

University of British Columbia Library Bulletin

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Vancouver, B. C.

The last two issues of the BULLETIN have proven that it is definitely not a prime mover of events -- despite our carefully worded predictions and follow-up reminder, the traffic has not yet begun to flow into the parking lot off the new Wesbrook Annex. We cautiously predict that we might have something more to say on the subject in the next issue.

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A NOTE OF APPRECIATION:

Mr. Bell received the following letter a couple of weeks ago:

Dear Bill,

I wanted you to know that the visiting instructors were extremely pleased and perhaps even surprised at the efficiency of your organization in meeting their course request this year.

Would you pass on to your staff the compliment that is due them all for their efficiency and courtesy in meeting the needs of our visitors this summer.

Yours sincerely,

W.H. Auld,
Director of Summer Session.

FIRE ALARMS - Procedure on Sounding Manual Alarm:

The Library is equipped with two alarm systems: a smoke or heat automatic system and a manual "pull-hand-break-glass" system. When activated, these systems signal the Fire Hall and an Annunciator Panel on the outside rear wall of the Library. This panel locates for the firemen the zone in the Library from which the alarm was activated.

When a Staff member pulls a manual fire alarm, or has precise knowledge about the whereabouts, nature or origin of the fire, he should proceed immediately to the Annunciator Panel and wait there to pass his information on to the firemen when they arrive. The quickest way to reach the Annunciator Panel is through the stacks on level 2 to the rear exit between the Main and Sedgewick stacks; the panel is on the outside wall beside this exit.

LETTERS to People Within the Library Building:

All correspondence between staff members should be delivered directly to the division concerned -- NONE of it should go into the Campus Mail. The Mail Room staff is having to spend too much of its time culling these mis-directed letters from its bona fide outside mail.

BROCK Study Hall:

Work is progressing very slowly. New lighting is only partially installed. To the casual inspector, it seems that this new study area will not be available until the end of the month. In the meantime there are 2,905 seats around campus for 20,000 students, 1,267 of which are in the Main Library and 486 in Sedgewick. It bodes for conditions more crowded than ever before, unless the S.U.B. relieves this pressure.

CIRCULATION Statistics:

In the academic year ending August 31, 1968, the Library circulated 1,445,778 items -- an increase of 271,035 items over the previous year. While loans from the collections in the Main Library continued to increase (446,938 in 1966/67; 557,462 in 1967/68), the branch libraries are widening the difference between Main and Branch circulation. In combination, the branches circulated 615,712 items in 1966/67 and 738,861 in 1967/68.

NEW BUILDINGS:

The Senate Committee on Academic Building Needs has received a submission from the Senate Library Committee on future library buildings. The former Committee has been asked to submit to Senate a list of essential buildings, but has not been given authority to determine priorities.

The Library brief restated the needs as outlined in A Plan for Future Services (1966) and in the Librarian's Annual Report to the Senate for 1966/67, but increased the sizes of buildings in the light of new projections of student enrolment.

SECURITY in the Processing Divisions:

The doors to the Processing Divisions must be kept closed and locked without exception after 5:00 p.m. There are thousands of dollars worth of equipment and unmarked books in this area. We have had some very expensive thefts and cannot continue to invite further losses.

POLICY AND PROCEDURES Manual:

The introductory pages and first few directives for the looseleaf Policy and Procedures Manual have been issued to all divisions from Mr. Bell's office. Further pages will be forwarded as they are written. The index terms which appear in the lower right hand corner will be used to compile an index which will be issued periodically on a cumulating basis.

SIMON FRASER UNIVERSITY STUDENTS:

At least one Faculty Member at S.F.U. has printed a form letter addressed to "Circulation Librarian, University of British Columbia", requesting stack access for his undergraduate students. The name of the individual student is filled in on the form letter. At its meeting of October 3rd, the Senate Library Committee reaffirmed the policy, adopted by Senate on December 20, 1965, that S.F.U. undergraduates will not have access to the stacks. Staff members are therefore requested to abide by this policy. The rationale for the policy is simple: a. that each university must make provision for its own undergraduates; b. that if a library is not capable of servicing the needs of a course, that course should not be offered at that university; c. that our own stacks are too crowded with our own students, and the admission of others will only make a bad situation worse.

STUDENT LIBRARY COMMITTEE:

One of the ways in which the wishes of students become known to the Library Administration is through contact with the Alma Mater Society's Student Library Committee. We reprint here a notice which appeared in the Ubysey. If any reader feels he might be eligible, or knows someone who is interested, we hope that he will contact Miss Jennifer Johnston, as suggested.

Student Library Committee

Applications are now open for four positions on the Library Committee. This committee is advisory to the head of the service and may make suggestions or recommendations concerning developments or changes in the library which may affect students. Anyone interested please contact Jennifer Johnston, Acting Secretary, AMS box 55.