the base rate for the classification as indicated.

2. Persons whose service is judged to be satisfactory but not outstanding should receive the basic increase only.

3. Persons whose service is judged to be above average should receive the basic increase plus one step on the scale.

4. Persons with less than six month's service will be entitled to the basic increase only.

5. All persons who have completed six months satisfactory service at the first step on the scale will be eligible on recommendation for an increase to the second step. It will be the responsibility of the department concerned to make the recommendation when the six months has been completed. All other steps will be on a year to year basis.

SALARY SCALES FOR GENERAL GROUP "G" - OFFICE STAFF & MISCELLANEOUS

4 July, 1973

The previous scale is indicated in brackets. Step 1 is the Base Step, provision is made for an increase for persons on this Step after six months service, on the written recommendation of the department concerned. This increase is not automatic and is only to be made for merit. All other changes in pay take place annually on the 1st of July only.

PAY GRADE		STEP 1 Start	STEP 2 6 mos.	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
G.3	Clerk I, Clerk-Typist	(353) 408	(363) 418	(373) 428	(383) 438	(393) 448	(403) 458	
G.5	Library Assistant I Dicta-Typist	(368) 418	(378) 428	(388) 438	(398) 448	(408) 458	(418) 468	
G.7	Stenographer I	(396) 446	(407) 457	(418) 468	(429) 479	(440) 490	(451) 501	
G.9	Clerk II	(419) 469	(430) 480	(441) 491	(452) 502	(463) 513	(474) 524	
G.10	Library Assistant II	(432) 482	(443) 493	(454) 504	(465) 515	(476) 526	(487) 537	
G.11	Keypunch Operator I Communications Operator Flexowriter	(452) 502	(464) 514	(476) 526	(488) 538	(500) 550	(512) 562	
G.13	Secretary II Stenographer II	(466) 516	(479) 529	(492) 542	(506) 556	(521) 571	(536) 586	(551) 601
G.15	Clerk III Mailing Clerk Asst.(Lib.)	(473) 523	(486) 536	(499) 549	(513) 563	(528) 578	(544) 594	(560) 610

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.17	Secretary III Stack Attendant	(503) 553	(517) 567	(531) 581	(547) 597	(563) 613	(581) 631	(600) 650
.19	Sr.Keypunch Operator,Powerhouse Computer Trainee,Draft.Assistant Theatre Costume Assistant	(517) 567	(531) 581	(546) 596	(561) 611	(577) 627	(594) 644	(611) 661
.21	Library Assistant III	(522) 572	(536) 586	(551) 601	(566) 616	(582) 632	(599) 649	(616) 666
.23	Assistant Editor,Secretary IV Prog.Assistant, Asst. Information Officer,Stack Super.,Mail Clerk (Lib)	(583) 635	(599) 651	(616) 668	(634) 686	(654) 706	(674) 726	(696) 748
.25	Library Asst. IV, Asst.Language Super.,Engineer-in-training	(608) 663	(624) 679	(642) 697	(660) 715	(680) 735	(702) 757	(724) 779
.27	Clerk IV/ Admin. I, Senior Buyer	(614) 669	(630) 685	(648) 703	(668) 723	(688) 743	(710) 765	(732) 787
.29	Computer Operator, Asst.Programmer Library Assistant V	(649) 707	(666) 724	(684) 742	(704) 762	(726) 784	(748) 806	(770) 828
.31	Senior Computer Operator	(743) 810	(763) 830	(784) 851	(806) 873	(830) 897	(856) 923	(882) 949
.33	Chief Computer Operator Asst.Supervisor Operations	(801) 873	(821) 893	(842) 914	(864) 936	(888) 960	(914) 986	(940) 1012