UNIVERSITY OF BRITISH COLUMBIA

REPORT

OF THE

LIBRARY DEPARTMENT

FOR THE

UNIVERSITY YEAR 1922-23.

JOHN RIDINGTON,
Librarian.

C O N T E N T S

	Page
Growth of Library	3
Valuation of Library...	3
Appropriations for Year	4
Circulation, Registration	6
Stack Room Permits	8
Classification, Cataloguing	9
Work yet to be done	10
Order Department	12
Checking of the Library	12
Gifts to the Library...	13
Binding	14
Inter-Library Loand	15
Reading Room Conditions	16
Evening Attendance	17
Evening Stack Room Supervision	18
Applied Science Reading Room	18
Reports - New Library Building	19
" - List of Duplicates	21
"Catalogue of Scientific Periodicals in Canadian Libraries"	21
The Staff...	22
Library Conferences	23
Library Committee	24
Constitution of New Library Committee	25

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A P P E N D I C E S.

Appendix 1. Valuation of Library, March 31, 1923 27

Appendix 2. Gifts presented to the Library during the University Year April 1922- March 1923 28 - 43

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L.S.Klinck, Esq., M.S.A., D.Sc.,
President,
University of British Columbia.

Sir,

For your information, and that of the Chancellor, and members of the Board of Governors, I beg to submit the following Report on the work of the University Library, for the year April 1, 1922 to March 31, 1923.

GROWTH OF LIBRARY.

The Report submitted a year ago showed that the Library contained 43,334 volumes. In the year under review 3243 volumes have been added, the total at the end of March being 46,577. The yearly increases are shown in the following statement.

	1922-23	1920-22 (two years)	1919-20	1918-19
Total Volumes accessioned	42883	39846	30241	27480
Unaccessioned & unbound	2950	2800	3400	2150
Duplicates	744	688	447	368
	46577	43334	34088	29998

Accessions	1919-20	4090 vols.		
" "	1920-22	9246 "	(two years)	
" "	1922-23	3223 "		

VALUATION OF LIBRARY

The books and equipment possessed by the Library represented an expenditure of almost $120,000 at the end of the year under consideration, the exact figure, as rendered in a statement to the Bursar's Department, being $119,245.55.

This amount, however does not represent the full value, but merely the amounts actually spent on the acquisition of Library property. The steeply ascending cost of books in the past eight years would, at least, double the cost of duplicating many of the earlier book purchases. New books added, and binding done, represented an increased value of $7739.37 during the year. Of this $5249.49 was spent from funds granted by the Board of Governors, while $1308.75 represented estimated value of gifts made by Governments, institutions, corporations and friends of the University. The sum of $1392.63 was spent in Binding during the year.

Taking into consideration the increased prices of books, it is estimated that the University Library represents, at present prices, an asset of $150,000.

The total expenditure on the Library (exclusive of salaries) during recent years is as follows:-

1918-19	$7052.75
1919-20	12592.15
1920-21	
1921-22	14053.87
1922-23	8282.98

APPROPRIATIONS FOR YEAR.

The appropriations granted the Department for the University year were as follows:

Salaries	$9120.00
Binding	1500.00
Equipment	300.00
Supplies & Expense	800.00
Books & Magazines	5000.00
	$16720.00

The serious reduction in the appropriation for Books & Magazines to $5000.00 necessitated a regrettable slowing up in the development of the Library during the year. In 1920-21 the amount available was $14,278.50. Last year the appropriation for this purpose was $8000. The subscriptions to Proceedings & Transactions of learned Societies, and to Periodicals of a special character, has to be seriously reduced. In many cases the cancellations were of publications which were represented on the shelves by complete sets, or issues for several years. In all, 95 such publications were scheduled for deletion, but from the reduced appropriations the Library Committee had in consequence to award the Departments, 23 of these were assumed by them, leaving a net reduction of the Periodical List to the number of 72. While some of these discontinuances are not of vital necessity, the great majority represent publications that are of great value to the work of the Departments, and add materially to the strength of the Library. Many of these will have to be secured in the future, and it is doubtful if some can be procured, for owing to the high cost of production, learned societies and publishers of many of the more specialized type of periodicals limit their issues to the number actually subscribed.

It is true that the congested condition of the Stack Room would have rendered difficult the care of these files until more accommodation could be secured, but the importance of continuing unbroken the files of publications of unquestioned value should be a first consideration in any library that would meet the yearly enlarging and increasing requirements of a growing university, giving instruction in so many subjects, and undertaking research in as many fields, as the University of British Columbia is now doing. No relief, in the direction of larger appropria-

tions for Books & Magazines, is to be hoped for (unless by Supplementary grant) in 1923-24, for which the amount given for this purpose is the same as in the year covered by this Report - $5000.00. It is the earnest hope of the Library Committee that, with the removal of the University to Point Grey, and the completion of the Library Building on its permanent site (with proper stack room accommodation sufficient to care for new accessions) more generous financial provision for the necessary development of the Library will be possible.

CIRCULATION.

The following statement gives the circulation since formal records have been kept. As explained in previous Reports, these figures indicate only the supplementary reading done, and do not include readings of "Reserved Books" or consultations of any volumes to which readers have open access in the Reading Room:

	1919	1920	1921	1922	1923
January	-	759	1179	1540	1738
February	-	760	1189	1501	1710
March	-	655	1194	1524	1604
April	-	379	684	853	-
May	-	289	531	666	-
June	-	285	487	641	-
July	-	370	487	602	-
August	-	436	533	597	-
September	-	550	975	1147	-
October	740	1327	1762	1938	-
November	917	1542	1568	1874	-
December	467	1033	1056	1080	-
	2124	8582	11635	13963	

Average monthly circulation			1920	782	vols.
"	"	"	1921	970	"
"	"	"	1922		"

The registered readers during the University year numbered 819, out of a total enrolment of 1194, divided into groups, as below. The table also shews, for purposes of comparison, the student registration for the year.

	Registration						Readers Cards Issued					
	1 yr	2 yr	3 yr	4 yr	Gra.	Tot.	1 yr	2 yr	3 yr	4 yr	Gra.	Tot.
Arts & Science	453	177	115	111	34	890	264	132	114	105	41	656
App. Science	58	51	37	38	7	191	20	20	21	28	9	98
Nursing	12	6	2	5	-	23	8	6	1	4	-	19
Agri.	33	18	14	12	8	85	13	10	12	9	2	46
	556	252	168	166	49	1194	305	168	148	146	52	819

(Nursing 5 yr - 3)

Extra mural readers to the number of 180 were registered during the year. The total of readers, not connected with the University either as members of the teaching staff, or as students, is now 445.

The following is a statement of the Readers Cards issued, compared with student enrolment, ~~[illegible]~~ for the past five years:

	No. of Students.	Cards Issued.	% Student Body.
1918-19	416	338	56%
1919-20	890	485	55%
1920-21	962	622	65%
1921-22	1013	681	67%
1922-23	1194	819	68.6%

Analysis of the Readers Cards issued shows that, as in former years, the greatest proportion of reading is done by students in the College of Arts & Science. These account for 79 per cent of the cards issued, and

for an even greater proportion of the books borrowed from the Library. The statement given as over also shews that 31 of the students did not borrow any books, satisfying their requirements by the Reserved Books, available to them in the Reading Room. Last year the Registered Borrowers represented 67 per cent of the student enrollment, as against 68.6 per cent of the year under review.

STACK ROOM PERMITS.

The system of Stack Room Permits to graduate and senior students, by which, at specified times, these were permitted to make book consultations in the Stack Room, was continued during the 1922-23 Session, but on a reduced scale. The differences were:

	1921-22	1922-23
Graduate Students.	5 half-days per week	4 half-days per week
4th Year Honors	4 " " "	3 " " "
4th Year	3 " " "	2 " " "
3rd Year Honors	2 " " "	2 " " "
3rd Year	1 half-day "	none

In all, 291 Permits were issued, representing a total of 705 half-days per week - an average of almost 60 for every half-day.

The present library facilities include no study carrels. Fourteen small tables have been placed in the book aisles that have natural lighting, and these are the only conveniences available for students doing research or thesis work. They represent less than one fourth of the accommodation necessary to equalize the Premits granted. Further, students working at these tables practically prevent any consultation of the books in one bay on each side of the aisle directly flanking their position. This

frequently occasions considerable inconvenience to members of the teaching staff who have occasion to consult works of reference, particularly in the "Q" (Science) Sections. Student and table have to move out to the end of the aisle in order to get at the works required - a practice necessary, not annoying.

The Permits issued were as follows:

Graduate	19	95	half-days per week
4th Year Honors	57	171	" " " "
4th Year & 3rd Year Honors	135	270	" " " "
3rd Year	77	77	" " " "
Extra Mural	3	15	" " " "
TOTAL	291	628	" " " "

CLASSIFICATION & CATALOGUING.

This work proceeded steadily throughout the year under Miss Jefferd. All new accessions have been catalogued, with the same fulness of analyticals as in the two previous years.

The various catalogues now number over 260,000 cards, distributed as below, comparison in each case being made with totals in March 1922:

	1923	1922
Main Catalogue	139,720 cards	126,224 cards
Shelf List	38,200 "	29,500 "
Author List	39,000 "	35,650 "
Accession List	42,883 "	39,846 "
	259,803 "	231,220 "

It will thus be seen that the year's work in the Cataloguing Department has resulted in the addition of 27,583 cards to the catalogues,an

average of over 90 cards every working day. In the two year period, covered by the last Report, 62,860 cards were added.

It would have been impossible to have done so much in one year as is represented by the extension of a library catalogue by 27,583 cards, if each individual volume had to be classified and catalogued entirely by one cataloguer. Often the classification and cataloguing of two or three books will take an expert cataloguer a half day of work. This Library possesses some single books the cataloguing of which could not be completed in a day's work.

That so much has been accomplished by one person (with the aid of a stenographer for transcription) is due to the fact that this Library sends details of all new accessions to the Library of Congress, and receives therefrom printed cards for all volumes for which such are issued. These cover perhaps almost 70 per cent of the new books received. They have the advantage of being classified by experts, and of being of the same classification system as was adopted here. The subscription to this service costs some hundreds of dollars per year, but if advantage could not be taken of the facilities offered by the Card Division of the Library of Congress, the Library Staff of this University would have to be increased by three cataloguers, and the work could not be as complete as at present.

WORK YET TO BE DONE.

Even with the Library of Congress facilities utilized to the utmost, the utmost that can be done is to keep abreast of the new books received. There still remain three tasks, two of which cannot be even attempted with the present staff, and one which is only partially undertaken. The first is the cataloguing of the Kohl Collection of botanical pamphlets,

purchased four years ago. Hopes have been entertained, as each vacation period recurred, that some progress could be made with this, but up till the present this has been impossible, - and, with the increasing demands of the Summer Session, it is difficult to see that aught can be done with the present staff.

Another undertaking that awaits completion is the cataloguing of the book collection, bought by the Provincial Government for the Provincial Botanist, and now the property of the University. These are in Professor Davidson's office, and should remain there, as a working reference library. But the Main Catalogue should contain cards representing this valuable collection, which should be completely classified and catalogued as soon as possible.

A third branch of work that should be more thoroughly done than at present is the organization of the large amount of pamphlet material that comes in a steady stream with almost every mail. All the important series are kept together, and are referable by any one who knows the literature of the particular subjects with which they deal. But only a part of this material is represented by cards in the catalogues, for the staff is too small to classify and catalogue any but a few of the most frequently consulted series, or individual pamphlets of particular timeliness and value.

It is gratifying to be able to report that the whole book collection is now classified and catalogued, with the exceptions named in the preceding paragraphs. During the last vacation and early autumn, the schedules in Religion were finished. The classification for this was received in manuscript from Dr. Putnam, Librarian of Congress, just prior to my last Report. Immediately on completion of its transcription, the work of classifying the books was undertaken, and by October the last remaining

section of the book collection became organized and referable.

The warm thanks of the University are due to Dr. Putnam for his kindness in loaning to the Library advance copies of manuscripts of classifications, in some cases not yet published. They comprise five typewritten volumes, each two inches thick, and include almost the whole of the divisions of Language and Literature, (P, PA, PB, PC, PD, PE, PF, PJ, PK, PL, PM, PQ, PT, & PZ) and, in Philosophy and Religion the classes from BL to BX. Without the loan of these schedules, temporary classifications must have been resorted to, with much less effectiveness, with great delays in use, and the certainty that ultimately the work of classification and cataloguing would have had to be done again.

ORDER DEPARTMENT.

The work in this department was continued this year, as last, by the Librarian. In all 1390 orders were placed during the University year, the serial numbers running from 13933 to 15323. This represents a decrease of 811 orders on the year preceding - a reduction accounted for partly by the higher cost of books ordered, but in the main by the reduction of the book-buying funds. In addition to the 1390 given above, about 150 orders were placed on behalf of Faculty, or of Students.

CHECKING OF THE LIBRARY.

At the close of the session, the whole Library was checked. This took two members of the staff the whole, and a third the part of four weeks - a very considerable proportion of their year's work. By means of this check the losses in books are ascertained. In many libraries the knowledge thus gained is not considered as equivalent to the time

spent in its acquisition. Some, therefore, have abandoned the practice, while others check their collections one-half, or one-third, every year. It is possible that this Library will be compelled to adopt a biennial check when its volume-total becomes much larger, but in the meantime the annual check should be continued, even though other work has to wait till it be done.

The check revealed the loss of 172 books, amounting in value to $281.50 Of these 31 have since been returned, reducing the loss by $70.00. In the check books were discovered that had been missing for three years.

Lists of the missing volumes are compiled, sent to members of Faculty and posted in Stack and Reading Rooms. Any known special interest in a subject, that might indicate a possible "unauthorized borrower" is followed up by enquiry, but seldom will any person admit taking a book without registering the loan.

The losses to the Library on this account, while regrettable, are less than from those of other universities of which particulars are known. In all libraries such losses bear a fairly fixed and definite ratio to circulation - and the total losses of this Library, from organization to date, are less than half those known to exist in other university libraries, in proportion to use and circulation.

GIFTS TO THE LIBRARY.

The donations to the Library during the University year shewed a substantial increase over that of 1921-22, which was the largest up till that time. Few of the gifts equalled in value some of those of preceding years, but the estimated aggregate value amounted to $1633.75. The number of donors shewed a notable increase, while the wider dis-

tribution of the points of origin would indicate a more general knowledge and appreciation of the institution and its work.

In all cases in which the donor was known, letters of thanks were sent by the Librarian, and, in some cases, also by the President. The publication of these gifts in the University Calendar had to be abandoned, because of the space required, two years ago.

It was noted in the last Report submitted that few of these benefactors of the Library were Canadians - fewer still British Columbians. Speaking by and large, the fact still remains. Some members of the Board of Governors, several of the teaching staff, the Vancouver Board of Trade and the "Vancouver World", and Mr. James Porter of the City Engineering Staff - the three last named of whom donated a number of interesting and valuable volumes - were almost the only Vancouver contributors to the Library.

A list of the most important donations constitutes one of the Appendices to this Report.

BINDING.

Shortly after notification that an appropriation of $1500 hadbeen granted by the Board of Governors for Binding, tenders for this work, under specifications prescribed, were requested from three Vancouver binding firms. The contract was awarded to G.A.Roedde, Ltd., the firm which did the work the previous year, at prices somewhat less than before. The comparative quotations were

Sizes to 10" x 7" x 1½"	1921	1922
Full buckram	$2.15	$2.00
Half sheep or buffing	3.25	3.00
Half morocco or calf	5.00	3.75

Under this arrangement 551 volumes were bound during the year, at a total cost of $1342.36 (including the 4½ per cent Sales Tax) while 33 volumes were rebound, at a cost of $57.81. The average price per volume thus worked out at $2.43. Sixty-six volumes were still in the binders' hands at the end of the University year, which would ex haust the $100 remaining from the appropriation.

The work of this firm was satisfactory, the bindings being durable and substantial, though the lettering was not as uniform or artistic, in some cases, as could be desired.

The standard binding adopted by the University is full buckram, with leather labels. Buckram is much more durable, as well as cheaper, than any leather, which in course of time perishes and dries at the hinge, the covering boards falling from the book. For the last eight or nine years, too, it has been impossible to secure good binding leather, even when imported, the colors not being fast, and the skin burned by chemicals or otherwise badly tanned. The specifications call for a cloth inner hinge, greatly strengthening the volume, and in cases when the paper of the book requires it, the volume is whipstitched. When the "call number" of the book to be bound is known, this is stamped on in gold, with the author, binders' title, and (in the case of periodicals) volume and date. The University monogram is also lettered on the back, and its coat of arms on the front board. The bindings look attractive on the shelves, while the durable materials and sound workmanship should ensure the books a long period of service.

INTER LIBRARY LOANS.

As in previous years, the deficiencies of the Library have to a

considerable extent been compensated for by the kindness of other libraries, which have loaned many works, some of them quite valuable, for the requirements of the Teaching Staff and advanced students. Among the institutions to which the Library is for this reason indebted should be mentioned:- The Library of Congress, Harvard, Yale, Columbia, Minnesota, Cornell, Toronto, Washington, California, Leland-Stanford Jr, John Hopkins and Oregon Universities, the John Crerar Library, the Legislative Library, Victoria, the Vancouver Medical Association Library, and the public libraries of Seattle and Toronto. The Library is also under obligation to the City Library, Vancouver, which, through the kindness of its Librarian, Mr. R.W.Douglas, has issued Readers' Cards to any student of the University, whether or not they were permanent residents of Vancouver, on recommendation of the Librarian.

READING ROOM CONDITIONS.

It is a pleasure to report that during the Session the student body cooperated wholeheartedly in preserving good conditions of order in the main reading room. This room is but 60 x 25 feet in size, and in it are crowded nineteen reading tables, each 6 feet by 3, the loan desk, and two magazine storage and display stands, each 6 feet square, while book cases line the wall on every side. On the basis of 30 square feet for each reader (the accepted standard) this room should accommodate less than 50 readers, but into it are put 102 chairs. Even so, this represents but from one-third to one-fourth of the reading room provision that should be made for students in an institution with a registration of 1200.

The conditions are, therefore, almost as bad as possible for maintenance of the quietness and order necessary for study. But in spite

of almost impassable aisles, and of readers crowded elbow to elbow, there has been little more of noise, or confusion, or conversation than in many more spacious and better equipped university reading rooms the Librarian has visited. The "tradition of silence" has become recognized - thanks largely to the influence of older students, and to the efforts of the Students' Council.

EVENING ATTENDANCE.

The Reading Room was opened to Students earlier in the session than in previous years, and the attendance continues annually to increase. Last year the opening hour was 8.45 a.m. and the Reading Room was kept open until the close of spring examinations to 10 o'clock p.m. Few Canadian universities give such liberal library privileges, and their continuance is justified by the use made thereof, by the behavior of the students, and by their appreciation.

Students were in charge of the Reading and Stack Rooms from 5.00 p.m. to 10.00 p.m. They were paid at the rate of 30 cents per hour, and became efficient and interested in their work. As a result of their experience some are looking to library work as a profession.

Those in charge were:-

Doris E.Lee
S.R.McDougall
John E.Gibbard
C.C.Upshall
G.C.G.Kerr
Kate M.Portsmouth
Gladys Weld

Later in the term H.S.Southon, Lucy Ingram and Kirsteen Leveson were appointed, to take the places of S.R.McDougall and Doris Lee, who

resigned owing to the pressure of study.

The average attendances in the Reading Room, as compiled from the records made by the Students in Charge, was as follows:

October 1922	23
November 1922	59
December 1922	73
January 1923	36
February 1923	41
March 1923	58
April 1923	62

Seven month average - 50 readers.

EVENING STACK ROOM SUPERVISION.

The duties outlined for the paid Student Assistants includedtheir replacing on the shelves returned loaned books between the hours of 5.30 and 7 o'clock, so that they were at work in the Stack Room during the period when the least number of students were in the Reading Room. A number of Graduate and Fourth Year Students requested the privilege of the use of the Stacks during the evening. At a meeting attended by the applicants it was arranged that those desiring the privilege should themselves organize a system of voluntary stack room supervision, which, while it continued satisfactory to the Librarian, would secure toh them evening privileges. This was done: a schedule of supervisors was drawn up twice each month, and a register kept, signed by all who attended. The arrangement proved in every way satisfactory, and is another instance of the cooperation of the students with the Department.

SCIENCE READING ROOM.

The congestion of the main Reading Room was, to a slight extent, relieved during the year under review by the opening of a Reading Room for

Applied Science Students in the "Commercial Building". It accommodated eighteen students. To it were sent working collections of books in Forestry, Geology, Civil & Mechanical Engineering, Mining, Physics and Chemistry, as well as the special periodicals dealing with these subjects.

From a number of applicants, Miss Gwendolyn Lewis was recommended for the Sessional appointment to the position thus created. Part of her duties was the recording of the whole of the periodical mail as received, and, in addition, she acted as supplementary stenographer for the Department. Miss Lewis also did some similar work for Forestry, and other departments in the College of Applied Science. Her services were useful, and satisfactory.

The use of this new Reading Room, however, was not as general as was hoped. Often there were but two or three students in the room. Conversation between the students and the Librarian elicited, as the reason, the statement that the science men's hours were too crowded with lab. work to permit them to come to the Reading Room often, or stay long. Some asserted that their only time for reading was in the evening - and the Science Reading Room closed at 5.00 p.m.

REPORTS - NEW LIBRARY BUILDING.

In view of the announced intention of the Provincial Government to proceed at once with the construction of certain of the permanent buildings at Point Grey, the Committee, and the Librarian, have given much attention to the type of building to be erected, its interior design from the administrative point of view, the proportion of the building to be of a temporary, as against a permanent, character, and other

matters of construction which will have much to do with the future success of the Department. Consultations were held with the University Architects, and with other librarians. For the information of the Committee, a memorandum of twenty-four typewritten pages was prepared by the Librarian, shewing by diagram the different types of library buildings, their administrative elements in their relations, and also some of the more important items of construction, as affecting the work of the Department, that experience has shewn to be necessary in designing library buildings. A copy of this memorandum was forwarded to the University Architects for their information.

Preliminary plans, conforming to the requirements of the Provincial Government as announced in the early months of 1923, were prepared, discusses, and by direction of the Committee forwarded for suggestionand criticism to five librarians who had specialized in library design. These were:-

Dr. Arthur Bostwick, Public Library, St. Louis, Mo.

Dr. William Warner Bishop, University of Michigan, Ann Arbor, Mich.

Dr. Frank Walter, University of Minnesota, Minneapolis, Minn.

Mr. W.E.Henry, University of Washington, Seattle, Wash.

Mr. Judson Jennings, President, A.L.A, Public Library, Seattle, Wash.

The suggestions of these gentlemen were considered with care by the Committee, the Architects, and the Librarian, but by that time the Provincial Government was giving attention to the view, strongly urged by the Architects, that the whole of the new Library Building at Point Grey should be permanent in charadter. This it was finally decided to do,

but the development of the new policy properly belongs to next year's Report.

LIST OF DUPLICATES.

A complete list of duplicate volumes (unused) was prepared in February, and forwarded to Dr. Laurey's, the Canadian representative of the Committee for the Restoration of the Library of the University of Louvain. This list was in due course returned, with considerably more than half of the items marked for acceptance. The Committee did not feel justified in making so wholesale a donation, especially in view of the known fact that scores of other libraries in America and Europe also were contributing to Louvain, while Germany is under obligation to forward 10,000 volumes a month to that institution. It was therefore decided to consult with Heads of Departments before sending away duplicate material of which a portion will inevitably be of future use to our own Library.

CATALOGUE OF SCIENTIFIC PERIODICALS IN CANADIAN LIBRARIES.

Under the auspices of McGill University and direction of Dr. Lomer, its Librarian, it is proposed to issue a printed joint list, giving particulars of the Scientific Serials to be found in the principal Canadian libraries. This Library having been requested to participate in the enterprise, the work was undertaken by Miss Jefferd, and completed in March. This valuable contribution to reference facilities on behalf of Canadian research students was done entirely in Miss Jefferd's own time, and for her work the formal thanks of the Library Committee were extended by resolution.

THE STAFF.

At the beginning of the University year, Mr. Ridington's rank had been raised from that of Acting Librarian to Librarian.

Miss Violet Henry-Anderson, who had been stenographer for the Department since 1920, resigned in January to accept a position in New York. By resolution of the Committee, Miss Anderson's resignatio n was accepted with regret, and appreciation of her services put on record.

The position thus rendered vacant was filled by the appointment of Miss A.E.Hearsey, who entered on her duties February 1st, and two months later was given a permanent appointment.

A Sessional appointment to the Applied Science Reading Room was given Miss Gwendolyn Lewis, as at October 1st.

The other members of the staff, Miss Dorothy Jefferd, Cataloguer, Miss Frances M.Woodworth, Reference Librarian, and Mr. Lionel Haweis, Stack Room Assistant, remained unchanged.

All members of the staff have continued to give satisfaction throughout the year; they tke keen interest in their work: wider experiences have given them increased confidence in themselves, and increased value to the institution.

It would, however, create a misconception to report that the work of the Department is as satisfactory as could be desired. That is impossible with the amount of work to be done, with the physical handicap of quarters never designed for that work, and with a staff small in proportion to volume-total of the library, to circulation and to accessories. It can, however, be stated that conditions considered, but little better could be done. The staff requires an additional stenographer, for to handle the cataloguing and accessioning is more than one person's work, and in

addition, there are reports and memoranda, correspondence and the work of the Order Department. To meet this situation, the most economical and obvious plan would be to extend the sessional appointment of the Science Reading Room, and make it annual, thus giving the Department an additional stenographer during vacation, when the heaviest work of catloguing is done. The Librarian would commend this suggestion to the consideration of the authorities.

In other directions, the smallness of the staff necessarily militates against its departmental efficienvy. Books are placed on the shelves without their leaves having been cut, thus exposing them to careless cutting in the hands of the readers. Dr. Henry, in his survey of the Library in September, 1920, called attention to this, and to the uneconomic system of having a man do this, and other work that could be as well done by a boy. Representations have been annually made by the Library Committee, asking for an appropriation to pay a call-boy to cut leaves, paste labels, re-shelve returned loans, attend the book elevator, make up book parcels for mail, and other mechanical work, but as yet without result. The release of Mr. Haweis from routine duties of this description would enable him to give the time thus saved to pamphlet organization, and other necessary work now impossible to be done. It is earnestly hoped that in the next ensuing year some effort will be made to meet the situation here outlined.

LIBRARY CONFERENCES.

During the year the Librarian and Miss Woodworth attended the Annual Conference of the Pacific Northwest Library Association, held at

Olympia, Wash., August 30-31, and September 1. A grant was made by the Board of Govenors in part payment of Miss Woodworth's expenses. Borg the representatives of this Library participated in the program.

In December Miss Jefferd and the Librarian attended the Conference of the British Columbia Library Association, at Victoria. Miss Jefferd contributed a paper. The Minister of Education and Dr. G.G.Sedgewick were among the speakers at this Conference, and the Librarian was elected President for the incoming year.

LIBRARY COMMITTEE.

The personnel of the Library Committee during the year remained as in 1921-22. It consisted of:

Dr. G.G.Sedgewick, Chairman.

Dr. T.H.Boggs

Prof. Wilfrid Sadler.

Dr. S.J.Schofield.

John Ridington, Secretary

Dr. L.S.Klinck, ex officio

together with Mr. H.C.Shaw, the remaining member of a Committee appointed by the Senate in 1918, to report on Library affairs in that body.

The Committee throughout the year continued to give considerable attention to the Library and its administration. Eleven meetings were held during the year, and, in addition, many informal consultations on Library matters. Some difficult questions, due to the reduction of appropriations, had to be considered during the year. The policies adopted did not, in all cases, meet with the unqualified approval of all the Faculty, but in all cases they were arrived at after careful

and unprejudiced consideration. The President attended several meetings, and the work of the Committee was helped, and the administration of the Library benefited thereby.

CONSTITUTION OF NEW LIBRARY COMMITTEE.

A special meeting of the Committee was held in December to bring the organization into complete conformity with the provisions of the University Act. The outcome was a recommendation to the President and the Senate that the Committee should be composed as follows:

The two representatives of the Faculty of Arts in the Senate

One representative from the Faculty of Applied Science in the Senate.

One representative from the Faculty of Agriculture in the Senate

The Librarian, who shall act as Secretary.

This recommendation, with additions, was later approved by Senate, and a new Committee later appointed.

All of which is respectfully submitted.

Librarian.

A P P E N D I C E S.

		Page
1.	Valuation of Library, March 31, 1923	27
2.	Gifts presented to the Library during the University Year April 1922 - March 1923	28 - 43

APPENDIX 1.

VALUATION OF LIBRARY, MARCH 31, 1 9 2 3.

(a) BOOKS & MAGAZINES.

Purchases during University Year	5364.13	
Less Cash Remitted to Bursar's Dept. for Books ordered on Personal Accts.	114.64	
Net Book Purchases	5249.49	
Gifts, Estimated value	1308.75	
Total Book Accessions	6558.24	
Less Estimated Value of 141 vols. missing at time of Annual Check of the Library, May 1922, and not yet returned.	211.50	
	6346.74	
Value of Binding done during year	1392.63	
TOTAL INCREASE IN VALUE BOOKS AND MAGAZINES		7739.37

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(b) EQUIPMENT

Expenditures during the Year	483.61

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(c) SUPPLIES.

On hand	60.00
TOTAL ADDITIONS DURING YEAR -	8282.98

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TOTAL VALUATION, as reported March 21st, 1922	$111,002,57
Less Supplies reported as then on hand	40.00
	110,962.57
Additions during Present Year, as above	8,282.98
PRESENT VALUATION OF LIBRARY	$119,245.55

APPENDIX 2.

GIFTS PRESENTED TO THE LIBRARY DURING THE UNIVERSITY YEAR APRIL 1922 - MARCH 1923.

		Estimated Value
GOVERNMENT OF GREAT BRITAIN.		
Debates: House of Commons	$15.00	
" House of Lords	4.00	
Standing Orders, Command Papers and Reports	100.00	$119.00
FORESTRY COMMISSION		
Reports & Publications		25.00

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CANADA.		
DEPARTMENT OF THE INTERIOR		
DEPT. NATURAL RESOURCES INTELLIGENCE BRANCH		
Maps & Publications		20.00
DOMINION OBSERVATORY		
Publications		15.00
DOMINION WATER POWERS BRANCH		
Water Resources, Paper No.31		.50
DEPT. OF MINES, GEOLOGICAL SURVEY.		
The Archaelogical Collection from the Southern Interior of British Columbia		
Teit: Thompson River Tales		
Smith: The Archaelogical Value of Prehistoric Human Bones	2.50	
Memoirs Nos.42, 45, 46, 62, 78, 80, 86, 90, 91	4.50	
Three Reports & Publications	50	
Teit: European Tales from the Upper Thompson Indians		
Jenness: The Cultural Transformation of the Copper Eskimo		
Smith: The Conservation of Archaelogical Evidences		
" The Work of Museums in War Time		
" The Development of Museums and their Relation of Education		
Teit: Two Tahlton Tarditions.		
" Tahlton Tales	10.50	18.00
Carried forward		197.50

Brought forward		197.50
CANADA.		
DEPARTMENT OF THE INTERIOR (Ctd)		
EDITORIAL COMMITTEE		
Debates of the Commons 1918, 1920, 1922 Eleven volumes, bound	33.00	
Debates of the Commons 1870, 1871	10.00	
Debates of the Senate 1882, 1893, 1895, 1898, 1899-1900, 1916-1922	40.00	83.00
BUREAU OF CENSES & STATISTICS.		
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Resumé Statistique 1887		
Statistical Record 1890		
Statistical Year Book of Canada 1893, 1895, 1897, 1904	12.00	
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Mimeographed Reports, as issued	25.00	40.00

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COMMONWEALTH OF AUSTRALIA.		
BUREAU OF CENSUS & STATISTICS.		
Pocket Compendium of Australian Statistics	.25	
Official Year Book of the Commonwealth		
The Wealth of Australia		
Statistics 1901-1920	3.00	3.25

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GOVERNMENT OF INDIA.		
PATENT OFFICE		
Journal 1921		2.00

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DOMINION OF NEW ZEALAND		
Official Year Book 1921-22	2.00	
Official Year Book 1922-23	2.00	4.00

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