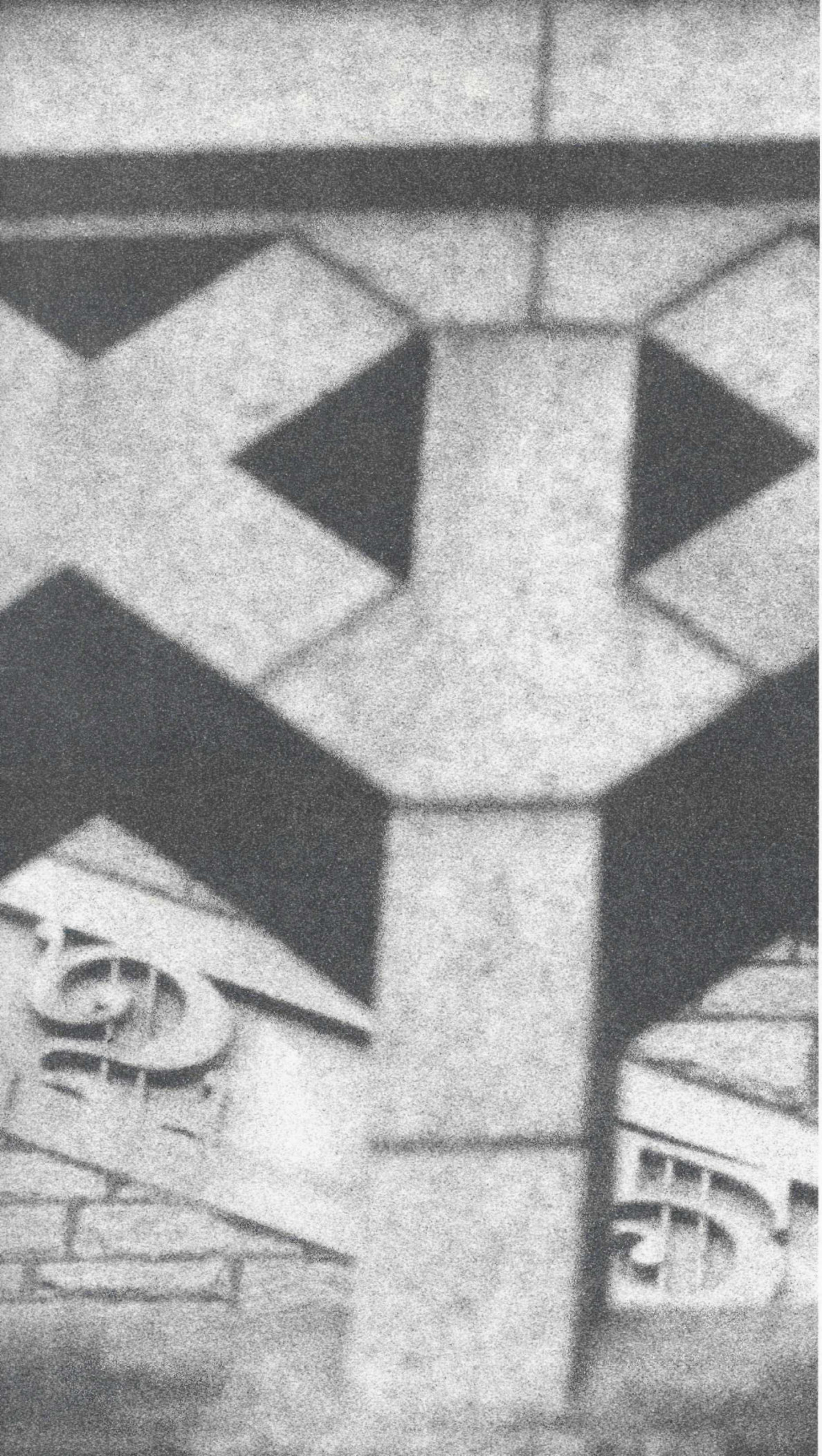

UBC LIBRARY

76TH YEAR

REPORT OF THE UNIVERSITY LIBRARIAN TO THE SENATE

1990-1991

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PREFACE

The past year has been an incredibly busy and productive one for the Library and its staff. Three major planning initiatives were begun - a Strategic Plan for the Library, the Library Automation Project, and the Phase I Building Plan. These addressed the major goals and objectives set out for the Library in the Report of the University Librarian for the previous year.

Many librarians and staff members actively participated in the work of committees and task forces that were established as part of the planning process, often in addition to an already heavy workload. To them I would like to express my gratitude. The Library's human resources are its greatest asset, and are essential to its mission of providing the highest quality of service to the University community and the Library's other users.

It is important as well to acknowledge the contributions of the many other stakeholders who care about and shape the Library– the deans and administrators, and most importantly the faculty– who regard the Library as their lifeline to knowledge. The desires and effort of all of these people make the Library the 'Great Library' that it is.

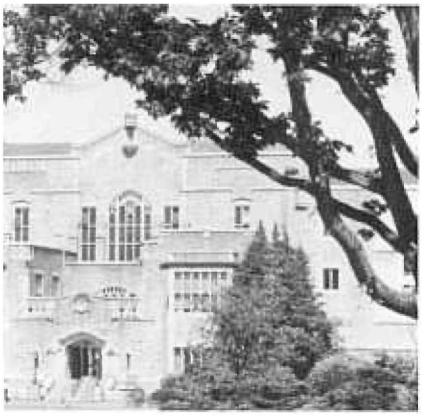
Ruth J. Patrick, PhD.
University Librarian

The UBC Library's Mission: To provide outstanding access to the universe of recorded knowledge and information

INTRODUCTION

In August 1990, the new University Librarian, Dr. Ruth Patrick, sent a questionnaire to all Library staff asking them to list major issues facing the UBC Library. The responses identified a number of deep concerns, particularly in the areas of planning, technology, facilities and equipment, human resources, and organization.

During the past year, the Library's staff has undertaken a number of initiatives to deal with these concerns. These, along with a review of core Library activities, are presented in this Report, followed by the Library's goals and objectives for the coming year and a series of statistical and informational appendices.



THE LIBRARY'S STRATEGIC PLAN

A strategic planning process was initiated with the hiring of a consultant, Jeff Gardner, from the Association of Research Libraries' (ARL) Office of Management Studies in Washington, D.C. In October 1990, the consultant facilitated a strategic planning retreat attended by 27 Library staff from all parts of the Library, including both librarians and support staff. The main goals of the retreat were to examine the Library's organizational values, consider a vision of the Library of the future, and outline a process for creating a strategic plan for the Library.

After the retreat, all Library staff were invited to participate in the definition of the Library's organizational values, and in the clarification of a vision for the future. A Planning Co-ordination Team (PCT), consisting of volunteers from among the retreat participants, was formed to co-ordinate planning activities and be responsible for preparing the strategic plan. A number of environmental scanning task groups, consisting of volunteers from throughout the Library, were also created to examine the major external factors which might influence libraries in general, and the UBC Library in particular, over the ensuing decade. They reported on areas ranging from demographics, the economy, and University programs, to the publishing world, and new information technologies.

In December 1990, the PCT met again with the ARL consultant to discuss formulation of strategies, and the writing of the strategic plan. The first draft of this document was reviewed by the PCT in June 1991, and a revised first draft was circulated to all staff in July. Following numerous comments from staff, a second draft was reviewed by the PCT in early September, and circulated to the University Administration, the deans, and the Senate Library Committee.

Although beyond the reporting year, it is useful to note that at the end of September 1991, the Library Administration and Division and Branch Heads discussed the strategic plan at a Library management retreat, facilitated by ARL consultant, Susan Jurow. Priorities for the coming year were identified and their implementation discussed. The draft strategic plan is to be published in UBC Reports later.

Throughout the year, staff members were encouraged to participate in meetings held to discuss various planning documents, or to submit their comments in writing. Their contributions have been a very important element in the planning process. The Library's many planning initiatives are directed towards creating a flexible and dynamic organization able to provide its user communities with appropriate library and information services into the 21st Century.

The LAP project organization was based on the extensive and active participation of over sixty library staff from all areas of the UBC Library

LIBRARY AUTOMATION PROJECT (LAP)

The UBC Library Automation Project (LAP) was initiated in September 1990 to undertake a comprehensive review of the Library's automated systems requirements and evaluate the options that would best serve the Library in the coming years. The project involved many library staff and required a full year to complete.

The LAP project organization was based on the extensive and active participation of over sixty staff members from all areas of the UBC Library. The bulk of the preparation of a Requirements document and a Request for Proposals (RFP); its review and evaluation; the subsequent preparation, review and evaluation of the Notice to Short Listed Vendors (NSLV); participation in vendor demonstrations and other LAP related activities were done by the following staff Task Groups:

- Acquisitions/Serials/ Fiscal Control
- Bar Coding/Conversion
- Cataloguing
- Circulation
- Commercial Databases
- Hardware/Communications
- Online Public Access Catalogue (OPAC)

A LAP Evaluation Team consisting of the Library Administration, Task Group chairs and several other Library staff provided overall project management. This group was also responsible for the final evaluation of proposals, identification of systems options, and provision of recommendations to the LAP Review Group and the University Administration. The LAP Review Group was comprised primarily of key University and Library administrative staff.

Several other University personnel were also involved in the Library Automation Project. Mr. Allan Lackie, Major Contracts Officer, UBC Purchasing Department played a key role in the development and issuance of the RFP and NSLV to vendors. Mr. Denis O'Reilly, UBC Networking and Communications; and Mr. Allan Ballard, University Computing Services, participated on the Hardware/Communications Task Group.

Mr. Rob McGee, President of RMG Consultants, assisted the Library throughout the project. RMG is the largest library automation consulting group in North America. The entire process was based largely on organizational structures and procedures developed and refined by RMG. RMG provided considerable background information including draft Requirements and RFP documents. Cost summary analyses based on the RFP and NSLV responses were also prepared by RMG. Mr. McGee made regular visits to the UBC Library during the past year to assist with the key evaluation steps.

All Library staff were kept informed of the project's progress through LAPtalk, an irregular newsletter, and other memos and reports. All Library staff were also

invited to sessions during the various vendor presentations and several general update sessions on the LAP project.

After a very thorough review, comparison, and evaluation of commercially available automated library systems and the UBC Library's existing Library Database Management System the following recommendation was made to the University Administration:

That the UBC Library continue to use the LDMS system to redevelop the existing circulation system; to enhance the online public access catalogue system; and to operate and maintain other library application modules.

This recommendation was based on a functional evaluation that collectively rated the combined LDMS modules higher than any of the commercially available systems. Some of the vendor systems ranked higher for specific modules, but this was offset by poor evaluations for other equally important modules.

It was also supported by a comprehensive cost analysis that indicated continued local development was the most cost-effective option available for the UBC Library at this time. A detailed project control plan for the re-development of the Library's present circulation system and a five year technology plan were also included in the report to the University Administration.

The LAP project was a very worthwhile process that accomplished much more than its stated objectives. It provided UBC Library staff with a comprehensive understanding of the current state of information technology and an appreciation of the issues that must be addressed.

It also introduced a methodology or discipline that will be applied during the next three years as the Library implements several major systems projects that will provide a much improved online system for all users. The aging punchcard-based batch circulation system will be replaced by a barcode-based online system that will be more effectively integrated with the Library's catalogue and other online files. The circulation status of every item will be readily available online to all users. Additional features such as online holds facility will be introduced. UBCLIB, the present online public asscess catalogue (OPAC) system, will be enhanced to provide more search features and improved user interface. More terminals and workstations will be installed in Library branches and divisions.

These projects will ensure that the Library's automated systems are developed and expanded in an appropriate, timely, and cost-effective way during the 1990's.

The Phase I building, which will incorporate the present Sedgewick Library, is slated to become the new Humanities and Social Sciences Library

LIBRARY SPACE AND EQUIPMENT

After a lengthy process of study and analysis, a site for the Phase I Library Building was approved by the Board of Governors on May 23, 1991. The site occupies the area immediately to the west of the Sedgewick Library, between that building and the Mathematics Building. The Library and Campus Planning and Development then began the process to identify an architect for the new building, which is scheduled to be completed by 1995. At the time of the writing of this Report, a recommendation has been forwarded to the Board of Governors.

Various committees have been involved in planning the new building, of which the two main committees are the Library Building Committee - Phase I, and the Phase I Design Committee. In addition, a Library Long-Range Planning Committee began to study Library space and facilities needs for the 21st century.

The Phase I building, which will incorporate the present Sedgewick Library, is slated to become the new Humanities and Social Sciences Library. The following areas from the Main Library are expected to move to the new Library: the Circulation Division, the Information and Orientation Division, the Humanities and Social Sciences Division, the Government Publications and Microforms Division, and Interlibrary Loans. Also expected to be included in the new library from elsewhere in the Library system are the Data Library and the Social Work Library.

Plans for the new building have also led to a review of the Library's organization. The integration of Main Library units and the Sedgewick Library is currently being studied by the Heads of those units and the Library Administration.

As part of the building planning process, a functional and structural analysis of the Main Library was carried out by a consulting engineer, John Graham. The report noted a number of functional problems with the building, and indicated that the cost of resolving these as well as the cost of bringing the building up to the current building code standards were prohibitive, and would lead to the net loss of space. Building new space was more cost-effective than a wholesale renovation of the Main Library. While the heritage core of the building could be salvaged for other purposes, the remainder of the structure should be replaced in the long run. The Graham report was made available to Library staff and other interested parties.

The Senate Library Committee reviewed the report and reported to the Senate that "it is imperative, in our opinion, that the university administration and Board of Governors move towards the development of a Phase II for the Library to allow for replacement of the Main Library Building some time in the 1990's."

Staff concerns about the structural safety of the Main Library building led to an inspection by the Workers' Compensation Board (WCB). The inspectors found no structural problems, but did identify certain safety hazards. Many of these had already been reported to Plant Operations for correction, and the added emphasis of orders from the WCB inspectors has helped to have the hazards corrected quickly. Persuant to the resolution of Senate of April 1991, the stacks in the Ridington Room and the Main Library have been tethered. Yet long-term concerns about the safety of the Main Library building remain.

Final preparations were made for the move of the St. Paul's Hospital Library to new space in the new addition to the hospital. The move, slated for October, 1991, marks the culmination of a long planning process, delayed for a number of years because of budget problems. The move should resolve many of the complaints of staff members in the branch about substandard accommodation and a poor working environment. Space for a new Education Library is being included in the first phase of the Scarfe Building redevelopment, which is now under design.

A pressing concern of many staff members as determined from the staff questionnaire was inadequate equipment and furniture. Within the constraints of the budget, the Library addressed those concerns by identifying the highest priorities, and purchasing the required items. Purchases included new shelving for the Asian Library, additional photocopiers, microcomputers and terminals, ergonomic chairs and workstations, typewriters, and curtains and blinds.

To reflect increasing building and facilities planning activities, the position of Facilities and Preservation Manager reporting to the University Librarian was established. The position was filled by the reassignment of Suzanne Dodson, Head, Government Publications and Microforms Division, who was already acting as the Library's part-time Preservation Officer.

It is imperative, in our opinion, that the university administration and Board of Governors move towards the development of a Phase II for the Library to allow for replacement of the Main Library Building some time in the 1990's

SENATE LIBRARY COMMITTEE

To make the most effective use of the Library's current budget, all services offered by the Library or demanded by users will continue to be critically evaluated

BUDGET

During the reporting year, the Library's budget was affected by an arbitrated salary award for general librarians as well as by the payments for a series of early retirements. These factors, in conjunction with rising costs for many supply and expense items, forced the Library to curtail or postpone many needed expenditures.

To make the most effective use of the Library's current budget, all services offered by the Library or demanded by users will continue to be critically evaluated. Those services which are assigned a low priority will be considered for elimination.

Division and Branch Heads are becoming actively involved in budget control and development. The provision of budget information to managers has led to the recovery of expenditures inappropriately charged to the Library, and has made managers aware of the limitations of the Library's financial resources and the importance of living within them.

The Library has actively sought grant funds and has increased its cost-recovery operations. Grant funds have supported the acquisition of additional materials for the collection, new equipment, and project staff to make valuable resources available to the Library's users. Photocopying operations are fully cost-recovered, including staff, equipment, and supply costs. Additional fine revenue is expected as a result of an increase in fine charges. Other revenue services are being considered.

To develop and provide financial and budget information to the Library Administration and Library managers, the position of Financial and Budget Manager, reporting to the University Librarian, was established. The position was filled by Ann Turner, formerly Head of the Catalogue Records Division.

LIBRARY SERVICES

CIRCULATION AND REFERENCE

Circulation and reference activity figures continue to be among the highest reported by academic research libraries in North America. General circulation of materials, including document delivery to UBC health science branches and interlibrary lending, amounted to 2,097,962 transactions. While circulation transactions declined about 2%, use of material in the libraries, estimated by counting trucks of material reshelved, increased substantially. Loans to other libraries were 28,210 while UBC borrowed 14,879 items from other libraries. Overall, the Library's circulation transactions averaged 6,560 per working day. The lending of materials between the Library and the teaching hospital libraries increased 2.25% from 47,417 in 1989/90 to 48,477 in 1990/91.

Library staff answered well over 400,000 reference and information questions during 1990/91, an average of over 1,300 per working day. Online searches of external databases decreased from 6,475 in 1989/90 to 5,775 in 1990/91. This decrease is a result of the increasing use of CD-ROM databases within the Library. The 13% increase in instructional sessions throughout the library system reflects the continuing need to train library users to search the online catalogue and CD-ROM databases effectively.

COLLABORATIVE PROJECTS

The Library has been developing cost-sharing arrangements with faculties or departments for many years. These collaborative arrangements have increased recently to meet the high cost of data in electronic formats. The Library has collaborated with the Faculty of Medicine, the teaching hospitals, the Nursing Departments at VGH and Shaughnessy, the BC Office of Health Technology Assessment (UBC), the Department of Health Care and Epidemiology, the Department of Mathematics, the Faculty of Law, the Faculty of Education, the Faculty of Commerce and the Department of Political Science. To decrease costs, the Data Library also belongs to the Canadian Association of Research Libraries (CARL) Consortium which negotiates the purchase of major Canadian data sets from Statistics Canada. As a result, UBC acquired the 1986 Canadian Census files and the General Social Survey files at a fraction of the list cost.

NEW AND EXTENDED SERVICES

The Library continued to add CD-ROM databases and workstations as they became available and as resources permitted. A search for a product to support remote access to the MEDLINE database was carried out and the Library expects to implement this service on campus and at the teaching hospitals. With funding from the Canada British Columbia Sub-agreement on Science

The first phase of the Automated Interlibrary Loan System (UBCLINC) was made operational

and Technology Development, the Library produced a CD-ROM disk of recent Canadian patents and made it available to other libraries. The CJK (Chinese/Japanese/Korean) system on the RLIN database of the Research Libraries Group was purchased for the Asian Library and the Catalogue Records Division. It will be used to produce an online catalogue of the Library's holdings in those languages and serve as a research tool for scholars.

The first phase of the Automated Interlibrary Loan System (UBCLINC) was made operational. Funded by a grant from the Ministry of Advanced Education, UBCLINC will reduce repetitive and time-consuming tasks and provide a tracking system that eliminates most paper files.

The UBC Library was a key participant in the creation of two research tools, the Electronic Library Network (ELN) Media Database and the ELN Union Serials Database, which it developed using its Library Database Management System (LDMS) software. It contains the serials holdings of over 20 BC post-secondary libraries including the three major university libraries and the Vancouver Public Library.

Over two-thirds of inter-library loan requests in BC academic libraries are for periodical articles. The database is an invaluable resource for locating periodicals. The Library also participated in the development of other ELN resource sharing initiatives, such as the ELN reference and document delivery study.

ORGANIZATIONAL CHANGES

The Library continues to streamline operations. The reserve book service in the Main Library was transferred to Sedgewick Library and the Woodward Reserve service was integrated with Woodward circulation. These changes are expected to reduce the staff required to keep the libraries open during evenings and weekends. The Library assumed the responsibility for the collection of fines and replacement costs for unreturned books from the Department of Financial Services.

The Government Publications and Microforms Division now reports to the Head of the Humanities and Social Sciences Division. Services are being reviewed to determine the feasibility of integration of these units. The role and function of the Information and Orientation Division is also being reviewed and organizational changes are being considered.

The central Film Library was disbanded. Videotapes were integrated into related subject collections. All films and general humanities arts and social science videotapes were placed in Sedgewick Library. These changes have made the materials available over longer hours and have resulted in staff economies. A booking service and viewing facilities are provided in all branches with videotapes.

COLLECTIONS

ACQUISITION OF MATERIALS

Almost 73,000 monographs were purchased during the fiscal year, a slight increase over the previous year. Paid serial subscriptions received during the year were 17,369 with an additional 5,360 gifts or exchanges for a total of 22,729. There were some problems with the supply of materials from Eastern Europe. Some vendors have gone out of business, and the Library is trying to find alternate sources. New blanket orders for Chinese & Indonesian materials are operating satisfactorily. The Library will continue to work on collection policies for the larger library units, and to review the materials needed to support new university programs.

COLLECTIONS COSTS AND BUDGET

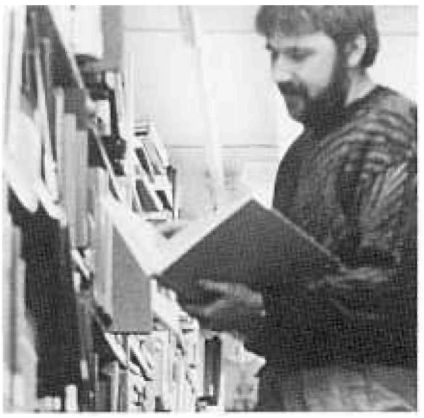
Serial costs in many of the library units increased significantly this year due to inflation. Cost increases ranged from 10.7% for the Humanities and Social Sciences Division to about 14% for the Science units. There is every indication that cost increases for 1991/92 will be in the same range.

Increases to the collections budget for the 1991/92 fiscal year were 4% for inflation, 0.28% towards the long-term impact of exchange rate changes, and 1.5% for new programs. Binding costs have increased also due to both inflation and a change in the method of binding of serial volumes for preservation reasons.

The collections budget will be under some stress in 1991/92 and subsequent years. In addition to the effect of inflation on serial and book costs, the impact of the GST is reducing purchasing power by $140,000 to $150,000 a year. A priority for the year will be to code serial subscriptions by academic department, and to start identifying serial titles which may be cancelled as necessary.

ORGANIZATIONAL CHANGES

During the course of the year the organizational structure was changed so that the Serials and Acquisitions Divisions reported to the Assistant University Librarian for Collections rather than the Assistant University Librarian for Technical Services. The two divisions were reorganized to form a large Order Division with serials and monograph sections, and a smaller Collections Accounting & Budget Division. Nadine Baldwin is head of the Order Division and Joyce Davidson is head of the Collections Accounting & Budget Division.



A donation from the Roger Stanton Memorial Fund enabled the St. Paul's Hospital Library to purchase books in general surgery, obstetrics, and gynaecology

DONATIONS

Gifts to the Special Collections and University Archives Division included the Keith Maillard papers, the Arthur Mayse papers, the John Munro papers, and additional collections of the papers of Ellen Harris and Howard White. Hugh Palmer and Jack Parnell donated collections to the same division.

Donors of special books and collections to other parts of the Library included Edward Affleck, Ivan Avakumovitch, Theodor Bengel, Cyril Bryner, Rita Butterfield, Raymond Cryderman, Dorothy Davie, Ronald Hatch, Harry Hawthorn, Ronald Jobe, Derek Lukin Johnston, Hannibal Noce, Jan Solecki, Shirley Sullivan, Norman Watt, and the estate of Kenneth Caple.

A donation from the Roger Stanton Memorial Fund enabled the St. Paul's Hospital Library to purchase books in general surgery, obstetrics, and gynaecology. A special facsimile edition of the Book of Kells was purchased by a large group of donors from the Irish community, and was presented to the Library together with a custom made case.

Donors to the Crane Library included Katherine Block, Bill and Shirley Read, Jim Phelps, John MacDonald, Paul and Judith Thiele, Gertrude Zack, the Rotary Club of Vancouver, the Alma Mater Society, and the Disabled Students Association.

Donors to other parts of the Library included Tung-king Ng, Joseph Gardner, Noel Owens, Vera Pech, Robert Rothwell, Colleen Sim and Patricia Siu, as well as one anonymous donor. Donations were also received from the estates of Lesley Halliday and Anne Smith, as well as from the Leon and Thea Koerner Foundation, McClelland and Stewart (in honour of William New), and the Agricultural Sciences classes of the 1960's.

The Social Sciences and Humanities Research Council provided a grant of $40,000 to the Music Library to purchase microfilms of early music manuscripts.

UNIVERSITY ARCHIVES

Throughout 1990, the resources of the University Archives were utilized extensively for various events associated with UBC's 75th anniversary. In addition to a large exhibit for Open House, the Archives mounted a major display of historic photographs and a slide show for the Great Trekker dinner.

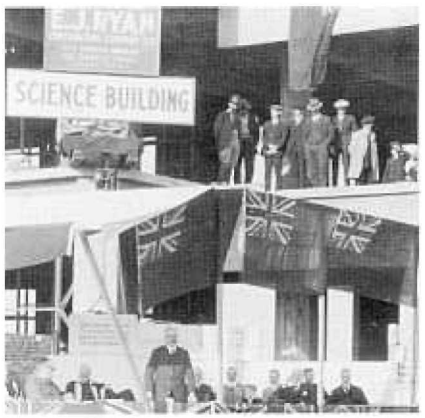
During the year the Archives received approximately 65 meters of new material. The uses of the records ranged from the provision of valuable administrative information for contemporary decision-making to source material for important historical research. Our major users are University administrators, faculty and researchers.

The University Archives received several outside grants which assisted in various processing projects. A Koerner Foundation grant allowed the publication of a "Guide to the Literary, Performing and Visual Arts".

A pilot project was developed for a new online database for a collection of some 200,000 photographic images and in the future access to the images themselves will be provided through a computer-based system.

The most significant event of the past year was the establishment of the University Archives Advisory Committee in March 1991. Composed of diverse campus interests, its mandate is to review and make recommendations for the University Archives with particular focus on developing a policy statement, determining appropriate levels of funding for the Archives and proposing the most appropriate reporting structure.

The major objective of the Committee was to improve the operation of the University Archives by encouraging the implementation of records management on campus. The Committee met several times and also sponsored two general information sessions to solicit input from the University community regarding the implementation of a policy governing university records and development of a records management program. The Committee chose to adopt a decentralized model for the records management program. Record-creating units themselves will collectively be given the responsibility for supporting a co-ordinated records management program.



The Library is a participant in the Canadian Cooperative Preservation Project, funded by a grant from the Andrew W. Mellon Foundation

PRESERVATION

The Library is a participant in the Canadian Cooperative Preservation Project, funded by a grant from the Andrew W. Mellon Foundation. The other members of the Project include the University of Alberta, the University of Toronto, McGill, Laval, and the National Library of Canada. The first year of the project (April 1990-March 1991) has resulted in significant progress in most of the tasks which were outlined in the Project Implementation Plan.

Suzanne Dodson chaired the Project's Microfilming Technical Committee, which identified and recommended the standards to be used in preservation microfilming, and which developed a model agreement between libraries and filming agents. With these it is now possible to proceed in selecting materials to be microfilmed from the Library's collections, and also to select the service bureau which will do the microfilming. The first preservation master microfilms should be produced by the end of March 1992.

The Library re-organized its procedures for book repair and established a Mendery, located in the Main Library. The facility (which serves the entire Library system) is staffed by a Library Assistant 3, who has been specially trained in proper conservation procedures. This position reports to the Facilities and Preservation Manager.

UBC LIBRARY

TECHNICAL SERVICES

The backlog of material awaiting cataloguing has continued to increase to the point where storage space is about to be exhausted. There are 81,524 items in this state at the end of the reporting year, an increase of 24% over last year's 65,675. Cataloguing output was 63,979 titles; incoming workload was 76,375 volumes.

A great deal of time was invested in planning for technological change as many staff members served on task forces charged with scrutinizing the features of a number of systems marketed by commercial vendors. The RLIN system was introduced to support cataloguing in Oriental languages and has been functioning well for several months. Early indications are that the acquisition of a new computer has had a beneficial effect on response time.

There has been a significant decrease in the amount of pre-order bibliographic searching performed in the Catalogue Records Division, 21,677 titles having been searched in 1990/91 as compared with 28,333 in the previous year. This decline of 25% is probably a reflection of the increased ability of library units to perform this function remotely and a high incidence of fully committed allocations in the book budget.

The rush trace continues to be a popular service, with the average number of monthly requests to the processing divisions increasing from 305 to 399 between 1989/90 and 1990/91, a growth of 31%. A major undertaking necessitated by the impending closure of the Social Work Library is the transfer and withdrawal of more than 20,000 volumes, a project that will continue until the spring of 1992.

The Division is being tasked with major systems projects such as the development of a new circulation system

SYSTEMS

SYSTEMS CHANGE CONTROL BOARD

This Board was established to provide an administrative forum for reviewing requests for changes or enhancements to existing Library systems, establishing systems priorities, and monitoring the overall workload of the Systems Division. The latter responsibility is especially important while the Division is being tasked with major systems projects such as the development of a new circulation system. During the next two years, it may be necessary to curtail or postpone changes to any existing Library systems unless they are absolutely essential.

The Board consists of the University Librarian, the Assistant University Librarians, the Systems Manager, the Systems Division Head, and the chairs of the following committees: Public Catalogues Task Group, Committee on Computerized Reference Service, Technical Services Task Group, and the Circulation Liaison Committee.

SYSTEMS DIVISION

The Systems Division completed a typical mix of major, medium, and minor projects during the year while also providing ongoing operational support for all of the hardware and numerous modules of the LDMS system. The two major projects were the Library Automation Project (LAP) and the UBCLINC system. The LAP project was a large scale review and evaluation of commercially available automated library systems and the local LDMS system and involved over sixty staff from all parts of the Library. UBCLINC is an inter-library loan (ILL) management system developed in the LDMS environment and designed for use by both local UBC staff and ILL staff at other BC post-secondary libraries.

Medium projects underway during the year reflected the scope and variety of the local LDMS system. Some of the highlights are summarized here. The BC Electronic Library Network contracted with the UBC Library for the development and implementation of a Union Serials Database on the LDMS system. Serials records from over twenty BC post-secondary libraries and Vancouver Public Library were loaded into the file. The existing Rush Trace system was re-developed. More commercially available databases such as the Canadian Education Index and the Canadian Statistics Index were loaded on the LDMS system. Systems support for print/download workstations that would allow users to save online searches during a terminal session was developed.

The implementation of the Goods and Services Tax required modifications to the Acquisitions and Invoice Processing systems. The previously separate public and staff inquiry modules on LDMS were merged and some enhancements such as more keyword indexes were implemented.

Two major hardware upgrades occurred during the year. In the early Spring, the aging and failing PDP mini computers were retired from active service and the SGI Unix servers took over the data capture support for the circulation system. In August the overloaded Hitachi mainframe was replaced by an IBM 3081 machine as part of a larger equipment shuffle at University Computing Services. The larger machine doubled our processing capacity just in time for expected user increase at the beginning of Fall Term. The improvement in performance and response time was welcomed.

The Systems Division will be addressing basic systems support issues such as the migration from the present MTS operating system to a distributed, and more cost-effective, computing platform. The required communications support for all Library systems will be redeveloped in a manner that reflects computer communications trends on campus.

ORGANIZATIONAL CHANGES

Systems management responsibilities were changed during the reporting year. The position of Systems Manager, reporting to the University Librarian, was established. The position was filled by Brian Owen, Senior Librarian/ Analyst in the Library's Systems Division. The Head of the Systems Division will now report to the Systems Manager.

Changes in scholarship, scholarly communication, and information technology place new demands on the Library's staff

HUMAN RESOURCES

STAFF ESTABLISHMENT

The Library's staff establishment totalled 359.16, including 99 librarians, 6.17 management & professional (M&P) staff, and 253.99 support staff at the end of the reporting year. The total included 9.99 cost-recovery or grant-funded positions. This compares to an establishment of 358.83 (including 8.49 cost-recovery or grant-funded positions) at the end of the previous reporting year. The net increase resulted from the establishment of additional cost-recovery and grant-funded positions, the conversion of a librarian's position into support staff positions, and bridge funding to establish the position of a Science Outreach librarian, not yet filled.

Throughout the year, each vacancy which occurred was reviewed by the Library Administration to see whether a replacement was absolutely necessary, whether the position could be left vacant temporarily, or whether the position could be eliminated. Funds resulting from positions eliminated or left vacant were used to meet the cost of salary settlements, to fund early retirement payouts, or to supplement allocations for supplies, equipment, and other operating expenses.

STAFF DEVELOPMENT & TRAINING

Changes in scholarship, scholarly communication, and information technology place new demands on the Library's staff. The evolution of an integrated electronic library and information system will require the provision of training and development programs to give staff the skills and knowledge they will need in this changing work environment.

A Staff Development and Training Committee was established to develop a comprehensive training and development plan for all Library staff. Responding to suggestions from staff that a senior Library administrator be responsible for this area, the Committee is chaired by the Assistant University Librarian for Administrative Services, and includes both librarians and support staff with an interest in training and staff development. The Committee met a number of times and developed a training and development needs survey which was sent to all Library staff in August, 1991. The results of the survey are presently being tabulated and their analysis will form the basis for the Committee's further work.

During the past fiscal year the Library allocated funds for specific staff training programs, as well as additional funds as part of staff development activities related to the strategic planning process. This funding enabled librarians and support staff to attend on- and off-campus courses and workshops to

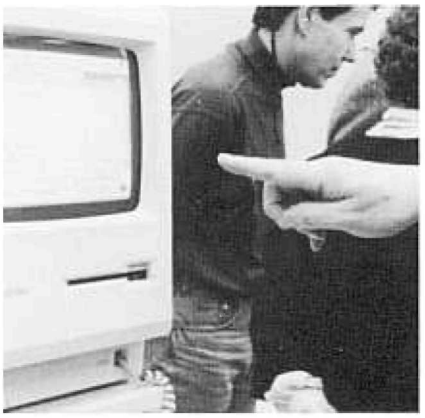
learn new skills that will help them to contribute to the fullfilment of the Library's mission. Library-sponsored workshops included Planning for Change, Myers-Briggs Personality Trait Assessment, and Developing Creativity.

In view of the importance of staff training and development, the Library has allocated additional financial resources through increased cost recoveries and internal re-allocation and has established a separate budget for this purpose. A long-range goal is to increase funding for staff training and development to a minimum of 1% of the Library's salary budget. This will ensure that the Library's staff are ready to meet the increasingly sophisticated information needs of the Library's users.

The Librarians' Travel Grants Committee allocates travel funds to librarians to permit attendance and participation at professional conferences and meetings of learned societies. Funds are limited, and only partial travel, registration, and accommodation costs are covered. During the reporting year, the Travel Grants Committee was given an allocation of $25,000, including $13,500 of supplementary funds. Forty-two librarians were able to attend 18 conferences or professional meetings.

PROFESSIONAL STAFF

A Librarians' Career Committee, including both general and administrative librarians, was established to review career progression, promotion, and advancement, the status of librarians, ranks and classifications, compensation practices, and methods and conditions of appointment. Chaired by the Assistant University Librarian for Administrative Services, the Committee is reviewing a large amount of material obtained from other institutions and is obtaining the opinions and ideas of UBC librarians. The Committee will make its recommendations to the University Librarian by the end of April 1992. As some of the matters being discussed by the Committee are the subject of bargaining between the University and the Faculty Association, changes may not necessarily occur quickly.



Four librarians retired or took early retirement during the reporting year. Eldo Neufeld retired as Music Cataloguer at the end of September, 1990. He had worked for the Library since 1970. Three other long-service librarians took early retirement at the end of June, 1991. Doug McInnes, Head of the Woodward Library, and former University Librarian, had worked for the Library since 1963. Bill Watson, Assistant University Librarian, Public Services (Central Libraries), and recently Acting University Librarian, had completed 22 years of service at the Library. Chuck Forbes, Curator, Colbeck Collection (Special Collections), left after serving 25 years.

Another four librarians resigned during the reporting year. Donna Carpenter, Acquisitions Division, resigned in September,

Organizational changes meant increased or additional responsibilities for other librarians

1990. Jim Henderson, Woodward Library, left in June, 1991, to become Head of the BC Medical Library Service. Joan Sandilands, Head Sedgewick Library, who had worked for the Library since 1968, left at the end of July, 1991 to become Director of Public Services at the University of Victoria. Jane Price, Coordinator of the Health Sciences Network, left at the end of August, 1991 to become Department Head of the Nanaimo Regional Hospital Library, having worked at the Library since 1976.

Jim Henderson, Reference Librarian, Woodward Library, was on professional improvement leave from September, 1990 to April, 1991. George Freeman, Head, Biomedical Branch Library, was on extended sick leave during most of the reporting year.

Other librarians were appointed to fill these vacancies either on a permanent or short-term basis, to replace librarians taking on other temporary assignments, or to fill grant-funded and special project positions. Lynne Redenbach was appointed Circulation/Extension Librarian in September, 1990. Brian Owen, Technical Services Manager for the Fraser Valley Regional Library and a former member of the Library's staff, was appointed Senior Librarian/Analyst in the Library's Systems Division in October, 1990. David Reimer, formerly Music Cataloguer at the Metropolitan Toronto Reference Library, was appointed as Music Cataloguer, effective November, 1990. Helen Chow, formerly reference librarian for MacDonald -Dettwiler was appointed as a Reference Librarian in the Woodward Library.

Pat Lysyk was appointed as Acting Head, Hamber Library, in December, 1990, and Nancy Forbes was appointed as Acting Head, Biomedical Branch Library, in May, 1991. Theresa Iverson, Reference and Technical Processing Librarian, Government Publications, was assigned in May, 1991 on a part-time basis to the Order Division, and Susan Mathew in Government Publications was given additional hours to replace Theresa. Elsie de Bruijn served as Acting Head of the Woodward Library, and Margaret Price in turn served as Acting Associate Head during the period between Doug McInnes' retirement and the appointment of a new Head. Cindy Swoveland was appointed to a term position as a Reference Librarian in the Humanities/Social Sciences Division in July, 1991.

Two new administrative positions were established through internal re-allocation of funds. The position of Financial and Budget Manager was filled in June, 1991 by the appointment of Ann Turner, formerly Head of the Catalogue Records Division. That responsibility was assumed on a one-year acting basis by Nick Omelusik, in addition to his responsibilities as Head, Catalogue Products Division. The position of Facilities and Preservation Manager was filled by Suzanne Dodson, formerly Head, Government Publications and Microforms Division. That additional responsibility was assumed by Jocelyn Godolphin, Head, Humanities/Social Sciences Division.

Organizational changes meant increased or additional responsibilities for other librarians as well. The administration of the new Order Division, formed by the merger of the former Acquisitions and Serials Divisions, was assigned to Nadine Baldwin. Joyce Davidson was given responsibility for the Collections Budget and Accounting Division. Heather Keate, Assistant University Librarian for Public Services, was given responsibility for those public services units which had previously reported to Bill Watson, and Tony Jeffreys, Assistant University Librarian, Collections, assumed management responsibility for the new Order and Collections Budget and Accounting Divisions.

Five librarians were recommended for confirmed appointments during the reporting year: Bev Scott, Head, Marjorie Smith Library; Tim Ross, Map Library; Lee-Ann Bryant, Curriculum Laboratory; Sheryl Adam, Information and Orientation Division; and Dan Heino, Woodward Library. The recommendations were supported by the President's Committee on Confirmed Appointments for Librarians, and these librarians were granted confirmed appointments by the Board of Governors.

UBC librarians continued to maintain the tradition of instructional support for the University's School of Library, Archival, and Information Studies. Suzanne Dodson, Head, Government Publications and Microforms Division; Allen Soroka, Reference Librarian, Law Library; and Ann Turner, Financial and Budget Manager; respectively, taught courses in government publications, legal bibliography, and financial management. In addition, many other librarians were called upon as guest lecturers throughout the year.

One Management & Professional staff position was refilled during the reporting year. Anthony Hardy was appointed as half-time Indonesian Language Bibliographic Associate in the Asian Library effective November, 1990. Two Management & Professional staff positions were reclassified during the reporting year. Miseli Jeon, the half-time Korean Language Bibliographic Associate in the Asian Library, completed her MLS this year, and her appointment was changed to that of a librarian. Approval was also obtained to change the vacant position of Financial and Budget Manager to that of a librarian.

SUPPORT STAFF

The support staff severance rate decreased to 17% from 22% during the previous reporting year. Of the severances which occurred, more than 84% were resignations. As well, there was a substantial decrease in the turnover rate (the percentage of positions which change hands during the year compared to the establishment) , which declined to 32% from 46%. There were fewer temporary promotions and transfers, and most of the sever-

The Library's regular student assistant and hourly staff budget amounts to more than $1 million

ances were at the junior levels. Forty-nine new employees were appointed, and six staff members were recalled.

Three members of the Library's support staff retired during the reporting year. Nora Williams, Library Assistant 3, Map Library, who had worked for the Library since 1966, retired at the end of September, 1990. Colin Banyard, Library Assistant 1, Circulation Division, retired at the end of August, 1991. Lily Wilson, Administrative Clerk, Librarian's Office, resigned to take early retirement at the end of June, 1991, after completing 30 years of service with the University, including 20 years within the Library. With her departure, the Librarian's Office lost almost a generation of experience and familiarity with the University's operations.

The classifications of 4 support staff positions were reviewed this year. Reclassifications included a Secretary 3 to 4 (Librarian's Office), Library Assistant 4 to 5 (Order Division), Clerk 2 to 3 (Collections Budget and Accounting), and Library Assistant 1 to 2 (Sedgewick Library). In addition, a classification grievance involving eight employees in the Catalogue Records Division, which was scheduled for arbitration, was resolved through a letter of understanding clarifying the work of librarians and support staff at no cost to the Library and without changes to the classifications of the employees concerned.

STUDENT EMPLOYMENT

The Library's regular student assistant and hourly staff budget amounts to more than $1 million, the equivalent of almost 48 full-time equivalent positions. The bulk of this money continues to be spent on student assistants working ten hours per week or less who perform basic library and clerical functions. The remainder is used for temporary project and replacement staff, summer sessional staff, graduate academic assistants, and to cover the difference between the work study student rate authorized by the Provincial government, and the rate the collective agreement requires the Library to pay such students.

During the past year, nine vacancies for Graduate Academic Assistants were advertised and filled with students enrolled in UBC's School of Library, Archival, and Information Studies (SLAIS), in addition to students carrying over from the previous year. These students perform professional duties including reference assistance, assistance with collection development, bibliographic searching, and evening or weekend supervision. The use of Graduate Academic Assistants supports the educational and training program of new librarians at UBC, and enables the Library to provide additional services in a cost-effective manner.

The Library was allocated $12,895 for Challenge '91 summer projects during the past year. Eleven projects were developed by Division and Branch Heads, and five were approved — in Humanities/Social

Sciences, in Special Collections, in the Asian Library, in the Woodward Library, and in the Crane Library. In addition, the Director of SLAIS made available to the Library the major part of SLAIS's Challenge '91 allocation, $4,655, so that two additional projects in Information and Orientation and the Sedgewick Library could be approved.

In addition to the Library and SLAIS projects, the Special Collections Division gained the services of other students for projects sponsored by other academic departments. This was a substantial increase from the previous year, when the Library used only $4,200 and sponsored two projects. The Library provided an additional $17,550 in matching funds to supplement the Provincial government allocation, so that the students who were hired could be paid at $10.00 per hour rather than at the minimum wage of $5.00 per hour provided by the program.

The Library advertised 56 work study student assistant positions during the reporting year. Of these, 40 were filled, providing 5,969 additional hours of assistance. The Provincial government provided re-imbursement at $9.00 per hour, yielding an additional $53,721 to the Library. However, the Library had to top-up this rate to pay $11.10 per hour plus vacation pay as mandated by the rate established for student assistants in the CUPE 2950 Collective Agreement, and cover the employer's share of compulsory benefits for a cost of $16,534.

A variety of development and community support activities were undertaken during the reporting year

DEVELOPMENT AND COMMUNITY SUPPORT

A variety of development and community support activities were undertaken during the reporting year. Development work with the Friends of the Library continued, and two newsletters were produced for the Friends in December 1990 and June 1991. The Friends of the Library Advisory Council met twice during the year to discuss the Library and to advise the President on matters affecting the Library. An inaugural meeting of the Technology Advisory Subcommittee was held in September 1990.

The First Annual Library Symposium focussing on scholarly publishing and the information explosion was held in March, 1991. Co-sponsored by the Vice President, Academic and the University Librarian, the symposium was well-attended, and a successful first step in a continuing series of such symposia which will address key topics affecting academic libraries. The Symposium was followed in April 1991 by an equally successful Authors' Reception. Sponsored in conjunction with the President's Office, the reception recognized the contribution to the advancement of knowledge made by the University's many faculty and staff authors.

Other development activities included preparation for the Asian Library 30th Anniversary Reception, which was held in September 1990, and for a Science Division Open House, which was held in February 1991. A Teaching & Learning Fund Grant Proposal was developed in June 1991.

The Library continues to work closely with the University's Development Office in such activities as the Campus Campaign and the Phase I Building project. For the latter, major gifts were received from the Bank of Nova Scotia, BC Hydro, Imperial Oil, Royal Bank of Canada, Dominion Pemberton Securities, Toronto Dominion Bank, Canada Trust Company, Confederation Life, BC Gas, BC Sugar, Placer Dome, Royal LePage, Shell Canada, Canada Life Assurance Company, and the Canadian Imperial Bank of Commerce.

Library development activities are managed by a half-time grant-funded Development Manager reporting to the University Librarian.

GOALS AND PLANS FOR 1991/92

1 STRATEGIC PLAN

- To develop and publicize the Library's strategic plan through full consultation with the University community.
- To review and evaluate the services which the Library currently provides to determine their usefulness to Library users.
- To develop, evaluate, and seek consensus on strategies for the implementation of the Library's strategic plan.
- To implement strategies which will lead to more effective Library operations and services.
- To co-operate with other libraries, external groups and agencies in the development and provision of Library services.

2. AUTOMATION AND TECHNOLOGY

- To develop a five year technology plan that will meet the needs of the Library's users, make use of new technology, and contribute to the efficient operation of the Library.
- To determine which bibliographic and information databases the Library should maintain locally and which ones it should access remotely.
- To develop and implement phase I of a new circulation system and a new on-line public access catalogue (OPAC).
- To identify other databases, including full-text and electronic journals, needed by the Library's users which the Library should acquire or to which it should obtain access.

3. SPACE, FACILITIES, AND EQUIPMENT

- To continue with the planning for the Phase I building, including the selection of an architect, and the development of a building design that meets the Library's needs and is in harmony with the site and the Campus Plan.
- To complete an inventory of existing Library space and to analyse how the space is used.
- To develop an accurate projection of the Library's space needs for the next ten years.
- To study the use of compact shelving, remote storage, microfilming, and other options to control the space needs of an ever-growing collection.

To publicize and obtain support from the University community and community-at-large for resources to provide the services required by users

- To continue with planning for space for a new Education Library as part of the Faculty of Education's building program.
- To complete the move of the St. Paul's Hospital Library from its present quarters to new space.
- To plan for the integration of the Faculty of Commerce and Business Administration's David Lam Management Research Library and the Library's commerce and business collections into a new unit located in space in the David Lam Building.
- To develop an inventory of the Library's equipment, and to determine the need for new or additional equipment.
- To develop a plan for the periodic upgrading and replacement of equipment.
- To plan for the integration of the Social Sciences Library.

4. Services

- To complete an analysis of the responses to the Library's 1991 User Survey, and to determine user needs for Library services.
- As part of the strategic planning process, to develop strategies to meet those needs.
- To publicize and obtain support from the University community and community-at-large for resources to provide the services required by users.
- To demonstrate to the University community that, within the resources available, the Library is providing its services in a cost-effective manner.
- To introduce a Science outreach program.
- To develop a document delivery service.

5. Collections

- To determine the proportion of the collections' budget which should be allocated to the purchase of materials held and stored in the Library and that which should be allocated to purchase of access and downloading right to remote databases.
- To obtain additional financial resources from all sources to meet escalating price increases for academic books and journals and to obtain access to information in new formats.
- In consultation with the Senate Library Committee, to review the proportion of the collections budget spent on journals as opposed to monographs.
- To link individual journal subscriptions to specific academic departments or faculties.

- In consultation with academic departments and faculties, to determine which journal subscriptions can be cancelled.

6. Human Resources

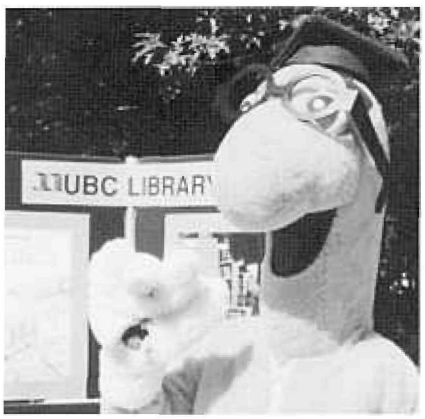
- To develop a staff development and training plan which meets the needs of both the Library and the Library's staff and which will help staff to provide the best level of service to the Library's users as well as to cope with new technology and change.
- To allocate the necessary financial resources to support staff development and training.
- To encourage librarians to participate in professional organizations and research by allocating time and resources for such activities.
- Through consensus, to develop a Career Plan for librarians.

7. Budget

- To continue the analysis of the Library's budget to identify all costs, and to ensure that those costs are properly funded from the resources available to the Library.
- To proceed with the decentralization of budget responsibility and accountability to Division and Branch Heads.
- To provide incentives to Heads and managers for sound financial management.
- To involve Heads and other managers in the planning and preparation of the Library's annual budget submission.

8. Library Organization and Communication

- To continue the review of the Library's organization in order to develop through a process of consensus a Library organization which will meet the needs of the 21st Century.
- To move from a bureaucratic, hierarchical and centralized management structure to a flexible, self-managed, matrix organization that better suits the more integrated and project nature of work in modern academic libraries.
- To continue to involve and consult with the Library's staff through meetings, surveys, newsletters, and the use of committees and task forces.
- To encourage librarians and staff to fully participate in and contribute to those structures responsible for the governance and development of the University.



To participate in the planning and publicity for the P'u-Pan Collection Appraisal Project

9. Development and Community Support

- To begin a Library-wide needs assessment and then to establish fundraising strategies for certain defined needs.
- To work with the University Development Office to secure funding for Library buildings, collections, staff, and equipment.
- To maintain a strong Friends organization which will support the Library's goals and provide the Library with feedback from the community.
- In participation with the office of the Vice President, Academic, to continue sponsoring annual Library Symposia. For 1992, the focus will be on the 'Electronic Library.'
- In cooperation with the President's Office, to hold a second annual Author's reception to recognize UBC faculty and staff who have made contributions to the advancement of knowledge.
- To publicize and celebrate the acquisition of the 3 millionth book in the Library's collection in a way which recognizes both traditional and new technology in the provision of information.
- To participate in the planning and publicity for the P'u-Pan Collection Appraisal Project.
- To develop a statement of Library needs which can be presented to the University's alumni as part of the University's Development Campaign.
- To review equipment and projects funded through the Teaching & Learning Fund grant and to develop a second application to this Fund.
- To participate in the University's United Way Campaign during the fall of 1991.

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APPENDIX A

SIZE OF COLLECTIONS - PHYSICAL VOLUMES

	MARCH 31/90	ADDITIONS	DELETIONS	RELEGATED TO STORAGE	MARCH 31/91
Asian Studies Library	233,187	12,665	396	-	245,456
Biomedical Branch Library	34,043	923	261	-	34,705
Catalogue Records Division	5,847	91	48	-	5,890
Crane Library	8,487	1,457	75	-	9,869
Curriculum Laboratory	115,341	4,942	1,012	150	119,121
Data Library	693	175	4	-	864
Fine Arts Library	116,694	8,422	6	252	124,858
Government Publications	9,285	2,782	5	-	12,062
Hamber Library (CGSH)	11,808	622	16		12,414
Humanities & Social Science Reference	65,528	2,546	80	454	67,540
Law Library	156,026	3,042	20	49	158,999
MacMillan Library	64,074	3,030	75	958	66,071
Main Library	1,011,244	31,346	339	396	1,041,855
Map Library	9,450	399	15	-	9,834
Marjorie Smith Library	22,640	1,640	138	235	23,907
Mathematics Library	32,854	1,427	-	774	33,507
Music Library	59,140	2,529	52	-	61,617
St. Paul's Library (SPH)	8,922	605	204	-	9,323
Science Reference	30,837	873	32	-	31,678
Sedgewick Library	193,356	6,704	3,878	-	196,182
Special Collections Division	92,892	11,961	3	700	104,150
Woodward	344,750	10,215	139	3,951	350,875
SUBTOTAL	2,627,098	108,396	6,798	7,919	2,720,777
Storage Collections	291,181	2		7,919	299,102
TOTAL	2,918,279	108,398	6,798		3,019,879

APPENDIX B

GROWTH OF COLLECTIONS

	MARCH 31, 1990	NET GROWTH	MARCH 31, 1991
Volumes - Catalogued	2,918,279	101,600	3,019,879
Documents - Uncatalogued	734,959	25,651	760,610
Microfilm (reels)	95,967	3,019	98,986
Microcards (cards)	111,680	-	111,680
Microprint (sheets)	1,087,670	-	1,087,670
Microfiche (sheets)	2,541,455	82,903	2,624,358
Aperture Cards	2,589	-	2,589
Films	1,537	-510	1,027
Filmstrips	2,818	21	2,839
Slides [1]	22,191	-	30,974
Slide/Tape Shows	126	-	126
Transparencies [2]	1,471	1	1,481
Video Tapes	2,317	955	3,272
Videodiscs	1	-	1
Photographs [1]	26,278	-	308,443
Pictures	75,383	24	75,407
Maps	183,311	3,825	187,136
Manuscripts [3]	2,720	57	2,777
Sound Recordings	108,832	3,667	112,499
Computer Tapes [4]	933		914
Microcomputer Discs	457	79	536
CD-ROM Discs	44	58	102
Air Photos	1,114	-72	1,042

[1] Material was counted using a new base for the 1990/91 figures, resulting in substantially higher figure.
[2] Sets.
[3] Thickness of files in metres.
[4] Statistics vary from 1989/90 as tapes were rewritten from round-reel to cartridge. No tapes have been discarded and holdings have been added.

APPENDIX C

LIBRARY OPERATING EXPENDITURES

FISCAL YEARS, APRIL/MARCH

YEAR	SALARIES & WAGES	COLLECTIONS	BINDING	OTHER	COST RECOVERIES	TOTALS
1987/88	10,090,808 (63.55)	4,768,876 (30.03)	208,202 (1.31)	810,840 (5.11)	246,159	15,632,567
1988/89	10,263,629 (60.40)	5,243,498 (30.86)	208,922 (1.23)	1,276,776 (7.51)	870,464	16,122,361
1989/90	11,478,225 (59.85)	5,575,211 (29.07)	219,007 (1.14)	1,904,516 (9.93)	826,133	18,350,826
1990/91	12,706,989 (61.64)	5,898,405 (28.61)	244,422 (1.19)	1,765,675 (8.56)	944,463	19,671,028

(1) Expenditures from grant and trust funds are not included; in 1990/91 they amounted to $176,246 for collections.

(2) Percentage figures in parentheses relate to total spending independent of cost recoveries.

(3) Other expenditures include non-recurring equipment acquisitions which vary considerably from year to year.

APPENDIX D

RECORDED USE OF LIBRARY RESOURCES

YEARS ENDING JUNE 30

	1988/89	1989/90	1990/91	% INCREASE/ DECREASE VS 1989/90
GENERAL CIRCULATION				
Main Library				
General Stacks	506,816	510,657	503,087	
Reserves	25,852	23,859	21,027	
Extension	10,477	10,281	9,300	
Fine Arts	95,361	104,471	100,151	
Government Publications	129,197	116,589	106,364	
Map	9,853	10,773	12,305	
Special Collections	19,702	21,966	18,453	
SUBTOTAL	797,258	798,596	770,687	-3.49%
Branch Libraries				
Asian	24,483	27,107	27,323	
Biomedical Branch	25,595	26,543	26,440	
Crane	2,784	2,874	2,738	
Curriculum Laboratory	141,561	133,430	142,846	
Film	3,547	-	-	
Hamber	34,489	33,905	34,423	
Law	108,569	99,178	99,917	
MacMillan	52,897	39,897	42,593	
Marjorie Smith	31,016	29,607	26,498	
Mathematics	26,092	24,684	25,157	
Music	56,562	54,029	56,012	
St. Paul's	22,472	23,124	23,060	
Sedgewick	301,925	286,509	281,546	
Woodward	211,178	197,477	189,308	
SUBTOTAL	1,042,170	978,364	977,861	-0.05%
Use of Recordings & Data files				
Data Library tape mounts*	-	-	3,872	
Wilson	224,965	223,926	202,302	
Music	54,691	53,823	51,674	
SUBTOTAL	279,656	277,749	257,848	-7.17%
Document Delivery				
Health Sciences Network	45,137	47,417	48,477	+2.24%
INTERLIBRARY LOANS				
To Other Libraries	24,878	27,231	28,210	
From Other Libraries	11,545	14,071	14,879	
TOTAL INTERLIBRARY LOANS	36,423	41,302	43,089	+4.33%
GRAND TOTAL (GENERAL CIRCULATION & INTERLIBRARY LOANS)	2,200,644	2,143,524	2,097,962	-2.13%

* Reported for the first time.

APPENDIX E

INTERLIBRARY LOANS[1]

YEARS ENDING JUNE 30

	1988/89	1989/90	1990/91	% INCREASE/ DECREASE VS 1989/90
TO OTHER LIBRARIES				
Original Materials				
General	9,702	10,038	10,187	
Federation Information Network	983	727	600	
BC Post-Secondary Library Network	3,164	3,627	3,919	
Bamfield Marine Station	64	69	39	
SUBTOTAL	13,913	14,461	14,745	
Films	769	559	407	
Taped Books	193	211	193	
Photocopies				
General	2,882	3,554	3,934	
Federation Information Network	178	189	210	
BC Post-Secondary Library Network	6,727	7,978	8,330	
Bamfield Marine Station	216	279	391	
SUBTOTAL	10,003	12,000	12,865	
TOTAL INTERLIBRARY LENDING	24,878	27,231	28,210	+4.0%
FROM OTHER LIBRARIES				
Original Materials				
General	3,271	4,025	5,235	
Films	519	372	281	
Taped Books	77	51	68	
Photocopies	7,678	9,623	9,295	
TOTAL INTERLIBRARY BORROWING	11,545	14,071	14,879	+6.0%

[1] The Library is moving towards full cost-recovery operation of Interlibrary Loans services.

APPENDIX F

HEALTH SCIENCES LIBRARY NETWORK

JULY 1990-JUNE 1991

INTERBRANCH LOANS

	ORIGINAL MATERIAL	PHOTOCOPIES	TOTAL	% INCREASE VS. 1989/90
TO OTHER BRANCHES				
Woodward	6,424	32,544	38,968	
Biomedical Branch	597	2,724	3,321	
Hamber	644	1,213	1,857	
St. Paul's	553	651	1,204	
Other UBC Libraries	1,477	1,650	3,127	
TOTAL	9,695	38,782	48,477	+2.24%
(1989/90)	(9,298)	(38,119)	(47,417)	
FROM OTHER BRANCHES				
Woodward	600	1,622	2,222	
Biomedical Branch	3,096	11,890	14,986	
Hamber	2,883	13,199	16,082	
St. Paul's	1,567	8,860	10,427	
Other UBC Libraries	1,549	3,211	4,760	
TOTAL	9,695	38,782	48,477	
(1989/90)	(9,298)	(38,119)	(47,417)	+2.24%

APPENDIX G

REFERENCE & INFORMATION QUESTIONS ANSWERED

JULY 1990 - JUNE 1991

	DIRECTIONAL QUESTIONS	REFERENCE QUESTIONS	RESEARCH QUESTIONS	TOTAL QUESTIONS	% INCREASE DECREASE VS. 1989/90
Main Library					
Fine Arts	8,771	6,606	790	16,167	
Government Publications	772	23,535	1,253	25,560	
Humanities & Social Sciences	954	32,653	1,427	35,034	
Information Desk	22,612	35,411	-	58,023	
Map	1,229	4,575	280	6,084	
Patscan	-	-	531	531	
Science Division	775	7,677	455	8,907	
Special Collections	5,763	11,951	2,639	20,353	
SUBTOTAL	40,876	122,408	7,375	170,659	
(1989/90)	(37,663)	(141,772)	(7,579)	(187,014)	-8.75%
Branch Libraries					
Asian Studies	3,614	5,563	272	9,449	
Biomedical Branch	5,290	21,305	748	27,343	
Crane	972	1,558	515	3,045	
Curriculum Laboratory	11,843	15,586	1,175	28,604	
Data Library	278	974	249	1,501	
Extension	-	12	232	244	
Hamber	5,326	6,080	4,297	15,703	
Health Sciences Network	-	5,885	65	5,950	
Law	7,835	9,129	4,375	21,339	
MacMillan	2,332	8,332	637	11,301	
Marjorie Smith	2,056	2,797	135	4,988	
Mathematics	1,542	1,172	435	3,149	
Music	2,565	10,873	57	13,495	
St. Paul's	10,506	19,855	1,135	31,496	
Sedgewick	6,570	21,544	214	28,328	
Wilson	1,189	3,727	154	5,070	
Woodward	8,900	31,460	6,218	46,578	
SUBTOTAL	70,818	165,852	20,913	257,583	
(1989/90)	(62,006)	(150,429)	(21,603)	(234,038)	+10.06%
GRAND TOTAL	111,694	288,260	28,288	428,242	
(1989/90)	(99,669)	(292,201)	(29,182)	(421,052)	+1.71%

APPENDIX H

COMPUTER-ASSISTED BIBLIOGRAPHIC SEARCHES

JULY 1990 - JUNE 1991

DIVISION	1 NO. OF SEARCHES	2 STUDENT SEARCHES	3 UBC SEARCHES	4 NON-UBC SEARCHES	5 REFERENCE	6 ILL	7 SDI REPORTS
Biomedical Branch	98	-	35	8	27	28	
Crane	46	-	-	-	-	46	13
Curriculum Laboratory	-	-	-	-	-	-	-
Fine Arts	18	-	-	-	18	-	1
Government Publications	63	-	-	-	63	-	-
Hamber	1,425	-	279	-	303	843	425
Humanities & Social Sciences	352	45	22	11	274	-	-
Law	918	-	13	4	901	-	-
MacMillan	197	23	21	4	134	15	-
Marjorie Smith	5	-	-	-	5	-	2
Mathematics	296	-	55	-	228	13	-
St. Paul's	89	-	87	2	-	-	69
Science *	1,207	42	73	20	117	955	13
Sedgewick	13	-	-	-	13	-	-
Woodward	1,048	41	278	38	391	300	960
TOTAL	5,775	151	863	87	2,474	2,200	1,483
(1989/90)	(6,475)	(352)	(1,073)	(96)	(2,621)	(2,333)	(1,669)

1. Number of searches: a total of the figures in columns 2 to 6.

2. Student specials: limited searches provided to UBC students at a flat fee.

3. UBC searches: for UBC members, excluding student specials.

4. Non-UBC searches: full costs, including staff time, are charged for searches on behalf of persons not associated with the University. These searches tend to be complex and often involve the use of several data files.

5. Reference searches are usually brief inquiries for information not readily accessible in print.

6. ILL verification is a search for the purpose of determining the existence and location of documents. In Woodward and Main the searches result in on-line orders for interlibrary loans.
*The total for Science includes all ILL verification for the Library system except Woodward, the hospital libraries, MacMillan and Crane.

7. Selective Dissemination of Information reports: the number of monthly updates distributed to clients. Current awareness (SDI) profiles are included in columns 1 to 5 only when they are initially established or subsequently revised.

APPENDIX I

ORIENTATION TOURS & INSTRUCTIONAL SESSIONS

JULY 1990 - JUNE 1991

	UBC STUDENTS, FACULTY, STAFF				COMMUNITY GROUPS	
	Tours	Participants*	Instructional Sessions	Partipants*	Tours/ Sessions	Participants*
Main Library						
Fine Arts	2	7	16	236	5	24
Government Publications	1	1	27	571	3	21
Humanities & Social Sciences	-	-	59	1,161	-	-
Information & Orientation	60	496	17	262	1	30
Map Collection	9	42	5	30	5	72
Science	24	110	3	50	-	-
Special Collections	8	54	1	25	-	-
SUBTOTAL	104	710	128	2,335	14	147
(1989/90)	(94)	(1,098)	(129)	(2,142)	(13)	(212)
Branch Libraries						
Asian Studies	-	-	-	-	126	418
Biomedical Branch	3	23	64	152	-	-
Crane	18	84	-	-	12	110
Curriculum Laboratory	32	281	117	2,863	3	23
Data Library	-	-	9	140	-	-
Hamber	6	18	27	51	-	-
Law	6	149	20	1,617	6	165
MacMillan	20	141	15	24	-	-
Marjorie Smith	4	97	14	292	4	5
Mathematics	5	12	-	-	-	-
Music	21	280	-	-	-	-
St. Paul's	-	-	37	348	-	-
Sedgewick	2	20	117	2,564	-	-
Woodward	13	82	17	295	29	303
SUBTOTAL	130	1,187	437	8,346	180	1,024
(1989/90)	(186)	(1,333)	(369)	(7,139)	(125)	(818)
GRAND TOTAL	234	1,897	565	10,681	194	1,171
(1989/90)	(280)	(2,431)	(498)	(9,281)	(138)	(1,038)

* Estimated number of participants

APPENDIX J

CATALOGUING AND PRE-ORDER SEARCHING

SEPTEMBER 1990 - AUGUST 1991

UNIT	(1)	(2)	(3)	(4)	(5)	(6)	(7)
Administration	531	0	531	60	591	17	291
Asian English	23	0	23	16	39	0	0
Chinese	2369	736	3105	140	3245	95	846
Curriculum/Sedg.	5091	176	5267	3191	8458	396	2490
English	6146	215	6361	560	6921	74	2868
European	5993	474	6467	563	7030	188	2531
Indic/Law	5919	259	6178	438	6616	65	1579
Japanese	1218	745	1963	74	2037	93	2693
Korean	254	12	266	1	267	2	22
Music/Fine Arts	5702	54	5756	491	6247	633	1893
Sciences	10103	276	10379	1720	12099	212	2941
Serials/AV	5282	1076	6358	1452	7810	1927	1874
Slavic	1806	363	2169	196	2365	66	1649
Other	0	254	254	0	254	0	0
TOTALS	50437	4640	55077	8902	63979	3768	21677

Column definition:
(1) Derived cataloguing
(2) Original cataloguing
(3) Total new titles catalogued
(4) Added copies and volumes
(5) Total titles catalogued
(6) Revisions
(7) Pre-order searching

APPENDIX K

LIBRARY ORGANIZATION

1990/91

ADMINISTRATION

Patrick, Ruth J.	University Librarian
de Bruijn, Erik	Assistant University Librarian for Administrative Services
Jeffreys, Anthony	Assistant University Librarian for Collections
Keate, Heather	Assistant University Librarian for Public Services, Branch Libraries
Watson, William	Assistant University Librarian for Public Services, Central Libraries (to July 1991)
MacDonald, Robin	Assistant University Librarian for Technical Processes and Systems
Turner, Ann	Financial and Budget Manager (from June 1991)
Dodson, Suzanne	Facilities and Preservation Manager (from July 1991)
Pitfield, Isabel	Library Development Co-ordinator

ASIAN LIBRARY

Joe, Linda	Head

BIOMEDICAL BRANCH LIBRARY (V.G.H.)

Freeman, George	Head (on extended sick-leave from May 1991)
Forbes, Nancy	Acting Head (from June 1991)

CATALOGUE PRODUCTS DIVISION

Omelusik, Nick	Head

CATALOGUE RECORDS DIVISION

Turner, Ann	Head (to June 1991)
Omelusik, Nick	Acting Head (from June 1991)

CIRCULATION DIVISION

Crema, Leonora	Head

COLLECTIONS ACCOUNTING AND BUDGET DIVISION

Davidson, Joyce	Head

COLLECTIONS DIVISION

Elliston, Graham	Bibliographer - Serials
Forbes, Jennifer	Bibliographer - English Language
Hallonquist, P. Lynne	Bibliographer - Life Sciences
Karpinski, Leszek	Bibliographer - European Languages
Kreider, Janice	Bibliographer - Science
McIntosh, Jack	Bibliographer - Slavonic Studies

CRANE LIBRARY

Thiele, Paul	Head

CURRICULUM LABORATORY

Hurt, Howard	Head

DATA LIBRARY

Colenbrander, Hilde	Head

FINE ARTS LIBRARY

Burndorfer, Hans	Head

GIFTS & EXCHANGE DIVISION

Elliston, Graham	Head

GOVERNMENT PUBLICATIONS & MICROFORMS DIVISION

Dodson, Suzanne	Head (to June 1991)
Godolphin, Jocelyn	Acting Head (from June 1991)

LIBRARY ORGANIZATION (CONT.)
1990/91

HAMBER LIBRARY (Children's/Grace/Shaughnessy Hospitals)

Lysyk, Pat	Acting Head

HEALTH SCIENCES LIBRARY NETWORK SERVICES

Price, Jane	Co-ordinator (to August 1991)
Price, Margaret	Acting Co-ordinator (from August 1991)

HUMANITIES & SOCIAL SCIENCES DIVISION

Godolphin, Jocelyn	Head

INFORMATION & ORIENTATION DIVISION

Stevens, Julie	Head (to August 1991)

INTERLIBRARY LOAN DIVISION

Friesen, Margaret	Head

LAW LIBRARY

Shorthouse, Tom	Head

MACMILLAN LIBRARY

Brongers, Lore	Head

MARJORIE SMITH LIBRARY

Scott, Beverley	Head

MUSIC LIBRARY

Burndorfer, Hans	Head

ORDER DIVISION

Baldwin, Nadine	Head

ST. PAUL'S HOSPITAL LIBRARY

Saint, Barbara	Head

SCIENCE DIVISION & MATHEMATICS LIBRARY

Stableford, Bonita	Head

SEDGEWICK LIBRARY

Sandilands, Joan	Head (to July 1991)
Stevens, Julie	Head (from September 1991)

SPECIAL COLLECTIONS & UNIVERSITY ARCHIVES DIVISION

Yandle, Anne	Head
Brandak, George	Manuscripts Curator
Hives, Chris	University Archivist
Forbes, Chuck	Curator, Colbeck Collection (to July 1991)
Ross, Tim	Map Librarian
Woodward, Frances	Curator, Historical Maps

SYSTEMS DIVISION

Dennis, Donald	Head

WOODWARD LIBRARY

McInnes, Douglas N.	Head (to June 1991)
van Reenen, Johann	Head (from September 1991)
de Bruijn, Elsie	Associate Head

APPENDIX L

LIBRARY AUTOMATION PROJECT TASK GROUPS AND COMMITTEES

REVIEW GROUP

Dr. Ruth Patrick, University Librarian, Chair
Bill Watston, Asst. University Librarian
Heather Keate, Asst. University Librarian
Dr. Tony Jeffreys, Asst. University Librarian
Erik de Bruijn, Asst. University Librarian
Bob Macdonald, Asst. University Librarian
Dr. K.D. Srivastava, Vice President, Student and Academic Ser.
Dr. Bernie Sheehan, Assoc. Vice President, Info. Sys. and Comp.
Jack Leigh, Director, Univ. Computing Services
Diane Kent, Director, Information Systems Mngt.
Brian Owen, Senior Librarian/Analyst

EVALUATION TEAM

Brian Owen, Senior Librarian/Analyst, Chair
Dr. Ruth Patrick, University Librarian
Bill Watston, Asst. University Librarian
Heather Keate, Asst. University Librarian
Dr. Tony Jeffreys, Asst. University Librarian
Erik de Bruijn, Asst. University Librarian
Bob Macdonald, Asst. University Librarian
Don Dennis, Head, Systems Div.
Jocelyn Godolphin, Head, Humanities/Social Sciences Div.
Margaret Price, Woodward Library
Julie Stevens, Head, Information and Orientation Div.
Ann Turner, Head, Catalogue Records Div.
Martha Whitehead, Sedgewick Library
Leonora Crema, Head, Circulation Div.

ACQUISITIONS/FISCAL CONTROL/SERIALS TASK GROUP

Nadine Schultz Baldwin, Head, Serials Div., Chair
Kat McGrath, Librarian, Serials Div.
Theresa Iverson, Librarian, Gov't Pub. Div.
Dilma Huggett, Library Asst., Law Library
Matt Hartman, Librarian, Catalogue Records Div.
Graham Elliston, Head, Gifts and Exchange Div.
Marlene Hamakawa, Library Asst., Woodward Lib.
Nancy Forbes, Librarian, Biomedical Branch Lib. VGH
Gisela Mallue, Library Asst., Science Ref. Div.
Bev Richards, Library Asst., HSSD Periodicals
Joyce Davidson, Acquisitions Div.
Laura Brechin, Library Asst., Acquisitions
Jenny Forbes, Librarian, Collections/Biblio.
Rick Welch, Library Asst., Catalogue Records
Keith Bunnell, Librarian, Sedgewick Library
Leah Gordon, Library Asst., Catalogue Records
Gaylia Cardona, Library Asst., Woodward Lib.
Margaret Price, Librarian, Woodward Lib.
Helen Lapp, Library Asst., Gov't Pub.
NOTE: This large Task Group broke itself into three smaller sub groups to review specific areas.

CIRCULATION TASK GROUP

Martha Whitehead, Librarian, Sedgewick, Chair
Leonora Crema, Head, Circulation Div.
Don Dennis, Head, Library Systems
Florence Doidge, Librarian, Woodward Library
Howard Hurt, Head, Curriculum Lab.
Barbara Saint, Head, St. Paul's Hosp. Branch Lib.
Lynn Redenbach, Librarian, Circ., Extension Lib.
David Winter, Project Librarian, ILL Div.
Joyce Harries, Library Asst., Circ. Div.
Ruth McLaren, Library Asst., Macmillan Lib.
Jane Shinn, Library Asst., Fine Arts Lib.

CATALOGUING TASK GROUP

Ann Turner, Head, Catalogue Records Div., Chair
Nick Omelusik, Head, Catalogue Products Div.
Elsa Guarnashelli, Librarian, Catalogue Products
Leah Gordon, Library Asst., Catalogue Records
Rick Welch, Library Asst, Catalogue Records Div.
Terry Horner, Catalogue Librarian, Catalogue Records
Tomoko Hermsmeir, Catalogue Librarian, Cat. Records
Anthony Ma, Catalogue Librarian, Catalogue Records
Karen Shaw, Library Asst., Catalogue Records Div.
Lee Ann Bryant, Librarian, Curric. Lab.
Alamelu Sundaram, Library Asst., Cat. Records
Nancy Wyatt, Library Asst., Catalogue Products Div.
Susan Andrews, Librarian, Catalogue Records Div.

COMMERCIAL DATABASES TASK GROUP

Margaret Price, Woodward Library, Chair
Lee Ann Byrant, Curriculum Lab.
Elizabeth Caskey, Humanities/Social Sciences Div.
Hilde Colenbrander, Head, Data Library
Ann Doyle, Librarian/Analyst, Systems Div.
Pat Lysyk, Head, Hamber Library
Mary Mitchell, Law Library
Barbara Saint, Head, St. Paul's Library
Bonita Stableford, Head, Science Div.
Ron Simmer, Patscan

HARDWARE/COMMUNICATIONS TASK GROUP

Don Dennis, Head, Library Systems, Chair
Bob McDonald, AUL Systems and Tech. Services
Pete Edgar, Programmer/Analyst, Library Systems
John Campbell, Programmer/Analyst, Library Systems
Bill Ng, Programmer/Analyst, Library Systems
Brian Owen, Librarian/Analyst, Library Systems
Denis O'Reilly, UBC Networking and Communications
Allan Ballard, University Computing Services

ONLINE PUBLIC ACCESS CATALOGUE TASK GROUP

Julie Stevens, Head I & O Div., Chair
Kirsten Walsh, Librarian, Music Library
Hilde Colenbrander, Head, Data Library
Jane Price, Head, Health Sci. Network
Elizabeth Caskey, Librarian, HSSD
Mary Mitchell, Librarian, Law Library
Keith Bunnell, Librarian, Sedgewick Library
Lee Ann Bryant, Librarian, Curric. Lab.
Ann Doyle, Librarian/Analyst, Systems
Patrick Patterson, Library Asst., ILL
Jeff Barker, Library Asst., Gov't Pub.
Susanne Lester, Library Asst., Gov't Pub

APPENDIX M

STRATEGIC PLAN AND RELATED COMMITTEES AND TASK GROUPS

PLANNING CO-ORDINATION TEAM (PCT)
Ruth Patrick (Chair)
Erik de Bruijn
Hilde Colenbrander
Leah Gordon
Matt Hartman
Tony Jeffreys
Heather Keate
Bob MacDonald
Brenda Peterson
Margaret Price
Joan Sandilands (until 6/91)
Bonita Stableford
Julie Stevens (from 9/91)
Ann Turner (from 9/91)
Bill Watson (until 6/91)

ADDITIONAL PARTICIPANTS AT THE PLANNING RETREAT
Jeff Gardner (Facilitator)
Malcolm Holt (Building Consultant)
Alannah Anderson
Nadine Baldwin
Leonora Crema
Margaret Friesen
Jocelyn Godolphin
Linda Joe
Janice Kreider
Kat McGrath
Catherine Martell
Jo-anne Naslund
Brian Owen
Jane Shinn
Tom Shorthouse
Julie Stevens

LIBRARY STAFF QUESTIONNAIRE SYNTHESIS
Alannah Anderson
Margaret Price
Tom Shorthouse

VALUES TASK GROUP
Leah Gordon
Matt Hartman
Brenda Peterson
Jane Shinn

VISION TASK GROUP
Alannah Anderson
Hilde Colenbrander
Jocelyn Godolphin
Bonita Stableford

ENVIRONMENTAL SCANNING TASK GROUPS

LIBRARY SERVICES
Pia Christensen (Chair)
Jo-anne Naslund
Joan Sandilands
Tom Shorthouse
Bill Watson

DEMOGRAPHICS/ECONOMICS
Elizabeth Caskey (Chair)
Mary Luebbe
Helen Mayoh
Peggy McBride
Peggy Ng
Bonita Stableford

UNIVERSITY PROGRAMS
Keith Bunnell (Chair)
Sheryl Adam
George Brandak
Diana Cooper
Chris Hives
Heather Keate

PUBLISHING
Leah Gordon (Chair)
Sam Chu
Joyce Davidson
Matt Hartman
Jim Sharpe
Nancy Wyatt
This group also relied on contributions from:
Tsuneharu Gonnami
Linda Joe
Jack McIntosh
Alan Soroka

INFORMATION TECHNOLOGY
Ann Doyle (Chair)
Hilde Colenbrander
Jocelyn Godolphin
Ron Simmer
Julie Stevens

DEVELOPMENTS IN RESEARCH LIBRARIES
Ann Turner (Chair)
Suzanne Dodson
Dan Heino
Margaret Price
Jane Shinn
Raman Venkataraman

THE STRATEGIC PLAN DRAFT

This document was edited by Hilde Colenbrander. Initial drafts of various sections were prepared by the persons and groups below:

MISSION STATEMENT
Ruth Patrick

INTRODUCTION
Leah Gordon

LIBRARY SERVICES SUMMARY
Pia Christensen

DEMOGRAPHICS/ECONOMICS
Bonita Stableford, Elizabeth Caskey

UNIVERSITY PROGRAMS
Keith Bunnell

PUBLISHING
Leah Gordon

INFORMATION TECHNOLOGY
Ann Doyle

RESEARCH LIBRARY DEVELOPMENTS
Margaret Price, Hilde Colenbrander

THE LIBRARY AS GATEWAY
Hilde Colenbrander, Tony Jeffreys, Heather Keate

THE LIBRARY AS PLACE
Erik de Bruijn, Joan Sandilands, Bill Watson

THE LIBRARY AS PEOPLE
Leah Gordon, Matt Hartman, Bonita Stableford

FUNDING
Erik de Bruijn

THE LIBRARY IN THE UNIVERSITY
Tony Jeffreys, Bonita Stableford

THE LIBRARY'S EXTERNAL RELATIONS
Brenda Peterson, Margaret Price

LIBRARY USER AND SERVICES SURVEYS

USER SURVEY ADVISORY COMMITTEE (FOR THE CAMPUS COMMUNITY)
Lee Ann Bryant
Leonora Crema
Stephanie Dykstra
Margaret Friesen
Malcolm Holt (Planning Consultant)
Heather Keate
Diana Kent
Pat Lysyk
Mary Mitchell
Brenda Peterson
Joan Sandilands
Mary Sue Stephenson

COMMITTEE ON SERVICES TO THE OFF-CAMPUS COMMUNITY
Margaret Friesen (Chair)
George Brandak
Leonora Crema
Elsie de Bruijn
Tom Shorthouse

LIBRARY BUILDING COMMITTEE - PHASE I

Linda Moore, Campus Planning & Development (Chair)
Erik de Bruijn, Library
Eileen McIntosh, Development Office
Ira Nadel, English Department
Peter Nault, Plant Operations
Irving Ozier, Physics Department
Freda Pagani, Campus Planning & Development
Ruth Patrick, Library
Bill Watson, Library

DESIGN COMMITTEE - PHASE I

Ruth Patrick (Chair)
Hilde Colenbrander
Leonora Crema
Erik de Bruijn
Suzanne Dodson
Margaret Friesen
Jocelyn Godolphin
Heather Keate
Joan Sandilands (until 6/91)
Julie Stevens

APPENDIX N

SENATE LIBRARY COMMITTEE

1990/91

Mr. J.A. Banfield
Dean P.T. Burns
Ms. A.L. Callegari
Mrs. E.A. Carty
Dean J.R. Grace
Dr. S.E. Grace
Mrs. L. Lohia
Dr. J.A. McLean
Mr. M.D. Nikkel
Ms. B.M. Peterson
Dr. P. Resnick (Chair)
Dr. G.G.E. Scudder
Dean N. Sheehan
Vice President K.D. Srivastava
Ms. N.E. Woo

EX-OFFICIO
Dr. R.J. Patrick
Chancellor L.R. Peterson
Dr. R.A. Spencer
President D.W. Strangway

Terms of Reference

(a) To advise and assist the Librarian in:

(i)formulating a policy for the development of resources for instruction and research;

(ii)advising on the allocation of book funds to the fields of instruction and research;

(iii)developing a general program of library service for all the interests of the University; and

(iv)keeping the Librarian informed about the library needs of instructional andresearch staffs, and keeping the academic community informed about the Library

(b) To report to Senate on matters of policy under discussion by the Committee.

APPENDIX O

LIBRARY FRIENDS ADVISORY COUNCIL

1990/91

Mrs. Helen Belkin (to December 1990)
Dr. Robert H. Blackburn
Dr. Wallace Chung (from December 1990)
Dr. Joanne Euster (from December 1990)
Mr. Haig de B. Farris
Dr. W.C. Gibson (to December 1990)
Mrs. Heather Keate
Dr. Ruth J. Patrick
Dr. Peter H. Pearse (to December 1990)
Dr. H. Rocke Robertson
Dr. P.R. Sandwell (Chairman)
Mr. Elmer Smith (to December 1990)
Dr. K.D. Srivastava
Mrs. Sally Reukauf Warren
Dr. Jonathan Wisenthal (to December 1990)

HONORARY MEMBERS

Sir Frederick Dainton
Dr. Cecil H. Green
Dr. Neal Harlow
Dr. Walter C. Koerner
Dr. W. Kaye Lamb

Terms of Reference

The Library Friends Advisory Council assists the University President's office and the University Librarian in their efforts to strengthen and promote established areas of Library excellence and to build new strengths in support of developing university programs.

1. To examine, review and constructively criticize the Library's progress and plans.

2. To represent the Library to the community, based on an understanding of its operation and plans for the future.

This report was prepared by
Erik de Bruijn, UBC Library

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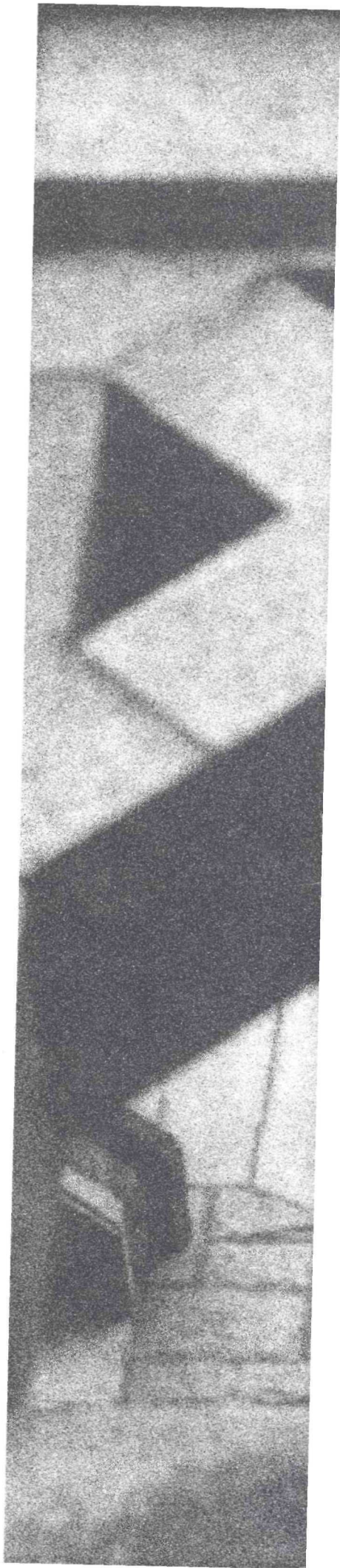
UBC Library Graphics

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