Wednesday, April 20, 1977.

The Eighth regular meeting of the Senate of The University of British Columbia for the Session 1976-77 was held on Wednesday, April 20, 1977 at 8.00 p.m. in the Board and Senate Room.

Present: President D. T. Kenny (Chairman), Dean J. H. M. Andrews, Mrs. M. F. Angus, Dean D. V. Bates, Mr. D. M. Brousson, Dr. T. H. Brown, Rev. P. C. Burns, Mr. R. J. Carter, Mr. N. F. Chang, Mr. W. Chow, Dr. R. M. Clark, Dr. D. H. Copp, Mr. C. K. Cramer, Dr. P. J. Dooling, Miss L. R. Erdman, Mrs. F. Field, Dean W. D. Finn, Dr. C. V. Finnegan, Dr. R. F. Gray, Mr. D. P. Hamilton, Acting Dean S. W. Hamilton, Dr. R. H. Hill, Mr. R. O. Joseph, Miss A. M. Katrichak, Dr. R. F. Kelly, Dr. L. Kraintz, Mr. J. Kulich, Dr. P. A. Lusztig, Dean K. M. Lysyk, Dr. D. J. MacDougall, Dr. C. A. McDowell, Dr. M. F. McGregor, Mr. A. O. McNeil, Dr. J. H. McNeill, Mr. J. F. McWilliams, Dr. H. Mitchell, Mr. G. R. Moore, Dr. B. N. Moyls, Mrs. M. L. Peters, Dr. J. F. Richards, Mr. W. A. Rodgers, Mr. J. H. Russell, Mr. P. Sandhu, Dr. R. F. Sharp, Vice-President M. Shaw, Mr. A. F. Sheppard, Dr. P. Suedfeld, Mr. G. A. Thom, Dean G. M. Volkoff, Miss C. L. V. Warren, Mr. E. Warren, Dean R. M. Will.

Observer: Mr. J. A. Banham

Messages of regret for their inability to attend were received from Chancellor D. F. Miller, Dr. C. S. Belshaw, Dr. C. B. Bourne, Dr. K. T. Brearley, Dr. J. D. Dennison, Dean E. M. Fulton, Dr. J. M. Houston, Dean W. D. Kitts, Mrs. W. T. Lane, Dean P. A. Larkin, Dean S. W. Leung, Mrs. H. McCrae, Rev. J. P. Martin, Mr. R. F. Osborne, Dr. P. H. Pearse, Dr. M. E. Prang, Dean B. E. Riedel, Dr. V. C. Runeckles, Dr. J. K. Stager, Mr. B. Stuart-Stubbs, Dr. M. Uprichard, Mr. R. S. Whyte.

Minutes of the previous meeting

Dr. McGregor)
Dr. Gray)

That the minutes of the Seventh regular meeting of Senate for the Session 1976-77, having been circulated be taken as read and adopted.

Carried

Senate Membership

New student senators

The Chairman welcomed to Senate the following student members: -

Agricultural Sciences
Mr. A. O. McNeil

Applied Science
Mr. W. A. Rodgers

Arts
Mr. P. Sandhu

Commerce and Business Administration
Mr. G. R. Moore

Dentistry
Mr. C. K. Cramer

Education
Ms. J. P. Blandford

Forestry
Mr. D. C. Bulger

Graduate Studies
Mr. J. H. Russell

Law
Mr. E. Warren

Medicine
Mr. N. F. Chang

Pharmaceutical Sciences
Mr. D. P. Hamilton

Science
Miss L. R. Erdman

Members-at-large: -
Mr. W. Chow
Mr. R. O. Joseph
Miss A. M. Katrichak
Mrs. M. L. Peters
1 vacancy

Senate Membership (continued)

Declaration of vacancy

As required under section 36 (6) of the Universities Act, the Secretary declared the following vacancy on Senate: -

Ms. B. G. Errington, Lieutenant-Governor in Council appointee.

From the Board of Governors

Notification of approval in principle of Senate recommendations - subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President and the formal agreement of the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

(i) New courses and course changes in Geophysics and Astronomy recommended by the Faculty of Graduate Studies. *(P. 6781)*

(ii) Change of name of the Institute of Asian and Slavonic Research to the Institute of Asian Research. *(P. 6776)*

(iii) Course changes recommended by the Faculty of Graduate Studies. *(P. 6781-2)*

(iv) Course change recommended by the Faculty of Pharmaceutical Sciences. *(P. 6783)*

Committee on Prizes, Scholarships and Bursaries

Dean Volkoff)
Dr. Copp)

That the new awards listed in the Appendix be accepted subject to the approval of the Board of Governors, and that letters of thanks be sent to the donors.

Carried

Reports of Committees of Senate

Nominating Committee

Dr. Copp presented the report.

Committee to re-examine proposal to offer a Bachelor of Medical Laboratory Science Degree

At its meeting of March 23, 1977 Senate passed a resolution to establish

Reports of Committees of Senate

Nominating Committee

Committee to re-examine proposal to offer a Bachelor of Medical Laboratory Science Degree (continued)

a committee to re-examine the proposal of the Faculty of Medicine to offer a Bachelor of Medical Laboratory Science Degree. The committee recommended the following membership: -

Miss L. R. Erdman
Dr. D. F. Hardwick
Dr. W. M. Keenlyside
Dr. C. A. McDowell
Dr. S. M. Oberg
Dean B. E. Riedel
Dr. P. Suedfeld

Dr. Copp)
Dr. Kraintz) *That the recommendations of the Nominating Committee be approved.*

Carried

Replacements on Senate Committees

The committee nominated the following persons to fill vacancies on Senate committees: -

Academic Discipline

Mr. A. O. McNeil	-	replacing Mr. F. K. H. Gagne
Mrs. M. L. Peters	-	replacing Miss S. E. Hoyles
Mr. E. Warren	-	replacing Mr. J. A. C. Swainson

Admissions

Miss A. M. Katrichak	-	replacing Mr. W. H. Black
Mr. E. Warren	-	replacing Mr. R. J. Ensom

Agenda

Mr. D. C. Bulger	-	replacing Mr. R. L. Salkeld

Appeals on Academic Standing

Mr. N. F. Chang	-	replacing Mr. D. Byl
Mr. P. Sandhu	-	replacing Mr. J. B. Le Huquet

Reports of Committees of Senate

Nominating Committee

Replacements on Senate Committees (continued)

Budget

Mr. C. K. Cramer	-	replacing Mr. G. S. Funt

Continuing Education

Mrs. M. L. Peters	-	replacing Mr. H. Buys

Curriculum

Mr. W. Chow	-	replacing Mr. W. L. Broddy
Mr. A. O. McNeil	-	replacing Mr. F. K. H. Gagne
Mr. P. Sandhu	-	replacing Miss S. E. Hoyles

Extracurricular Activities

Mr. R. O. Joseph	-	replacing Mr. G. Gedak

Nominating Committee

Mr. G. R. Moore	-	replacing Mr. D. Poy
Mr. P. Sandhu	-	replacing Mr. R. L. Salkeld
Mr. R. S. Whyte	-	replacing Ms. B. G. Errington

Tributes

Mr. G. R. Moore	-	replacing Miss J. P. Blandford

University Library

Mr. W. A. Rodgers	-	replacing Mr. W. H. Black

Implementation of the Universities Act

Mr. D. P. Hamilton	-	replacing Mr. D. Byl
Mr. E. Warren	-	replacing Mr. G. S. Funt
Dr. J. M. Houston	-	replacing Ms. B. G. Errington

Standards in English

Miss J. P. Blandford	-	replacing Mr. H. Buys
Mr. D. C. Bulger	-	replacing Mr. R. J. Ensom

Review of Medical Postgraduate (Residency) Training Programs

Mr. N. F. Chang	-	replacing Mr. R. J. Ensom
Mr. C. K. Cramer	-	replacing Mr. J. B. Le Huquet

Teaching Evaluation 1976

Miss A. M. Katrichak	-	replacing Mr. D. Byl

Dr. Copp)
Dean Bates) *That the recommendations of the Nominating Committee be approved.*

Carried

Reports of Committees of Senate (continued)

Committee on the Implementation of the Universities Act

Professor Sheppard presented the reports.

Student elections to the Board of Governors and the Senate

At its meeting of February 16, 1977 Senate passed a resolution that requests for recounts in the recent elections for student representatives on the Board of Governors and on Senate be referred to the Committee on the Implementation of the Universities Act for consideration and recommendation to Senate.

The committee had considered the question of the authority of Senate and the Registrar over campus elections and concluded that Section 43 of the Universities Act gave Senate the jurisdiction over the question of a recount of the ballots in a Senate or Board of Governors election of representatives.

The following extract from the report outlines the findings of the committee: -

"1. The Senate Election

On January 19, 1977 the Registrar supervised an election to Senate of five students out of a field of nine candidates. A defeated candidate subsequently wrote to the Registrar requesting a recount on the ground that an alleged error in the counting of ballots in the election of students to the Board of Governors tainted the Senate election. The Committee has reviewed the circumstances surrounding the Senate election and is satisfied that the count was accurate. Any confusion concerning the results of the Board of Governors election did not affect the count in the Senate election. The candidate made certain other allegations which were, in the Committee's view, unfounded in fact and irrelevant to the question of a recount.

Reports of Committees of Senate

Committee on the Implementation of the Universities Act

Student elections to the Board of Governors and the Senate (continued)

2. The Board of Governors Election

On the same day the Registrar supervised an election to the Board of Governors of two students out of a field of seven candidates. Subsequently the Student Representative Assembly of the Alma Mater Society (A.M.S.) passed a resolution requesting a recount of the ballots. The Secretary/Treasurer of the A.M.S. sent this resolution to the Registrar. Neither the resolution nor the letter stated any reason in support of the recount. The Committee is satisfied that the officially announced results of the election (released on January 21, 1977) were accurate. The problem was that the student scrutineers prematurely released the results on the evening of the election before their accuracy had been checked. The next day the Registrar's office discovered arithmetical errors which did not alter the outcome. Since the Committee is satisfied that the results which the Registrar officially announced were accurate, it does not feel that errors in the unofficially and prematurely released results warrant a recount.

3. Further Submissions

On March 3, 1977 the Registrar, on behalf of the Committee, wrote and delivered by hand a letter to the Secretary/Treasurer of the A.M.S. asking for further submissions in support of a recount in either election, to be received by March 9. The Committee has not received any submissions and is advised that none will be forthcoming.

4. Conclusions

The Committee feels that a recount should not be granted automatically upon request. Before Senate grants a recount there should be some reason or likelihood that a recount would lead to a different result. In respect of these elections, the requests for recounts had not stated such a ground. The Committee's inquiries had not discovered a ground. The Committee feels that if a recount is granted it should not be conducted by Student Court but by an ad hoc committee of the Senate. Since the election, the Registrar has kept the ballots secure, in the event of a recount."

Senate agreed to a ruling by the Chairman that since students were personally involved they be asked to refrain from voting.

Reports of Committees of Senate

Committee on the Implementation of the Universities Act

Student elections to the Board of Governors and the Senate (continued)

Mr. Sheppard)
Dr. McGregor) *That Senate deny a recount of ballots cast in either the Senate or the Board of Governors elections of January 19, 1977 and that the Senate authorize the Registrar to destroy the ballots.*

Carried

Student Membership in Faculties

In the report concerning student membership in Faculties it was stated that the 1974 Universities Act, section 40 (a) required the Faculties to make rules and regulations governing their proceedings, and that section 40 (b) required the Faculties to provide for student representation in the meetings and proceedings of the Faculty.

The committee recommended that the rules and regulations established by Senate under the old Universities Act, namely the Principles concerning student membership in Faculties approved by Senate, January 17, 1973, and the recommendations of the Second Interim Report of the Committee on Student Membership in Faculties, approved by Senate, April 25, 1973, be rescinded, but that the Faculties be recommended to adopt them as guidelines until they have had an opportunity to review them.

Mr. Sheppard)
Dr. Kelly) *That the recommendation of the Committee concerning student membership in Faculties be approved.*

Following a brief discussion the motion was put and carried.

Reports of Committees of Senate

Committee on the Implementation of the Universities Act (continued)

Vacancies on Senate - representatives of the faculty members at-large

At its meeting of April 21, 1976 Senate defeated the following resolutions: -

- That there shall be deemed to be a vacancy when a member of Faculty goes on leave for a period exceeding six months, and

- that a faculty member at-large shall be replaced by an election conducted by the Registrar as early as possible in September or October each year.

The committee had again discussed Section 36 (4) of the Act:

"Where a vacancy arises on the senate, the vacancy shall be filled, ... (b) in the case of an elected member, in the manner prescribed by senate". The committee recommended that Senate prescribe that such vacancies be dealt with as follows: -

- That a member of Senate, who, by reason of going on leave or for any other reason, will be unable to attend Senate meetings for a period exceeding six months, shall so inform the Secretary of Senate, whereupon a vacancy shall be declared and steps taken to provide for a replacement.

- That where a vacancy arises with respect to a representative of the faculty members at-large the Senate Nominating Committee shall make at least two nominations to Senate and the Senate shall elect the replacement.

Mr. Sheppard)
Dr. Clark)

That a member of Senate, who, by reason of going on leave or for any other reason, will be unable to attend Senate meetings for a period exceeding six months, shall so inform the Secretary to Senate, whereupon a vacancy shall be declared and steps taken to provide for a replacement.

In amendment:

Dr. McDowell)
Dr. Gray)

That the words "exceeding six months" be changed to read "up to twelve months".

Lost

Reports of Committees of Senate

Committee on the Implementation of the Universities Act

Vacancies on Senate - representatives of the faculty members at-large (continued)

In amendment:

Dean Will)
Dr. Lusztig) *That the motion be amended to read: - "That a member of Senate, who, by reason of going on leave or for any other reason, will be unable to attend Senate for six consecutive meetings, shall so inform the Secretary of Senate, whereupon a vacancy shall be declared and steps taken to provide for a replacement."*

Lost

During the following discussion the opinion was expressed that it was undesirable to remove an elected member from Senate. Members agreed to a suggestion by the Chairman that the motion be referred back to the committee.

Mr. Sheppard)
Dr. Clark) *That where a vacancy arises with respect to a representative of the faculty members at-large the Senate Nominating Committee shall make at least two nominations to Senate and the Senate shall elect the replacement.*

Some members felt that in the event of such a vacancy the Faculty members of Senate should elect the replacement. It was then agreed that since the previous motion had been referred back to the committee this motion should also be referred back until the question had been resolved as to what period of absence from Senate meetings constituted a vacancy.

Student membership on the Board of Governors

The following resolutions had been referred to the committee: -

Reports of Committees of Senate

Committee on the Implementation of the Universities Act

Student membership on the Board of Governors (continued)

1. Resolution of the Board of Governors November 2, 1976:
That the Administration be and is hereby requested to take under review possible amendments to the Universities Act which, if approved, would have the effect of eliminating the questions surrounding the eligibility of Board members.

2. Resolution of the S.R.A. of November 24, 1976:
That AMS urge the University to adopt the following policy:
In the event that a vacancy is created on the Board of Governors by reason of a student member not returning to studies, the election of a replacement shall be conducted forthwith, and the person elected thereby shall continue to hold office as though elected at the elections the following January.

Senate was informed that the committee had since asked the S.R.A. to recommend specific changes to the Universities Act to achieve their aims in connection with the above. In the meantime the committee recommended the following action by Senate: -

"That until the Universities Act is changed, a student representative on the Board of Governors is considered to have vacated his seat on the Board when he ceases to be a duly registered student at the University, and that a vacancy for a student position on the Board be filled immediately by the S.R.A. who will nominate a replacement to hold office until the next regular election."

It was agreed that the recommendation should be considered in two parts.

Mr. Sheppard)
Mrs. Peters)

That until the Universities Act is changed, a student representative on the Board of Governors is considered to have vacated his seat on the Board when he ceases to be a duly registered student at the University.

Carried

Reports of Committees of Senate

Committee on the Implementation of the Universities Act

Student membership on the Board of Governors (continued)

Mr. Sheppard)
Mrs. Peters)

That a vacancy for a student position on the Board be filled immediately by the S.R.A. who will nominate a replacement to hold office until the next regular election.

It was felt that the replacement should be elected rather than appointed.

In amendment:

Dr. Suedfeld)
Dr. McDowell)

That a vacancy for a student position on the Board be filled immediately by the student body through an election conducted by the Student Representative Assembly of the Alma Mater Society. The winning candidate to hold office until the next regular election.

Carried

The motion as amended was put and carried.

Committee on Standards in English

Reverend Burns presented the report. It was stated in the report that at the meeting of April 21, 1976 Senate passed a resolution affirming "that school-level instruction in basic English composition is not the proper function of the University." Despite the intention to introduce new admission standards in English composition in 1979, there would still be some students on campus who would be deficient in basic composition skills. These would be first-year students who would be admitted because of outstanding ability in other academic fields and some transfer students in the final years of undergraduate work or in the Faculty of Graduate Studies.

Reports of Committees of Senate

Committee on Standards in English (continued)

It was also stated that the University Administration intended to locate all remedial activities at the Centre for Continuing Education. The Centre had already developed ESL (English as Second Language) programs and was developing its programs for native speakers of English. At this stage the Centre's programs emphasized reading comprehension but the Centre was aware of the need to strengthen its writing skills programs. The Administration of the Centre was considering intensive immersion programs or term-long periods of instruction. It was felt that it might prove desirable, in the case of students doing remedial work in English, to limit their enrolment in credit courses.

The following recommendations were contained in the report: -

"1) That the Centre for Continuing Education be charged with the responsibility for remedial programs in English after 1979. This recommendation includes the following proposals:

   a) that there be a Supervisory Board established (with some representation appointed by the Dean of the Faculty of Arts) to monitor the curriculum, teaching methods, staffing and standards for completing the program;

   b) that this Board be responsible to the Director of the Centre for Continuing Education (who makes an annual report to Senate);

   c) that students who prove to be deficient in English composition be required to complete the remedial program before they enrol in English 100.

2) That the question of funding this remedial program be examined. The Administration of the University seems to expect that students enrolled in the remedial program will bear the full cost. The Committee on English Standards would like to point out that the students under discussion in this report would have already been admitted to the University and that the University is requiring them to take this remedial program. Furthermore if students are required to pay the full cost of the remedial program the Committee is of the opinion that such a policy would severely penalize students of limited means but with high academic ability."

Reports of Committees of Senate

Committee on Standards in English (continued)

Dr. Burns)
Dr. McNeill)

That the Centre for Continuing Education be charged with the responsibility for remedial programs in English after 1979, and:-

a) that there be a Supervisory Board established (with some representation appointed by the Dean of the Faculty of Arts) to monitor the curriculum, teaching methods, staffing and standards for completing the program;

b) that this Board be responsible to the Director of the Centre for Continuing Education (who makes an annual report to Senate);

c) that students who prove to be deficient in English composition be required to complete the remedial program before they enrol in English 100.

Objections were raised to the use of the term "Supervisory Board".

In amendment:

Dean Will)
Dr. Mitchell)

That the Centre for Continuing Education be charged with the responsibility for remedial programs in English after 1979, and:-

a) that there be an Advisory Committee established (with some representation appointed by the Dean of the Faculty of Arts) to monitor the curriculum, teaching methods, staffing and standards for completing the program;

b) that this Committee advise the Director of the Centre for Continuing Education (who makes an annual report to Senate);

c) that students who have been admitted to the University but prove to be deficient in English composition be required to complete the remedial program before they enrol in English 100.

Carried

Reports of Committees of Senate

Committee on Standards in English (continued)

The motion as amended was put and carried.

Referring to recommendation 2 Reverend Burns explained that the committee felt that the funding of this remedial program should be designed so that students enrolled in U.B.C. should not be charged additional fees for this service.

It was felt that since this was really a budgetary matter the Senate Budget Committee should be asked to look at it.

Dr. Burns)
Mr. Brousson) *That recommendation 2 be referred to the Senate Budget Committee.*

Carried

Committee on Diplomas and Certificates

At its meeting of April 23, 1975 Senate referred guidelines for the establishment of Diploma and Certificate programs to the Faculties and Schools for review and comment. Suggestions were received from various Faculties and these have been incorporated in the following guidelines: -

I. Types of Program

1. Certificate

(a) A certificate program should, in the main, consist of regular university courses at the First and Second Year level or specially prepared courses at this level;

(b) the study program should be the equivalent of between one-half and one full year of university study (9 - 15 units);

(c) admission requirements should be secondary school graduation or maturity.

Reports of Committees of Senate

Committee on Diplomas and Certificates

I. Types of Program (continued)

2. Diploma

(a) A diploma program should, in general, consist of regular university courses at the Third and Fourth Year level;

(b) the study program should be the equivalent of one full year or more of university study (minimum 12 - 18 units);

(c) a first university degree or the equivalent should be prerequisite but mature applicants particularly suited because of experience should also be admitted.

II. Criteria for the Establishment of Diploma and Certificate Programs

1. A program should be initiated only if the subject matter is such that the University appears to be the most appropriate body to offer the instruction.

2. A program must have a clearly defined educational objective and may be oriented toward a career or professional standing; it should not be a set of courses to screen candidates for the Master's degree.

3. A program must have a definite clientele, although the enrolment at any particular time need not be high.

4. A program would normally be based on the courses already offered in the University curriculum although provision for special courses and field-work might be required to fulfil the objectives of the program.

5. Admission requirements should not be rigid. More important than a rigorous set of admission requirements is strict adherence to academic standards in the courses offered.

6. Individual faculties are permitted, notwithstanding the foregoing criteria, to set up more stringent guidelines if they so decide and receive Senate approval.

III. Administration

For each certificate or diploma program there should be a program director to give close supervision to each program and a program committee which includes staff of the departments concerned.

Reports of Committees of Senate

Committee on Diplomas and Certificates (continued)

IV. Instructional Staff

As far as possible, instruction in diploma programs should be given by regular members of Faculty but more flexibility in providing instructional staff could be anticipated in certificate programs.

V. Standards of Achievement

The courses offered should be at the usual academic level of the department concerned and evaluated at this level.

VI. Supplementary Recommendations

1. That all proposals for the initiation of new programs or for changes in existing certificate and diploma programs be screened by the Senate Curriculum Committee.

2. That at the May meeting of Senate the Deans concerned and the Director of the Centre for Continuing Education report on certificate and diploma programs under their jurisdiction, giving enrolment in each program and numbers of students completing studies during the current year.

3. That no new diploma program be initiated which would parallel studies in a Master's degree course, and that consideration be given to the conversion of current diplomas such as the Diplomas in Adult Education and in Counselling, which are practically identical in content to a Master's degree course in the same field.

4. That Recommendation No. 3. might be fully implemented, the Faculty of Graduate Studies be asked to consider and to report to Senate on the revision of admission requirements in order to permit the professional experience of applicants to offset deficiencies in previous academic qualifications.

Dr. MacDougall)
Mr. Kulich)

That the guidelines for the establishment of Diploma and Certificate Programs be accepted.

In amendment:

Dr. Lusztig)
Dean Will)

That item 4 under "Supplementary Recommendations" be deleted.

Lost

The motion was put and carried.

Reports of Committees of Senate (continued)

Committee on Teaching Evaluation 1976

Dr. Moyls reported on the activities of the committee. He explained that the terms of reference of the committee were to make specific recommendations with regard to procedures for teaching evaluation. The committee had expressed concern that there could be duplication of work since there existed a President's committee on Teaching Evaluation which had arisen out of a recommendation in the report of a previous Senate committee on teaching evaluation. Dr. Moyls had therefore contacted the chairman of the President's committee and had then been asked to serve on it. The President's committee had been very active and had brought up-to-date its inventory on teaching procedures being followed by Faculties throughout the University. The Senate committee were now in the process of studying material passed to it by the President's committee.

Dr. Moyls also informed Senate that a questionnaire prepared by students had been distributed by the students to a small number of faculty members requesting their opinions and criticism but that the results were not yet available to the committee.

Faculty of Arts

Policy re changing of grades

At its meeting of February 16, 1977 Senate recommended that the following proposal be referred to the Deans of the Faculties before any action was taken by Senate: -

Faculty of Arts

Policy re changing of grades (continued)

"In any case in which the grade for a course is changed from that assigned by the instructor, those making the change must inform the instructor, the instructor's Department Head and the instructor's Dean, and that Senate be requested to permit an instructor whose assigned grade has been changed, to appeal that change to the Senate Appeals Committee."

The following is a summary of responses of the Faculties: -

1. No objection was raised to the proposal.
2. The proposal represents practice in several Faculties.
3. There was no objection to the proposed appeal procedure but the terms of reference of the Senate Appeals Committee would need to be broadened to encompass this type of appeal.
4. The proposal would be supported by the Faculties on the understanding that it was not interpreted as negating the established practice of the "adjudicated pass".

Dean Will)
Dr. Clark) *That the policy recommended by the Faculty of Arts on the changing of grades be approved.*

Carried

Faculty of Commerce and Business Administration

Proposal to establish the Urban Land Economics Endowment Fund

Acting Dean Hamilton presented the following proposal for the establishment of the Urban Land Economics Endowment Fund: -

1. Trust Account

A capital account, to be known as the Urban Land Economics Endowment Fund, will be established at the University of British Columbia effective April 1, 1977.

2. Policy

The interest from this capital account will be available year to year but limited in use to those purposes outlined below. The capital contributed to this account will not be used for any operating purposes.

Faculty of Commerce and Business Administration

Proposal to establish the Urban Land Economics Endowment Fund (continued)

3. Purpose and Use of the Funds

Income earned on this endowment fund may be used for any or all of the following purposes and these purposes may vary from year to year.

(a) To finance a professorship to be known as "..... Professor of Urban Land Economics" in the Faculty of Commerce and Business Administration. This professorship must significantly add to or reinforce existing University programs. It is a supplement, rather than a substitute, for funds the University would otherwise be providing in this field.

This professorship may be either of a visiting nature, a permanent appointment or the purchase of the services of one of the existing regular faculty members. The "..... Professor in Urban Land Economics" will be required to teach a minimum of three units.

(b) The balance of the income earned may be used to provide support for Urban Land Economics activities, including scholarships, aid to worthy students, support for research activities, visiting faculty and special programs and projects.

(c) Any income earned on the fund and not committed during the fiscal year will be added to the capital in the Endowment Fund.

(d) Additional contributions may be made to the Endowment Fund from time to time.

4. Administration

The Endowment Fund will be managed by the University of British Columbia or their appointed representatives. Each year the Chairman of the Urban Land Economics Division, in consultation with the Divisional members, will prepare a proposal for use of current income and a report on the previous year's use of funds.

An Advisory Council will be established to review the use of the income generated from this fund. This Advisory Council shall consist of:

- Dean, Faculty of Commerce and Business Administration
- Associate Dean (Academic), Faculty of Commerce and Business Administration
- Chairman, Urban Land Economics Division of the Faculty of Commerce and Business Administration

Faculty of Commerce and Business Administration

Proposal to establish the Urban Land Economics Endowment Fund

4. Administration (continued)

. Representative of the President of the University of British Columbia
. Chairman, Real Estate Council of British Columbia or his representative.

5. These initial funds represent the generous gifts made to this University by our many friends and graduates in the fields of real estate, mortgage lending, property management and appraisal. These gifts have been accumulated over a number of years during which time only the interest was used.

6. In the event the Faculty of Commerce and Business Administration discontinues the Urban Land Economics option, the Dean and Associate Dean (Academic) of the Faculty of Commerce and Business Administration and one representative of the real estate vocation in British Columbia will prepare a proposal for the future use of income generated from these funds.

It was noted that the name of the professorship would be confirmed after consultation with the person concerned.

Dr. Hamilton)
Dr. Kelly)

That the proposal of the Faculty of Commerce and Business Administration to establish the Urban Land Economics Endowment Fund be approved.

Carried

Changes in admissions policies and supplemental examination policies

It was agreed that the proposed changes be forwarded to the Senate Admissions Committee before any action was taken by Senate.

Restriction of Enrolment

Dr. Hamilton)
Dr. Lusztig)

That, subject to consultation with the Senate's Committee on Admissions and the office of the Registrar, registration in First Year may be restricted to 515 students and registration in Second Year be restricted to 480 students.

Carried

Other business

Bookstore

Mr. Moore drew Senate's attention to a motion passed at the March 17, 1976 meeting of Senate requesting that the Bookstore provide annually at the November meeting a summary report of its operations. It was noted that this had not yet been received.

It was also noted that April 1, had been established as the date the Bookstore required orders for Faculty textbooks for courses beginning in September and that this date had now been inserted in the Calendar.

Immigration regulations

Dr. Kelly reported that the new regulations concerning immigration of Teaching Assistants and Research Assistants were very restrictive and it appeared that there would be difficulty in awarding T.A.'s and R.A.'s to foreign graduate students. Dr. Hamilton stated that he had been in touch with the local immigration office and had been informed that they would like to discuss the matter with the President or his designate.

Report of the Committee on Appeals on Academic Standing

Dr. Moyls presented the annual report concerning the activities of the committee. Members of the gallery were asked to leave.

Dr. Moyls reported that the committee had considered six appeals. Three were concerned with the students' standing in a course or program. One had been denied admission to a Majors program and the other two appeals were from graduate students. In one case a Master's thesis was not deemed acceptable, and in the other

Report of the Committee on Appeals on Academic Standing (continued)

a student had been unsuccessful in several attempts to pass a comprehensive examination.

Dr. Moyls stated that while all six appeals had been denied the committee had contacted the departments concerned in two or three cases to make some specific suggestions. In one case it had no bearing on the appeal or the validity but there was a technical deficiency in the calendar and it was suggested that this be corrected so that the problem would be avoided in the future. In another case the failure of the student to maintain the standard required meant that she would not be able to complete the degree in the time allotted and the department agreed to the committee's suggestion that steps be taken to assist the student in order that she could finish the degree.

Dr. Moyls paid tribute to committee members and the Registrar for their assistance.

The meeting adjourned at 10.35 p.m.

The next regular meeting will be held on Wednesday, May 25, 1977.

Secretary

Confirmed,

Chairman

APPENDIX

New Awards Recommended to Senate

The Sharon Louise Brewster Memorial Scholarship - A scholarship in the amount of approximately $150 has been established in memory of Sharon Louise Brewster who lost her life in an automotibe accident at Christmas 1976. The award has been established by her family and friends and will be made on the recommendation of the Department of Music. In making the award, preference will be given to a student entering the final year of the program majoring in percussion. In the event that no student qualifies, the award may be made to an outstanding student majoring in another field of music.

The B.C. Medical Association Archives Scholarship - A scholarship in the amount of $250 will be made available by the Archives Committee of the B.C. Medical Association to a student in the History of Medicine whose project will expand the knowledge of B.C.'s medical heritage. The award will be made on the recommendation of the Faculty of Medicine.

The Canadian Society of Oral Surgeons Textbook Award - A book prize will be awarded annually to a fourth year student obtaining the highest average standing during the two clinical years in the subject of Oral Surgery.

The Fraser Valley Regional Library Bursary - A bursary of $200, from the Fraser Valley Regional Library, is offered annually to a student entering or attending the School of Librarianship. The award will be made to a student with sound academic standing who shows promise in the field of librarianship and needs financial assistance. In offering this bursary the Board of Management of the Fraser Valley Regional Library pays tribute to Dr. Helen Gordon Stewart for her manifold leadership in the development of British Columbia libraries and particularly for her pioneering efforts in the establishment of regional library service in the Fraser Valley in the years 1930-34.

The Elsie M. S. MacCleave Prize - A prize in the form of an opal ring has been bequeathed by the late Elsie M. S. MacCleave. The ring will be awarded to the first female student from Penticton to attain first class honours in either Russian 100 or Russian 110.

The Merck, Sharp and Dohme Scholarship in Medicine - Through the generosity of Merck, Sharp and Dohme of Canada Limited, a scholarship consisting of $500 prize and the current edition of the Merck Manual will be awarded to a student in the Third Year of the Faculty of Medicine who, in the opinion of the Faculty, has shown most promise in the field of therapeutics.