THE UNIVERSITY OF BRITISH COLUMBIA
Vancouver Senate Secretariat
Senate and Curriculum Services
Enrolment Services
2016–1874 East Mall
Vancouver, BC V6T 1Z1
www.senate.ubc.ca

VANCOUVER SENATE

MINUTES OF SEPTEMBER 17, 1997

Attendance

Present: President M. C. Piper, (Chair), Vice President Academic D. R. Birch, Dean F. S. Abbott, Dr. P. Adebar, Acting Dean D. R. Atkins, Mr. T. Au Yeung, Dr. I. Benbasat, Dr. J. D. Berger, Dean J. Blom, Dr. G. W. Bluman, Mr. P. T. Brady, Dr. P. C. Burns, Mr. A. Chui, Ms. L. Chui, Dr. V. Froese, Dr. J. H. V. Gilbert, Mr. C. L. Gorman, Dean F. Granot, Dr. A. G. Hannam, Rev. J. Hanrahan, Dr. P. G. Harrison, Dr. F. G. Herring, Dean M. Isaacson, Ms. H. Keate, Mr. J. Keng, Dr. S. B. Knight, Mr. A. Kwong, Ms. E. Lai, Ms. G. Lau, Mr. O. C. W. Lau, Ms. S. Lerchs, Mr. D. K. Leung, Mr. T. P. T. Lo, Mr. S. Lohachitranont, Mr. R. W. Lowe, Dr. D. M. Lyster, Dr. D. J. MacDougall, Dr. M. MacEntee, Dr. K. May, Dean B. C. McBride, Mr. W. McMichael, Mr. W. B. McNulty, Mr. S. Mui, Mr. B. Murphy, Dean S. Neuman, Mr. V. Pacradouni, Mr. R. L. de Pfyffer, Dr. W. J. Phillips, Mr. G. Podersky-Cannon, Dean M. Quayle, Professor J. A. Rice, Dr. H. B. Richer, Dr. D. P. Rolfsen, Dr. H. J. Rosengarten, Dr. R. W. Schutz, Dean N. Sheehan, Dr. C. E. Slonecker, Ms. N. Sonik, Mr. A. H. Soroka, Dr. S. Thorne, Dr. J. Vanderstoep, Dr. P. A. Vertinsky, Dr. D. Ll. Williams, Dr. W. C. Wright Jr., Dr. R. A. Yaworsky.

Regrets: Chancellor W. L. Sauder, Dean C. S. Binkley, Professor P. T. Burns, Dean J. Cairns, Dr. V. Gomel, Mr. H. D. Gray, Dr. M. R. Ito, Dr. V. J. Kirkness, Dr. M. Levine, Professor P. T. K. Lin, Dr. P. L. Marshall, Dr. W. R. McMaster, Mr. J. Nobbs-Thiessen, Ms. L. M. Sparrow, Dr. J. R. Thompson, Dr. M. Thompson, Dr. W. Uegama, Mr. D. R. Verma, Dean E. H. K. Yen.

Welcome to the President

On behalf of Senate, Dr. Slonecker welcomed President Martha C. Piper to UBC as its eleventh President, and also to Senate as its chair.

Senate membership

I. DECLARATION OF VACANCIES (UNIVERSITY ACT, SECTION 36(6))

- Dr. Derek R. Atkins - representative of the Faculty of Commerce and Business Administration
- Dr. Bart J. van der Kamp - representative of the Faculty of Forestry
- Professor Moura Quayle - representative of the faculty at-large

II. REPLACEMENTS

- Dr. Izak Benbasat replaces Dr. Atkins as a representative of the Faculty of Commerce and Business Administration
- Professor Alison Rice replaces Professor Quayle as representative of the faculty at-large
- Mr. Gerry Podersky-Cannon replaces Mr. Peter Andru as Convocation senator (vacancy declared at the April 16, 1997 Senate meeting)

III. LT. GOVERNOR APPOINTEES - REAPPOINTMENTS

- Dr. Verna J. Kirkness - reappointed to March 3, 2000
- Mr. Paul T. K. Lin - reappointed to March 3, 2000
- Ms. Leona Sparrow - reappointed to September 1999

IV. EX-OFFICIO MEMBERS

- Dean Moura Quayle replaces Dean J. F. Richards
- Dean Michael Isaacson replaces Dean Axel Meisen
- Acting Dean Derek Atkins replaces Dean Michael Goldberg
- Dean Joost Blom replaces Dean Lynn Smith

Minutes of the previous meeting

Dean McBride
Dr. Rosengarten } *That the minutes of the ninth regular meeting of Senate for the Session 1996-97, having been circulated, be taken as read and adopted.*

Carried.

Business arising from the Minutes

Dean McBride reported that on July 11th, he and Vice President Birch had met with the Minister responsible for post-secondary education to discuss the effects of the mandated enrolment increase. He stated that the Minister was well briefed and while he understood the concerns of Senate, he was nevertheless relieved that that the decision to meet enrolment targets had been made. As instructed by Senate, Dean McBride said that they had discussed the impact of mandated enrolment increases on faculty and students and UBC's ability to provide quality education without additional resources. He said they had also talked about the efficiencies that this university has achieved in terms of the numbers of students, research dollars, and the quality of students. They also discussed the damage to research activities, undergraduate education, the ability to recruit faculty and the implication this has for the province. A number of other points were made during the meeting, one being the need to differentiate among institutions and to realize that each has different responsibilities and capabilities. They discussed how the funding arrangements that are already in place do not recognize the extra cost associated with professional schools which have expensive programs.

Dean McBride stated that the Minister indicated that he recognized that he had pushed universities hard and that it had an impact. He did not apologize, however, but he understood. He indicated that he would not be asking universities to further increase their enrolment without additional financial resources. He also recognized the importance of differentiating among institutions and realizing that one-size-fits-all is not a way that you can go at this realistically, but there were no specifics. The Minister made a point of the importance of universities, the post secondary system, and the rationalizing of programs. He indicated he was going to call a meeting or a conference this fall to discuss how that might be done. He stressed the point that UBC would continue to be held accountable by the public for how it spends their money and there would be no lessening of scrutiny of universities and interest in the educational process. At the end of the meeting, the Minister made a comment that Dean McBride thought unwarranted. The Minister said that he hears more complaints from students at UBC than he does from SFU and UVIC, and said that UBC has a reputation for putting research, internationalization, and buildings ahead of concerns of its undergraduate students.

Vice President Birch commented briefly on the meeting stating that he thought the Minister actually had a reasonable understanding of higher education in this province. The responses given by the Minister were ones which showed something of that understanding, but did not give a great deal away. He also put some of the onus back on the institutions. The Minister reiterated the importance he placed on the planning exercise that he intends to initiate with the universities in November. Vice President Birch assured Senate that the passion and concern and commitment to undergraduate education that the Dean of Science had expressed in this bodywas palpable at the meeting.

Chair's remarks and related questions

President Piper addressed Senate, stating how proud and privileged she felt to be joining such a remarkable university.

President Piper offered personal thanks and appreciation for the warmth of the welcome given to herself and her family by individuals and the community in general.

The President informed Senate that her highest priority is to visit each unit in the university, both academic and non-academic, in order to meet faculty, students and staff in an informal setting and to engage in dialogue about the unit.

President Piper drew attention to UBC's Mission Statement, stating that it had served UBC extremely well over the past several years but that it was time to revisit that vision, identify the parts of it that are of particular concern, and decide how UBC is to be defined in the 21st century. In order to do that, President Piper said that she is proposing that UBC engage in a very broad dialogue about the vision, including all constituencies, in an attempt to have a Senate-approved vision a year from now. A process laying out how that will unfold will be brought to the October meeting. President Piper said that this was an exciting opportunity to really think about the wonderful opportunities UBC has, which very few universities in Canada have, and what it is going to do with those advantages in order to optimize its strengths and to move forward in the 21st century. Running parallel with that are the decisions that will flow from the vision as it is articulated, such as budget allocations. In order to ensure that the vision stays on target, President Piper announced that a President's Advisory Council will be established to advise and assist in the implementation of the vision.

The third item President Piper wished to draw to Senate's attention dealt with governance; how decisions are made, how to engage in discussion before decisions are made, how to move decisions forward so that everyone understands where they are, and what bodies are going to be signing off on them. She said that talks were already underway and that Senate will be a very important group in the implementation of decisions.

President Piper concluded her remarks by informing Senate that, at her request, the first open dialogue will take place on Thursday, September 25th, with a Learning Forum. The discussion will centre on the learning environment that UBC provides for undergraduate students. President Piper said that we have a unique opportunity to do something truly extraordinary for undergraduate students but that it will involve taking down all the barriers and thinking creatively about the learning environment UBC wants to provide. President Piper encouraged everyone to participate in this event, which is open to the entire community.

Financial Statements

In accordance with section 32(2) of the *University Act*, Financial Statements for the year ended March 31, 1997, had been submitted to Senate for information.

Mr. Terry Sumner, Vice President of Administration and Finance, reported that the financial statements had been approved by the Board of Governors in July and had been distributed to a number of institutions and individuals, including deans, directors and department heads, the provincial government, libraries, and various educational institutions. He noted that the report of the Vice President of Administration and Finance, included in the financial statements, will be published in *UBC Reports* in early October. Mr. Sumner drew attention to the auditor's opinion, provided by the Auditor General of British Columbia, which says that the financial statements present fairly, in all material respects, the financial position of the University as at March 31, 1997 and the results of its operations and changes in its financial position for the year then ended, in accordance with generally accepted accounting principles.

Mr. Sumner asked Ms. Jacqueline Rice, Director of the Department of Financial Services, to comment on the financial statements. Ms. Rice spoke briefly to the report, using slides to highlight various aspects of the financial statements for the information of members of Senate.

In response to a query by Mr. Brady about funds for the enhancement of teaching quality and effectiveness, Vice President Birch explained that a second $100,000 in recurring funding for professional development for faculty had been added this year to the Centre for Professional Development, so that there was now an amount of $200,000 annually in recurring funds for this purpose, plus funds that accrue from providing workshops.

In reply to a query by Dr. Rolfsen about UBC's real estate holdings, Ms. Rice explained that these are included in the balance sheet under "equity in related organizations", and are called UBC Properties Inc. She explained that this is a separately incorporated company which is consolidated in the financial statements line by line. She stated that Notes to the Financial Statements includes the companies UBC has invested in, and confirmed that there was an increase in equity over last year.

Mr. Sumner informed Senate that Hampton Place had generated about $70 million in revenues to date. He said that there was one lot to sell in the $15 million range, bringing the total revenue to approximately $85 million. This amount has been committed to various endowment funds and Faculty initiatives.

From the Board of Governors

Notification of approval in principle of Senate recommendations - subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

i. Awards (p. 11412)

ii. Curriculum proposals from the Faculties of Applied Science, Arts, Education, Forestry, Graduate Studies, Medicine and Science (pp.11646-8, 11660-3, 11681-2, pp.11699-700)

iii. Enrolment quotas (pp.11670-8 & 11696-8)

iv. Proposal by the Faculty of Commerce and Business Administration to establish the SFU-UBC Centre for the Study of Government and Business (pp.11686-7)

v. Proposal by the Faculty of Commerce and Business Administration to establish the VSE Professorship in Finance (p.11692)

vi. Proposal by the Faculty of Graduate Studies to establish an Institute of European Studies (pp.11687-9)

vii. Proposal by the Faculty of Graduate Studies to establish the Liu Centre for International Studies (pp.11689-91)

Admissions Committee

BLOCK TRANSFER: ISSUES AND OPTIONS

Dr. Harrison, chair of the committee, presented the report. The committee made the following recommendation in response to the BCCAT Discussion Paper "Block Transfer: Issues and Options".

Dr. Harrison
Dr. Rosengarten } *That UBC continue to promote flexible transfer arrangements with other institutions while maintaining the integrity and high standards of UBC's academic programs. To this end we encourage B.C. colleges to develop and articulate associate degree programs that will provide a basis for admission to third year of specific degree programs at UBC.*

Dr. Harrison stated that the issue of credit transfer between post-secondary institutions in the growing B.C. system of universities and colleges was very important. He stated that it was being brought to Senate's attention because UBC was not alone in wanting to maintain both academic standards and control over its programs while still enabling learners to achieve their educational goals with efficiency of time and money. Dr. Harrison said that the B.C. Ministry of Education, Skills and Training is devoting considerable time, effort and money to this issue through the work of the B.C. Council of Admissions and Transfer, which has produced the discussion paper called "Block Transfer: Issues and Options". He explained that the recommendation of the Senate Admissions Committee to encourage B.C. colleges to develop and articulate associate degree programs was in response to the paper. Dr. Harrison noted that there are associate of arts and associate of science degrees that have been more or less defined and recognized, but which are not very well used in the post-secondary system. He stated that the programs consist of two-year university-transferable courses of

study which require breadth and depth in the arts or sciences, and were intended to be a terminal degree offered at colleges. They were not intended to be a transfer degree or document. The committee, however, was suggesting that associate degrees be looked at as a possible document to allow students to enter into the third year of a university program.

Dr. Harrison noted that the issues and options paper provided a wide range of possible ways of changing the transfer process in post-secondary institutions but did not give credence to the associate degree as a good transfer mechanism. However, the committee felt that there was a lot of opportunity for developing a new way for students to transfer if specifically articulated associate degrees were agreed upon between Senate and receiving institutions. Dr. Harrison said that both colleges and UBC would benefit because students who transfer with such degrees would perhaps be more motivated and better prepared overall.

Vice President Birch spoke in support of the proposal stating that it allowed UBC to respond in a positive way to challenges.

In response to a query by Dr. Richer, Dr. Harrison stated that UBC would accept a two year associate degree as two years of credit towards a UBC degree. However, there could be the occasional course specific to a UBC program which is not incorporated within a college's degree and could be separately required.

Dr. Thorne asked if the proposal would change the pattern of the number of students coming in beyond the first year level, and if implications for efficiencies could be predicted. Dr. Harrison stated that he did not have any figures, but

envisioned that, with the encouragement of this mechanism, college students might be more prone to come out for two years of study.

Vice President Birch noted that as there are now thirteen degree granting institutions in the province, it could not be assumed that every student who wishes to transfer after second year will be accommodated at UBC. He stated that one-third of new admission places had been reserved for beyond first year, but that if more students apply than could be accommodated there were many other options in the province.

In response to a query by Mr. Podersky-Cannon as to the mechanism to be used to guarantee quality control, and if there would be a review of these degrees to ensure that the programs will satisfy UBC's requirements, Dr. Harrison stated that courses are articulated and there are articulation committees that do annual reviews.

Dr. Berger spoke in support of the proposal stating that this was a commendable step in trying to bring some sort of order to the transfer process.

The motion was put and carried.

Budget Committee

Acting Dean Atkins, former chair of the committee, presented the following report, which had been circulated for information:

> The following motion concerning the 1997/98 university budget was passed at the July 10 meeting of the Senate Budget Committee.

Preamble

This year the Senate Budget Committee has been engaged in an unusually detailed and difficult budget process. The committee met with the president and the vice-presidents to hear their presentations with respect to their various portfolios on June 9th, June 16th, June 23rd, and again on July 8th and July 10th. The committee received a letter from the committee of deans and met with them to hear their concerns. We also received a letter of concern from the Heads of the Science Faculty. This budget was developed through an iterative process involving separate discussions between the president and vice- presidents and the deans and with the Senate Budget Committee. Several features have combined to make this a difficult year: the 1996/97 claw-back by the Provincial Government happened late in the fiscal year, the requirement of a second EI payment, an overrun in the anticipated OSI expenditures and the uncertainties regarding the faculty salary settlement. These added to the already significant pressures on the 1997/98 fiscal year. The final form of the budget is the product of intensive discussion and has productively addressed many of the short term concerns, particularly as they apply to one-time charges arising from the 1996/97 fiscal year. The Senate Budget Committee recommends approval of this budget.

Concerns

The Senate Budget Committee is acutely aware of the serious impact this budget will have on the core mission of the university, both in the short and in the long term. It requires major reductions in excess of those caused by salary factors alone. The continued use of short term financial instruments will be essential to enable the Faculties to cope with these severe restraints and to plan responsibly for the coming year. In the longer term, the university has clearly reached a position where any further cuts will require a reordering of academic priorities. The SBC is convinced that attention must be urgently focused upon these priorities as part of a university wide multiple year budget planning process, and is prepared to participate vigorously in this endeavour.

Continuing Studies

PROPOSAL TO ESTABLISH A UBC DIPLOMA IN URBAN LAND ECONOMICS

Dr. Vanderstoep, chair of the committee, presented the report recommending approval of a proposal from the Faculty of Commerce and Business Administration to establish a UBC Diploma in Urban Land Economics.

Dr. Vanderstoep
Mr. Gorman } *That Senate approve the establishment of the UBC Diploma in Urban Land Economics.*

Dr. Vanderstoep explained that the program had been established at UBC for some years, as outlined in the report, and that the reason for bringing the proposal to Senate was to bring the diploma in line with modified guidelines for diploma programs, approved by Senate in 1994. Dr. Vanderstoep stated that there were a large number of students in the program and that the program was well received. He said that the program attempts to deal with issues that are relevant for real estate and mortgage investors, and is ideal for employees of corporations and government agencies which undertake real estate transactions. He explained that the Real Estate Council of British Columbia had worked in cooperation with the Faculty of Commerce and Business Administration in the development of the diploma program over the years. He said that the issue of academic quality had been adequately addressed, in accordance with the guidelines adopted in 1994. Dr. Vanderstoep informed Senate that there was an academic policy committee which is made up of members of the real estate division, and includes additional faculty members from the urban land economics division, as well as two industry representatives, who advise on the admissibility of potential students. The depth of the program and comprehensiveness of the program is in accordance with the guidelines. Dr. Vanderstoep stated that this was a four-year program, each year consisting of two courses, equivalent to three credits, with an additional fourth year course, for a total of 26 credits. In accordance with established procedures, the Senate Curriculum Committee had been consulted. The chair of the committee had indicated that he could see no problem with the courses, and commended the proposers of the proposal on a well developed and realistic program.

In response to a query by Dr. Schutz, Dr. Vanderstoep stated that the guidelines do not require that diploma programs go through the Senate Admissions Committee, although any queries on admission would be sent to that committee. The guidelines adopted in 1994 suggest that in most circumstances those admitted to diploma programs would hold a baccalaureate degree, but the programs would not be restricted to degree holders. He agreed that the admission requirements in the proposal were somewhat vague but the courses were in many respects equivalent to third and fourth year level courses.

Dr. MacEntee suggested that the Calendar statement on admissions could be made clearer, indicating that applicants will normally be practitioners already employed in the real estate industry who wish to upgrade their education, or people seeking to join the industry.

In response to a query by Dean Neuman, Acting Dean Atkins confirmed that all the costs associated with the program are covered including space costs.

The motion as put and carried.

Nominating Committee

Dr. Williams, chair of the committee, presented the report:

Vice Chair

Dr. Williams explained that section 37 (1) (a) of the *University Act* states that Senate shall elect a Vice Chair at least annually, who is to chair meetings in the absence of the President, and section 37 (2) of the *University Act* states that A Vice Chair elected under subsection (1) (a) must not serve more than 2 consecutive terms.

The committee nominated Dr. Stanley B. Knight for the position of Vice Chair of Senate for a second term for the 1997-98 session.

Dr. Williams *Dr. MacDougall*	}	*That Dr. Stanley B. Knight be elected for the position of Vice Chair of Senate for a second term for the 1997-98 session.*

Carried.

VACANCIES ON SENATE COMMITTEES

The committee recommended approval of the following nominations to fill vacancies on Senate committees:

Academic Building Needs

Prof. J. Alison Rice - replacing Dean Moura Quayle

Agenda

Dean Michael Isaacson - replacing Dean J. F. Richards

Budget

Dr. Victor Gomel - replacing Acting Dean D. R. Atkins

Continuing Studies

Acting Dean Derek Atkins - replacing Dean M. Goldberg
Dean Michael Isaacson - replacing Dean A. Meisen
Mr. Gerry Podersky-Cannon - replacing Mr. P. Andru

Curriculum

Mr. Des R. Verma - replacing Mr. P. Andru

Elections

Dean Joost Blom - replacing Dean C. L. Smith

Library

Mr. Gerry Podersky-Cannon - replacing Mr. T.P.T. Lo

Student Appeals on Academic Discipline

Prof. J. Alison Rice - replacing Dr. B. J. van der Kamp

Tributes

Dean Joost Blom - replacing Dean C. L. Smith
Dean Shirley Neuman - replacing Dean A. Meisen
Dr. Mark Thompson - replacing Dean M. Goldberg

Regent College Senate

Dr. Paul C. Burns - replacing Dr. B. J. van der Kamp

Dr. Williams
Dean Abbott
} *That the recommendations of the Nominating Committee to fill vacancies on Senate committees be approved.*

Carried.

JOINT BOARD/SENATE COMMITTEE TO DEVELOP A POLICY ON THE USE OF MAJOR DONORS' NAMES AT UBC

At its meeting of March 20, 1997, the Board of Governors invited Senate to appoint a committee to work with the Academic and Student Affairs Committee of the Board to develop a policy on the use of major donors' names at UBC.

The Nominating Committee recommended that the following members of Senate serve on the proposed committee:

- Dean Clark S. Binkley, Faculty of Forestry
- Professor Peter Burns, Faculty of Law
- Mr. Christopher L. Gorman, Faculty of Arts, Student Senator at-large
- Mr. Gerry Podersky-Cannon, Convocation Senator
- Dr. Harvey B. Richer, Faculty of Science
- The committee also recommended that the Provost and the Director of Ceremonies be included as ex-officio members.

Dr. Williams
Dr. Berger
} *That the recommendations of the Nominating Committee be approved.*

Carried.

AD HOC COMMITTEE TO REVIEW PROGRESS IN AREAS OF TEACHING EVALUATION PROCEDURES, AND ENHANCEMENT OF TEACHING QUALITY AND EFFECTIVENESS AT UBC

At its meeting of February 14, 1996, Senate approved a recommendation of the Ad Hoc Committee to Review Teaching Evaluation that during the term of the 1996-1999 Senate there be established an ad hoc committee to review the progress

made by the University in the areas of teaching evaluation procedures and in the enhancement of teaching quality and effectiveness at UBC.

The Nominating Committee recommended that the following members of Senate serve on the above committee:

- Dr. George W. Bluman, Faculty of Science
- Mr. Patrick T. Brady, Convocation Senator
- Dr. John H. V. Gilbert, Health Sciences
- Dr. Patricia A. Vertinsky, Faculty of Education
- and three student senators:
- Mr. Alan Kwong, Faculty of Applied Science
- Ms. Gloria Lau, Faculty of Science
- Mr. Jesse Nobbs-Thiessen, Faculty of Arts

The committee also recommended that the AMS Vice President, and Dr. Neil Guppy, Associate Dean, Faculty of Arts be included as ex-officio members.

Dr. Williams
Dr. MacDougall } *That the recommendations of the Nominating Committee be approved.*

Carried.

Heritage Site Development

Dr. Slonecker, in his capacity of Director of Ceremonies, presented the following proposals related to heritage site development at UBC:

That Senate advise the Board of Governors that it supports the establishment of a heritage site for the No. 1 Gun Emplacement of the Point Grey Battery.

That Senate establish a policy on heritage.

Dr. Slonecker
Dr. Berger } *That Senate advise the Board of Governors that it supports the establishment of a heritage site for the No. 1 Gun Emplacement of the Point Grey Battery.*

Dr. Slonecker explained that the proposal had come from the 15th Artillery Regiment which had prepared a site near the Museum of Anthropology. They took the proposal to the B.C. Heritage group which had referred it back to UBC because the site was on UBC land and they needed support from UBC in order to have this site considered as a heritage site.

Dr. Slonecker noted that the *University Act* requires that both the Senate and the Board of Governors look at such issues. Dr. Slonecker gave Senate some background information on the history of the site.

Vice President Birch noted that the Senate Academic Building Needs Committee is also part of the President's Planning and Advisory Committee which has approved the establishment of a Heritage Advisory Committee. The committee includes five faculty members from such fields as history, planning etc., and students. Vice President Birch suggested that it would be appropriate to refer the proposals to that committee for recommendations prior to Senate taking action concerning heritage site policy on campus.

In amendment:

Dr. Birch
Dr. MacEntee } *That the proposals be referred to the Heritage Advisory Committee of the President's Planning and Advisory Committee, with a request for a report back to Senate through the Senate Academic Building Needs Committee.*

Carried.

Preliminary enrolment figures 1997-98

The preliminary enrolment figures for September 1997 were circulated at the meeting, for information. Dr. Spencer spoke briefly to the report. He informed Senate that there was an increase of 4.8% in undergraduate enrolment over last year and slightly fewer graduate students. Full time equivalent registration as at August 29th was about 5.5% greater than on the same date last year. Dr. Spencer also noted that there are

497 undergraduate international students registered in degree programs; 161 of those are registered under the new tuition arrangement, and 82 of those students have entered degree programs in the first year.

In response to a query by Dr. Richer, Dr. Spencer stated that on September 15 last year there were 1251 international graduate students registered and on the same date this year there were 1101, but he said he did not have information on the difference in terms of new students or the distribution of those students among professional and research programs. He agreed to provide this information at the next meeting.

Referring to comments made by Dr. Spencer on cancellation of students, Ms. Chui asked how students could obtain information on how to avoid cancellation of registration for non-payment of fees. Dr. Spencer responded that the Registrar's Office try to make that information available but that it is not easy to ensure that all students are informed. He said he would welcome any suggestions as to how this could be accomplished.

Dr. Berger expressed concern about another aspect of cancellation of registration where students were cancelled for failure to pay the deposit in time early in the summer. He stated that this had generated immense amounts of work trying to put these people back into courses. He asked if the system could be changed whereby students would have to pay the deposit before they had access to Telereg. Dr. Spencer said that there had been considerable debate on this subject and that consensus is that because of the fact that we make offers of admission to students throughout the summer, some of whom are admitted quite late, they might find it difficult to pre-pay the deposit and then register. Dr Spencer felt that although changing the system would eliminate some work, it might also eliminate some registrations. He did not rule out the possibility of pre-payment, but with the kind of registration system which allows and encourages registration from all over the world the pre-payment of the deposit might be quite onerous for some students.

Dean McBride echoed Dr. Berger's concerns, stating that he wished to commend those people who had worked extremely hard trying to fit students into courses.

Dean Neuman referred to the 3.2% mandated enrolment increase stating that the actual increase of 5.6% translates into between 8% and 9% in the Faculties of Arts and Science. She stated that the figures had been arrived at using enrolment quotas provided to Faculties by the Office of Budget and Planning, and using statistics from the Registrar's Office. Dean Neuman stated that the Faculties work with totally inadequate information about enrolment management. She said that, based on the information they were given, the Faculty of Arts thought they were not meeting headcounts. Dean Neuman stated that this misinformation has resulted in the Faculty ending up with an 8.6% increase in a difficult budget year when they were aiming at 3.2%. She said that this was not acceptable, and that the University must make a priority some decent enrolment management and coordination among the various parts of the university that are responsible for the admission of students.

1998/99 Winter Session

The following suggested dates for classes and examinations in the 1998/99 Winter Session were circulated at the meeting:

September 1998	
7 Monday	Labour Day. University closed.
8 Tuesday	Classes begin for Winter Session day and evening courses for all Faculties not already in Session.
October 1998	
12 Monday	Thanksgiving Day. University closed.
November 1998	
11 Wednesday	Remembrance Day. University closed.

December 1998	
4 Friday	Last day of classes for most Faculties scheduling formal December examinations.
8 Tuesday	December examinations begin for most Faculties, day and evening classes.
24 Thursday	Last day of December examinations for most Faculties.

Dr. Spencer informed members that in September 1993, Senate approved a recommendation that in certain circumstances classes should begin on September 1. Dr. Spencer stated that he would appreciate feedback as to whether anyone would be in favour of beginning classes on September 1st and finishing the examination period sometime around December 17th as opposed to the schedule listed above.

Report of the Tributes Committee (in camera)

HONORARY DEGREE

Dean McBride, chair of the committee, presented the report.

THIS SECTION OF THE MINUTES IS NOT BEING CIRCULATED.

EMERITUS STATUS

The committee recommended that the following be offered emeritus status:

- Dr. Andre-Pierre Benguerel - Professor Emeritus of Audiology and Speech Sciences
- Dr. Tibor Bezeredi - Clinical Professor Emeritus of Psychiatry
- Dr. Paul Bratty - Clinical Professor Emeritus of Medicine
- Dr. Robert D. Chester - Associate Professor Emeritus of Language Education

- Dr. David Crockett - Associate Professor Emeritus of Psychiatry
- Dr. Du-fay Der - Assistant Professor Emeritus of Counselling Psychology
- Dr, Graham Fraser - Clinical Professor Emeritus of Surgery
- Dr. Ronald McNeill - Clinical Professor Emeritus of Surgery
- Dr. George Povey - Clinical Professor Emeritus of Health Care and Epidemiology
- Dr. Hulbert Silver - Clinical Professor Emeritus of Medicine

Dean McBride
Dean Sheehan } *That the recommendations of the Tributes Committee concerning emeritus status be approved.*

Carried.

Adjournment

The meeting adjourned at 10:00 p.m.

Next meeting

The next regular meeting of Senate will be held on Wednesday, October 15, 1997.