

October 10, 1990

The Second Regular Meeting of the Senate of The University of British Columbia for the Session 1990-91 was held on Wednesday, October 10, 1990 at 8.00 p.m. in Room 102, George F. Curtis Building.

Present: President D. W. Strangway, (Chairman), Chancellor L. R. Peterson, Vice-President D. R. Birch, Mr. S. Alsgard, Mr. J. A. Banfield, Dean C. S. Binkley, Dr. M. A. Boyd, Dr. D. M. Brunette, Professor P. L. Bryden, Rev. P. C. Burns, Dean P. T. Burns, Miss A. L. Callegari, Dr. D. G. A. Carter, Mrs. E. A. Carty, Dr. R. L. Chase, Dr. S. Cherry, Dr. T. S. Cook, Dr. K. Dawson, Dr. J. D. Dennison, Dr. G. W. Eaton, Dr. A. J. Elder, Mr. E. B. Goehring, Dean J. R. Grace, Dr. R. D. Guy, Dr. S. W. Hamilton, Dean M. J. Hollenberg, Dr. M. Isaacson, Dr. S. Katz, Dr. J. G. T. Kelsey, Miss W. A. King, Dr. M. M. Klawe, Mr. O. C. W. Lau, Dr. S. C. Lindstrom, Mrs. L. Lohia, Miss S. A. Mair, Dean B. C. McBride, Mr. R. H. McGowan, Mr. B. V. McGuinness, Dr. J. A. McLean, Dean J. H. McNeill, Mr. W. B. McNulty, Dean A. Meisen, Dr. A. G. Mitchell, Mr. J. A. Moss, Mr. M. D. Nikkel, Dr. L. Paszner, Dr. R. J. Patrick, Ms. B. M. Peterson, Mr. B. D. Prins, Dr. P. Resnick, Dean N. Sheehan, Ms. P. F. Silver, Dr. C. E. Slonecker, Dr. L. de Sobrino, Mr. B. Taylor, Dr. R. C. Tees, Mr. G. A. Thom, Dr. A. Van Seters, Dr. J. Vanderstoep, Dr. J. M. Varah, Dr. D. A. Wehrung, Dr. R. M. Will, Ms. N. E. Woo, Dr. W. C. Wright, Jr.

Messages of regret for their inability to attend were received from Mr. D. A. Anderson, Dr. A. P. Autor, Miss M. D. Bain, Mr. R. Bush, Mr. N. A. Davidson, Dr. S. E. Grace, Dr. J. F. Helliwell, Ms. A. Ironside, Dean P. A. Lusztig, Dean M. P. Marchak, Mr. J. R. G. McQueen, Mr. R. S. Reid, Dean J. F. Richards, Dean P. B. Robertson, Mr. M. M. Ryan, Mr. A. J. Scow, Dr. G. G. E. Scudder, Dr. L. J. Stan, Mr. M. Sugimoto, Ms. H. Swinkels, Dr. D. Ll. Williams.

Minutes of previous meeting

Dean McNeill) That the minutes of the First regular
Dean McBride) meeting of Senate for the Session 1990-91,
having been circulated, be taken as read
and adopted.

Carried

Business arising from the minutes

- (i) Physical Education and Recreation enrolment quota and Rehabilitation Medicine admission average (pp.9825-6)

At the previous meeting the Registrar was asked to provide answers to two questions relating to enrolment. The first had to do with the

October 10, 1990

Business arising from the minutes(i) Physical Education and Recreation enrolment quota and Rehabilitation Medicine admission average (continued)

question of why enrolments in Physical Education exceeded the quota by a significant amount. The Registrar reported that there were a number of contributing factors; the first being that a much higher percentage of students met the admission requirements this year than in previous years. Of the students who applied this year, approximately 40% met the admission requirements compared to 30% last year. The second contributing factor was that the minimum grade point average for admission was set before the admissions process began, based on the number of applicants in the applicant pool. The Registrar explained that this was no longer the practice in Arts and Science (where the quota had also been exceeded). In future the minimum GPA to be used in admitting students to Physical Education will be set during the admissions process. Clearly the GPA had been set too low. The final contributing factor to the over enrolment relative to the quota was that of those students offered admission the percentage that registered was higher this year than it has been in previous years. This year 58% of those students who were offered admission registered, compared to 44% last year. This rise from 44% to 58% would, by itself, have resulted in the quota being exceeded.

The second question had to do with why the published minimum for admission of students to the Occupational Therapy program was not adhered to. The Registrar explained that when the minimum of 70% was established, it was not necessarily intended to represent the minimum academic standard that would allow a student to complete the program. It was primarily intended as an indication to prospective applicants

October 10, 1990

Business arising from the minutes(i) Physical Education and Recreation enrolment quota and Rehabilitation Medicine admission average (continued)

that this was the likely grade point average or percentage that they would require to get admitted based on demand. Since that percentage was established and published in the Calendar the program in Rehabilitation Medicine has been split into two. At the time the percentage was established the programs in Physical Therapy and in Occupational Therapy were not separate. The demand is very different in the two programs and the School is presently working on a proposal to establish a new minimum, which will be the minimum that in their judgement is necessary from an academic point of view.

The Registrar also informed Senate that the undergraduate enrolment now stood at approximately 23,400 and that the University's target in the academic plan is about 21,000. He stated that the present full time equivalent undergraduate enrolment based on the normal full load for students in each program is 20,400. He stated that in setting quotas and targets there had been no distinction made between a head count and an fte number and pointed out that by one count the University was over its target and by the other it was under.

(ii) Teaching Evaluation

Notice of the following motion had been given at the previous meeting:

"That Senate establish an Ad Hoc Committee to revise the administration of teaching evaluations in consultation with the Faculties and students."

October 10, 1990

Business arising from the minutes(ii) Teaching Evaluation (continued)

It was noted in the material circulated that on March 22, 1978, regulations for the administration of teaching evaluations were adopted by Senate, and that further regulations concerning the confidentiality of teaching evaluations were adopted on May 18, 1983. The regulations are as follows:

"That annual systematic, objective and cumulative evaluations should be obtained for all faculty members and instructors, and for undergraduate courses for which this is practicable.

That such evaluation include teaching evaluation, and that teaching evaluation be considered in reappointment, promotion and tenure decisions.

That the timing and form of such evaluation be decided by each faculty.

That the evaluation instruments be developed and administered by the faculties and/or departments concerned.

That teaching evaluation forms should not require students to provide their name, student number or grade point average. (This does not preclude information such as Year, Faculty, Major, 1st/2nd/pass/fail.)

That teaching evaluations bear a reminder that students may wish to print their remarks in order to avoid recognition of their handwriting."

In speaking to the motion, Mr. Lau noted that it had been twelve years since the first recommendations were approved. He felt that it would be beneficial if the University were to revise these policies and that this would be best done by an ad hoc committee. Mr. Lau stated that students had concerns about the current system. Some students felt that there were procedural improprieties and they have ideas on how to make improvements. Mr. Lau referred to the Mission Statement approved by Senate in May 1989 and the clause which reads: "The University will strive to respond to the academic and personal needs of students." He felt that the establishment of the proposed

October 10, 1990

Business arising from the minutes(ii) Teaching Evaluation (continued)

committee would be a response to the academic needs of students and that it would benefit the University as a whole. He said that this would also give faculty members an opportunity to respond to their own concerns on this matter. He also noted that there were a large variety of forms and methods of administration which perhaps the committee could look at. He noted that in the Strategic Plan it stated that a more systematic approach to development and use of teaching methods would benefit both faculty members and students. In conclusion, Mr. Lau stated that there was historical precedent for establishing such a committee, that such a committee would address the concerns of students, and that it would be to the advantage of the faculty.

Mr. Lau) That Senate establish an Ad Hoc Committee
Mr. McGowan) to revise the administration of teaching
evaluations in consultation with the
Faculties and students.

Dr. Birch expressed support for the intent of the motion but felt that Senate ought not to be in the business of the administration of teaching evaluation since it was not a matter of revising the administration of them but of reviewing the policy. He felt that perhaps an important prerequisite to reviewing the policy would be a fairly comprehensive report on the current practices of the Faculties.

Dean Burns pointed out that there could be many departments with perfectly good teaching evaluation and administrative procedures and therefore it would be more appropriate for Senate to review the nature and administration of teaching evaluations before making recommendations for revision of existing procedures.

October 10, 1990

Business arising from the minutes(ii) Teaching Evaluation (continued)

Dr. Will agreed that the matter was of sufficient importance that it ought to be looked at again but felt that the wording of the motion did not adequately address the issue. He stated that many people were not as concerned about evaluating teaching as they were about what was done with the evaluations. He said that it would be unwise to involve Senate and even the Faculties in imposing a particular way of doing evaluations. He felt that the University should be continually reminding itself of the importance of good teaching and that the real issue was to have an administrative system that encourages good teaching. He therefore felt that the terms of reference of the committee should be very broad.

Dr. Resnick also felt that there should be some wording changes to the motion but stated that there was another issue equally pertinent and related to student matters which he thought might be added to the motion. He referred to the old Senate guidelines regarding student participation in departmental decision-making with regard to appointments, promotion and tenure. He explained that the reason he thought this should also be reviewed was that he became aware that students were included in the membership of search committees for new Deans, and that there appeared to him to be some incongruity between the willingness to allow students to serve on a committee to choose new Deans and the old Senate guidelines which bar students from participating in the appointment of new faculty. He felt that the proposed committee should also address this issue.

October 10, 1990

Business arising from the minutes(ii) Teaching Evaluation (continued)

Dr. Will agreed that the matter was of sufficient importance that it ought to be looked at again but felt that the wording of the motion did not adequately address the issue. He stated that many people were not as concerned about evaluating teaching as they were about what was done with the evaluations. He said that it would be unwise to involve Senate and even the Faculties in imposing a particular way of doing evaluations. He felt that the University should be continually reminding itself of the importance of good teaching and that the real issue was to have an administrative system that encourages good teaching. He therefore felt that the terms of reference of the committee should be very broad.

Dr. Resnick also felt that there should be some wording changes to the motion but stated that there was another issue equally pertinent and related to student matters which he thought might be added to the motion. He referred to the old Senate guidelines regarding student participation in departmental decision-making with regard to appointments, promotion and tenure. He explained that the reason he thought this should also be reviewed was that he became aware that students were included in the membership of search committees for new Deans, and that there appeared to him to be some incongruity between the willingness to allow students to serve on a committee to choose new Deans and the old Senate guidelines which bar students from participating in the appointment of new faculty. He felt that the proposed committee should also address this issue.

October 10, 1990

Business arising from the minutes(ii) Teaching Evaluation (continued)In amendment:

Dr. Resnick) Be it further moved that this ad hoc committee
Ms. King) be instructed to consult faculty and students
with regard to the existing guidelines barring
student participation from department decision
making on appointments, promotion, and tenure,
and report back to Senate on whether changes
may be required to these guidelines.

Dr. Tees stated that the amendment dealt with an entirely
different issue and suggested that it ought to be a notice of motion.

Dr. Resnick agreed to withdraw the amendment and to serve notice
of motion for the next meeting of Senate.

Dr. Sobrino stated that he would like to see the original motion
reworded to include the effectiveness as well as the evaluation of
teaching at the University. He also suggested that the committee
should perhaps define its own terms of reference, which should be
very broad, and report back to Senate to see if those terms were
acceptable.

Dr. Birch) That the motion be referred to the
Mr. Thom) Academic Policy Committee to recommend
terms of reference for such a committee.

Dr. Tees thought that it was inappropriate to refer the motion to
the Academic Policy Committee. He suggested that the ad hoc
committee write its own terms of reference and present them to Senate
for approval.

The motion to refer was put and lost.

October 10, 1990

Business arising from the minutes(ii) Teaching Evaluation (continued)In amendment:

Dr. Elder) That Senate establish an ad hoc committee
Dr. Hamilton) to review the policy and administration of
teaching evaluations in consultation with
the Faculties and students and report back
to Senate on its recommendations.

Dr. Dennison referred to Dr. Will's comments on the use of
teaching evaluations and suggested that the words: "and use of
teaching evaluations" be included in the amendment.

Dr. Will stated that Senate ought to go on record as saying that
it is concerned with the importance and effectiveness of good
teaching, and suggested that perhaps such a statement could be
incorporated in the motion.

After further discussion, the movers and the seconders of the
original motion and the proposed amendment agreed to the following
reworded motion:

"Whereas the Senate wishes to affirm its continuing interest in
the value of excellent teaching, be it resolved that Senate
establish an ad hoc committee to review the policy,
administration, and the use of teaching evaluations in
consultation with the Faculties and students and report back to
Senate on its recommendations."

The reworded motion was put and carried.

(iii) Financial Statements (p.9818)

Dr. Patrick, the University Librarian, drew Senate's attention to
a statement made by Dr. Will at the previous meeting to the effect
that administration costs in the Library had increased in the
neighbourhood of 60%. Dr. Patrick assured Senate that there had not
been a build-up of administrative positions in the Library but that
there had been a very important acquisition of equipment that was
higher than the norm which would explain the 60% increase.

October 10, 1990

Business arising from the minutes(iii) Financial Statements (continued)

Dr. Will stated that while he appreciated the explanation, it did draw attention to one of the weaknesses in the financial information presented to Senate in September. He said that these data are expenditure figures indicating the amounts expended by various administrative units from various sources both from the operating budget and trust funds, and even include, as in the case of the increase in administrative costs in the Library, outlays that are going to be offset by revenue. He stated that these expenditure figures are less useful than a statement of intended expenditure from the operating budget by the various units, with a comparison, after the year's end, with what was actually spent. This difference gives a variance which indicates to what extent intended budget lines have been adhered to.

Chairman's remarks and related questions

There were no Chairman's remarks.

Reports of Committees of SenateContinuing EducationAnnual Report on Part-time Studies, Distance Education, Continuing Education and Cultural Activities 1988-89

In speaking briefly to the report, Dr. Katz, Chair of the Committee, stated that each year the Committee receives a report on activities which fall within the jurisdiction of part-time studies, distance education, continuing education and cultural activities at the University. Dr. Katz stated that, unlike previous reports, this report was basically a collation done by each of the seven units represented. The input was then sent to Dr. Birch's office to be collated prior to discussion by the Senate Committee.

October 10, 1990

Reports of Committees of SenateContinuing EducationAnnual Report on Part-time Studies, Distance Education, Continuing Education and Cultural Activities 1988-89 (continued)

Dr. Katz drew Senate's attention to page 71 of the report which indicated that there was a total credit registration in 1988/89 of 14,889 and non-credit total registrations of 105,786. Dr. Katz noted that the University had committed itself to an increased priority for continuing education and that it was currently searching for an associate vice-president to head up continuing education programs. He stated that in the past two years the Committee and the President's Task Force on Continuing Education had been involved in considerable debate on this matter. He hoped that the Committee would continue to contribute to the developments that would occur in the future.

In conclusion, Dr. Katz suggested that the contents of the report be made available to the community in order to inform the community of the important role that the University plays, the number of people that participate, and the types of programs offered. He felt that this could be a useful marketing vehicle in bringing to the attention of the community the University's research and outreach ability.

Dr. Will referred to the Registrar's comments earlier in the meeting concerning winter session enrolment and the fact that it is between 20,400 and 23,400 depending on whether you are doing a head count or estimating full-time equivalents. Dr. Will stated that he was encouraged to hear the Registrar's comments because when the University has a target figure, as it now has in the Mission Statement, with an idea of an optimum size university in mind, the enrolment figures should be comparable and should mean something. He stated that the extra-

October 10, 1990

Reports of Committees of SenateContinuing EducationAnnual Report on Part-time Studies, Distance Education, Continuing Education and Cultural Activities 1988-89 (continued)

sessional enrolments for 1988-89 were relatively meaningless, particularly in relation to the figures provided to Senate in September for the daytime winter session. He said the two sets of enrolment figures were not comparable, and therefore not additive.

Dr. Will stated that the figure of 21,140 on page 6 of the report was a course enrollee figure and could include students 4 or 5 times since a student could take 4 or 5 courses in the spring, summer and winter sessions. He said that the correct figure, in terms of full-time equivalent students, was probably more in the neighbourhood of 4,000 than 21,140.

Dr. Will also drew attention to the point that over 70% of the courses offered by Extra Sessional Studies after 4.30 p.m. in the winter session are put on by departments and are funded from their budgets for the purpose of accommodating day students, registered in a Faculty, as well as evening only students. The number of such day students included in the 21,140 figure for extrasessional enrolments is more than 7,628, which we are told is the number of full-time day students taking courses after 4.30 p.m. Many day students are part-time students who may be taking one or more classes after 4.30 p.m.

Dr. Katz stated that it was his understanding that the new Vice President of Continuing Education would be responsible not only for the programs but also for the type of report that would more accurately reflect the credit registration in Extrasessional Studies.

October 10, 1990

Reports of Committees of Senate (continued)Committee on Student Awards

In presenting the report, Dr. Cook, Chair of the Committee, drew Senate's attention to the Kathleen Elliott Memorial Scholarship and the Dr. S. Wah Leung Bursary. Dr. Cook noted that Miss Elliott had been a member of a British Columbia pioneer family, and that she had had a distinguished career as an elementary school teacher, specializing in Art Education. In referring to the Dr. S. Wah Leung Bursary, Dr. Cook noted that Dr. Leung had been the founding Dean of the Faculty of Dentistry.

Dr. Cook) That the new awards (listed in the Appendix)
Chancellor Peterson) be accepted subject to the approval of the
Board of Governors and that letters of
thanks be sent to the donors.

Attention was drawn to the description of the Joy Messaros Memorial Bursary. Following a brief discussion it was agreed that this award be referred back to the Committee for clarification.

The motion was put and carried.

Student elections to Governing Bodies

The following recommendations for the 1990-91 student elections to Governing Bodies had been circulated.

"That the schedule for the 1990/91 Academic Year be as follows:

- call for nominations in The Ubysey, Wednesday, November 14, Friday, November 16 and Tuesday, November 20, 1990
- close of nominations, 4.00 p.m. Friday, November 30, 1990
- announcement of the list of candidates in The Ubysey on Friday, January 18 and Tuesday, January 22, 1991
- election date Friday, January 25, 1991
- evening polls 4.00 p.m. to 7.00 p.m. Wednesday, January 23, 1991
- daytime polls 9.30 a.m. to 2.30 p.m. Monday, January 21 to Friday, January 25, 1991 inclusive.

October 10, 1990

Student elections to Governing Bodies (continued)

The daytime polling has been increased from three to five days, and voting will take place later in the month to coincide with the AMS Executive elections. These changes have been made as a result of a resolution by the Student Council."

Dr. Sobrino) That the recommendations for the
Dean Burns) 1990/91 student elections to
Governing Bodies be approved.

CarriedReport from St. Mark's College

The annual report to Senate from St. Mark's College had been circulated for information.

Report of the Tributes Committee - in cameraEmeritus status

Dr. Dennison, Chair of the Committee, reported that the committee recommended that the following be offered emeritus status:

Dr. G. De Stefanis	- Associate Professor Emerita of Hispanic and Italian Studies
Dr. M. H. Futrell	- Professor Emeritus of Slavonic Studies
Dr. P. C. Gilmore	- Professor Emeritus of Computer Science
Dr. H. McLennan	- Professor Emeritus of Physiology
Dr. R. D. Nemser	- Associate Professor Emerita of English
Dr. P. G. Olley	- Assistant Professor Emeritus of Mathematics and Science Education
Prof. L. N. Quastel	- Assistant Professor Emerita of Rehabilitation Medicine
Dr. B. Saint-Jacques	- Professor Emeritus of Linguistics
Prof. S. Stanton	- Associate Professor Emerita of Nursing
Prof. C. A. Tiers	- Professor Emeritus of Architecture
Dr. M. Tolmie	- Associate Professor Emeritus of History
Dr. J. H. A. Wallin	- Professor Emeritus of Administrative, Adult and Higher Education
Dr. W. F. J. Wood	- Assistant Professor Emeritus of Commerce and Business Administration
Prof. W. Yeomans	- Assistant Professor Emeritus of English
Dr. M. E. R. Crawford	- Clinical Associate Professor Emerita of Family Practice
Dr. P. Constantinides	- Clinical Professor Emeritus of Anatomy
Dr. D. A. Boyes	- Clinical Professor Emeritus of Obstetrics and Gynaecology

October 10, 1990

Report of the Tributes CommitteeEmeritus status (continued)

Dr. M. H. Chung	- Clinical Professor Emerita of Obstetrics and Gynaecology
Dr. G. W. Korn	- Clinical Professor Emeritus of Obstetrics and Gynaecology
Dr. P. Moore	- Clinical Associate Professor Emeritus of Paediatrics
Dr. G. Kovacs	- Clinical Assistant Professor Emeritus of Psychiatry
Dr. C. E. McDonnell	- Clinical Professor Emeritus of Medicine

Dr. Dennison) That the recommendations of the Tributes
Dean Burns) Committee concerning emeritus status be
approved.

Carried

The meeting adjourned at 8.50 p.m.

The next regular meeting of Senate will be held on Wednesday, November 14, 1990.

Secretary

Confirmed

Chairman

October 10, 1990

APPENDIXAwards recommended for acceptance by Senate

Helen Butling Memorial Scholarship - A \$300 scholarship has been endowed by the family and friends of Helen Butling. It is made on the recommendation of the School of Rehabilitation Medicine to an outstanding physiotherapy student. (Available 1991/92 Winter Session)

Centre for International Business Studies Fellowship - Fellowships are available for graduate students who are Canadian citizens or permanent residents with strong commitment to international business studies. Awards are made on the recommendation of the Faculty of Commerce in consultation with the Faculty of Graduate Studies. (Available 1991/92 Winter Session)

Frances Chave Memorial Graduate Scholarship in Botany - In memory of Frances Chave, and her special interests and accomplishments as an amateur botanist, family and friends have endowed a \$1,000 scholarship for students entering first year of an M.Sc. or Ph.D. program in botany. It is made on the recommendation of the Department of Botany in consultation with the Faculty of Graduate Studies. (Available 1991/92 Winter Session)

Kathleen Elliott Memorial Scholarship - A \$1,500 scholarship has been endowed in memory of Kathleen Elliott. It is made on the recommendation of the Faculty of Education to a student entering or continuing in the Bachelor of Education (Elementary) program who has demonstrated abilities in art and is specializing in Art Education at the elementary level. (Available 1991/92 Winter Session)

Dr. S. Wah Leung Bursary - A \$1,000 bursary has been established by alumni, colleagues and friends to honour Dr. S. Wah Leung, an internationally respected scholar and humanitarian who served as the founding Dean of the Faculty of Dentistry at UBC. It honours his lifelong commitment to excellence in the oral health sciences and will be awarded to a dentistry student. (Available 1991/92 Winter Session)

Joy Messaros Memorial Scholarship - A \$750 scholarship is available for a fourth year occupational therapy student who demonstrates an interest in rehabilitation technology and its application to individuals with physical disabilities and an understanding of the importance of the rehabilitation team concept. The award is made on the recommendation of the School of Rehabilitation Medicine. (Available 1990/91 Winter Session)

Parpia Scholarship in Pharmaceutical Sciences - A \$500 scholarship in pharmacy has been endowed by Badrudin and Khatoon Parpia. It is given on the recommendation of the Faculty of Pharmaceutical Sciences to an outstanding student entering fourth year with the highest standing in core courses to the end of third year. (Available 1991/92 Winter Session)

Paul and Ethel Seifner Bursary in Music - Bursaries totalling \$1,300 have been endowed through a bequest from the Paul Seifner estate for undergraduate students in the School of Music. (Available 1991/92 Winter Session)

William F. J. Wood Prize - A \$300 prize recognizes Dr. Wood's contributions over 20 years to students in the Faculty of Commerce and Business Administration. It is awarded on the recommendation of the Faculty to the student obtaining the highest standing in Commerce 374 (Security Markets). (Available 1990/91 Winter Session)