

The University of British Columbia

THE LIBRARY



REPORT OF

The Library Committee

TO

The Senate



VANCOUVER, BRITISH COLUMBIA.

SEPTEMBER, 1931

THE UNIVERSITY OF BRITISH COLUMBIA,  
VANCOUVER, CANADA.

L. S. Klinck, Esq., M.S.A., D.Sc., LL.D.,  
President,  
Chairman of the Senate,

The University of British Columbia.

Sir:—

The following report is presented by the Library Committee to the Senate of the University of British Columbia in accordance with the instructions contained in the Senate's resolution of December 15th, 1926.

The main facts with regard to the progress of the Library during the year ending 31st August are set out in the Librarian's annual report to the Committee, transmitted herewith.

As in the past, the work of the Committee has been concerned mainly with: (a) financial arrangements, and (b) discipline.

(a) In its report submitted in September, 1930, the Committee gave an account of the financial provision for books and periodicals during the year commencing April 1st, 1930. Estimates for the following year were prepared in the hope that more adequate provision might be secured. The budget for the financial year beginning April 1st, 1931, provided \$1,500 for books and periodicals. In addition the Committee had at its disposal a special vote of \$5,000 made at the close of the preceding financial year. Application has been made for a supplementary grant.

In our estimates for 1932-33 we have asked for \$5,450 for "fixed charges" and \$10,900 for new books.

The main difficulty which stands in the way of a satisfactory budget is that the votes—sometimes very generous votes—made by the Board of Governors at the close of a financial year have come to be relied on not only for new books, but even for meeting fixed charges. We wish to have these windfalls in the future, but only if they can be real windfalls, and we appeal to Senate to support our request for a regular budget appropriation at the beginning of each year which will cover the routine requirements

for new books as well as the fixed charges for periodicals, etc.

(b) Discipline in the Library has distinctly improved. The attempt begun in September, 1930, to attain a high standard of library discipline has been sufficiently successful to justify its continuance. The basic difficulty is that the students are not willing to undertake responsibility for maintaining order, while no system of discipline can be successful which does not, on the whole, command their confidence and respect. They are not quite convinced of the need for absolute silence (as the reading rooms in the Library are practically the only place on the campus where work can be done), and a type of supervision, which at best can check only a small fraction of offenders, must always appear unfair. The Committee, is, however, satisfied with the progress which has been made under these rather difficult conditions.

Very truly yours,

H. F. ANGUS,

Chairman,

Library Committee.

8th September, 1931.



Professor H. F. Angus,  
 Chairman, Library Committee,  
 The University of British Columbia.

Sir:—

I beg to present the following report of the work of the Library as from August 31st, 1930, to date, for the information of the Library Committee.

### ACCESSIONS

The Library's book collection now exceeds 80,000 volumes, an increase of 3,812 books during the period under review. Of these, 76,429 are accessioned, and about 3,750 are duplicates, shelved apart from the main collection.

The number of new books is slightly less than one-half that shewn in the report of a year ago, when the new accessions totalled almost 8,000. It is about three-quarters of that reported in September, 1928, when 4,373 volumes were added.

The growth of the collection for the past four years is as shown below:

	Sept. 1931	Sept. 1930	Sept. 1929	Sept. 1928
New volumes .....	3,812	7,997	4,211	4,373
Total vols. accessioned....	76,429	72,686	68,900	64,689
Duplicates .....	3,750	3,681	3,400	3,400
<b>Total .....</b>	<b>80,179</b>	<b>76,367</b>	<b>72,300</b>	<b>68,089</b>

Among the more interesting and valuable additions have been the following:

Annals of the Entomological Society of America....	11 vols.	\$44.00
Various publications of the American Institute of Mining and Metallurgy .....	16 vols.	\$56.00
Biological Bulletin, 1902-1916.....	28 vols.	\$34.00
Canadian Entomologist .....	61 vols.	\$125.00
Cobbett's Cyclopedic Survey of Chamber Music.....	2 vols.	\$30.00
Curtiss' Botanical Magazine.....	43 vols.	\$216.00
Hoppe Seydler's Zeitschrift fur Physiologische Chemie .....	188 vols.	\$848.40
Genetica .....	10 vols.	\$100.00
Journal of Scientific Instruments.....	6 vols.	\$40.50
Journal of Genetics.....	6 vols.	\$77.50
Journal of Biological Chemistry.....	15 vols.	\$51.00
Ray Society, Publications.....		\$58.55
Papers relative to the Affairs of British Columbia		\$25.00
Soil Science .....	14 vols.	\$70.00
Oeuvres de Rabelais.....	5 vols.	\$27.50
New York Nation.....	96 vols.	\$72.00
Vergilius Palatinus .....		\$80.00

The Library has received 118 volumes of the Catalogue Générale, the monumental catalogue of books in the Bibliothèque Nationale, Paris, to which subscription was made two years ago. To another work of the same kind the Library also subscribes—the British Museum Catalogue. This will cover the whole of the more than 4,000,000 books in the world's largest library.

### MISSING BOOKS

The annual check of the stacks at the close of the spring term revealed a loss of 203 volumes. Of these 44 have been found or returned up to August 1st, leaving a net loss at that time of 159 books. This compares with 134 volumes for the year 1928-29, and 114 volumes for last year.

Among the more valuable books missing are:

Americana Encyclopædia, v. 15.....	\$10.00
Canada and its Provinces, v. 1 (cloth).....	\$4.00
Maciver: Community .....	\$6.00
Jeans: Astronomy and Cosmogony.....	\$10.00
Physikalische Zeitschrift, Bd. 30.....	\$15.00
Parker: Textbook of Zoology.....	\$12.50

### GIFTS

A year ago it was noted that the gifts of books to the Library were small, the valuation being set at \$634.00. It is gratifying to report a very substantial increase in number, and a still greater increase in value.

Mrs. J. J. Banfield presented collections of standard authors to the value of \$300.00 Chancellor McKechnie gave Reports of the British Columbia Department of Mines from 1874 to 1898 that filled some gaps vainly sought for years. In addition, the Chancellor gave his own files of important medical journals, many of them bound. This collection could not be purchased in the open market for less than \$500.00. It includes:

- Annals of Surgery, 1903-1918, almost complete.
- British Medical Journal, 1906-1925, almost complete.
- Surgery, Gynecology and Obstetrics, 1907-1930, complete.
- Methods and Problems of Medical Education, 1926-1930, etc., etc.

From Mr. Gilbert Grosvenor, of the National Geographic Society, the Library received a copy of the superbly illustrated "Machu Picchu, a Citadel of the Incas," by Hiram Bingham; from Mr. G. Barber, twenty-four volumes of "Modern Business;" from Mr. R. L. Reid, K.C., about twenty volumes of historical interest; from Dr. Howard Spohn, volumes of the American Medical Educational Journal; from Mr. R. Roys, a number of miscellaneous books.

Miss Mary Black, of Fort William, Secretary of the Thunder Bay Historical Association, presented a complete file of its reports, while the Library of Western University, through Mr. Fred Landon,

Librarian, gave a complete file of the Michigan Pioneer Association reports. The Vancouver Public Library, through the courtesy of Mr. Edgar Robinson, donated a number of continuous runs of popular and technical periodicals.

The Provincial Librarian and Archivist, Mr. John Hosie, has presented from his duplicates two volumes of high interest, value, and rarity, "The Fraser Mines Vindicated" (Victoria, 1858) and "British Columbia; Proclamations," from 1858 to 1864. The former is the first attempt at book publishing made in British Columbia, while the latter is the official copy of the then Provincial Treasurer, and appears to be one of a set of six or eight assembled and bound for official purposes. Of these, only five are extant.

The International Relations Club has presented, on permanent loan, about thirty books on the important matters indicated by the Club's title, and, in addition, contributes to the Periodical Room the "Fortnightly Summary of International Events."

#### VALEDICTORY GIFT OF ARTS '31.

The Graduating Class in Arts '31 chose for its Valedictory Gift a collection of source material concerning the history and resources of British Columbia. At graduation it pledged itself to maintain its interest and keep up the collection.

Briefly, the collection consists of:

- (a) Books, the majority purchased by Mr. R. L. Reid in Great Britain and the Continent in 1930. Of these there are about 110, the dates of publication running from 1779 to 1929. They are of so diverse a nature that they cannot be summarized beyond stating that they relate, in whole or in part, to British Columbia.
- (b) Pamphlets. Publications of governments, societies, boards of trade, industrial companies, etc.
- (c) Manuscripts. Chiefly concerning the early Hudson Bay Company. Also some interesting transcripts.
- (d) Newspapers. Often broken and incomplete, but containing valuable files from Victoria, New Denver, Nelson, Slokan, etc.
- (e) Photographs of early scenes and settlers.
- (f) Relics of museum articles.

The whole collection (which is not yet completely arranged) has been housed in a glass cabinet built from funds voted for the purpose by the Board of Governors.

#### U. S. GOVERNMENT DOCUMENTS.

During the year the Library has received several hundreds of volumes and pamphlets from the Superintendent of Documents of

the American Government at Washington. Arrangements rendering this possible were made by the Librarian during his absence last summer.

After discussing our difficulties with the Superintendent in person, plans were made by which the whole resources of his storage, consisting of millions of items, were made available for the completion of this Library's files.

As a result, some hundreds of items have been received. These range from bound and illustrated quarto volumes of hundreds of pages to small four-page leaflets. The whole shipment, arriving at different times, required twenty-nine mail sacks and dozens of mail packages. Their classification, cataloguing, and shelving is still far from finished, but already many sets of serials are much more complete than was at one time hoped, and some are perhaps as near completion as they ever will be, for the missing items are long since out of print and unprocurable.

It would be difficult to place a valuation on this gift. But the Librarian, with grateful thanks, acknowledges the obligation of the University to Mr. Chas. E. Tisdall, Superintendent of Documents, Washington, D. C., for this latest and most conspicuous of a long series of generous donations.

### PERIODICALS

As noted in the letter of transmittal of the Chairman of the Library Committee in the Library Report last year, an attempt was made at that time to reduce the expenditure on periodicals. The result of this effort was that forty-two titles were dropped, at a saving of \$110.00 a year. Those to which subscriptions were discontinued were of the cheaper type, averaging less than \$3.00 per year, whereas the average cost of the periodical subscriptions is about \$7.00. As against this saving must be set the fact that costs for retained titles increase at about \$80.00 per year. This is due chiefly to two factors, both practically limited to the research journals: (1) increased subscription charges, and (2) increased number of volumes published annually.

The present number of periodicals subscribed to by the Library totals 507. In addition, there are 179 subscriptions received as gifts, making a total of 686 publications regularly received.

A proportion of these latter are of ephemeral and valueless material, but a minority are of solid worth—for instance, the Architect, the Builder, the Bulletin of Entomological Research, Commercial Intelligence Bulletin, the Engineer, Engineering, Marine Biological Association of the United Kingdom Bulletin, Linnæan Society of New South Wales Proceedings.

From various members of the University Staff were received as gifts: American Mineralogist, American Veterinary and Medical Association Journal, Apollo, Burlington, Canadian Bar Journal, International Affairs, International Review of Agriculture, Musical Quarterly, Pacific Affairs, Punch.

From the Professional Engineers' Association, through the Vancouver Public Library, there have been received as gifts a number of volumes of periodicals that make the Library's files more complete. Among these are: Institute of Naval Architects, Transactions; Canadian Society of Civil Engineers, Transactions; Municipal and County Engineering, and eleven other titles. From the Dominion Department of Agriculture, Ottawa, have been received thirty volumes of the International Review of Agriculture. This has been supplemented by further volumes kindly given by Dean Clement.

Among the Library's files of important periodicals, completely, or partly, filled in during the year are the following:

- American Journal of Sociology, Vols. 5-9, 15-25.
- Annals of Applied Biology, Vols. 1-5.
- Journal of Biological Chemistry, Vols. 37-56 and general indexes.
- Journal of Comparative Neurology, Vols. 26-32.
- Journal of Educational Psychology, Vols. 1-7.
- Journal of Experimental Zoology, Vols. 19-26.
- Journal of Genetics, Vols. 3-6, 9, 10.
- Journal of Scientific Instruments, Vols. 1-6.
- Missouri Botanical Garden, Annals, Vols. 1-10.
- Physikalische Berichte, Vols. 3-6.
- Genetica, Vols. 1-11.
- Quarterly Journal of Forestry, Vols. 1-14.
- Scottish Geographical Magazine, Vols. 1-44.
- Soil Science, Vols. 1-14.
- Science, Vols. 4-12.
- Curtiss' Botanical Magazine, Vols. 1-53, n. s. Vols. 1-11.

#### SALE AND PURCHASE OF DUPLICATE PERIODICALS.

This Library was one of the first to co-operate in a project inaugurated in 1930 by which unneeded duplicate periodical material could be exchanged for that of other libraries. In 1930 it sold duplicate periodical material to the value of \$196.97, and purchased to the amount of \$128.50. With the approval of the Committee, the surplus was used for the purchase of a file of the Nation (N.Y.), costing \$75.00. There was thus a small debit of \$6.53 on the year's operation.

In 1931 this Library sold material to the value of \$72.32, and purchased to the extent of \$111.25—a debit to date of \$38.93.

The items received—all in exchange for dead stock—are far too numerous to list, but mention may be made of considerable runs of the scarce and valuable Biological Bulletin, and of the Journal of Political Economy, Electrotechnische Zeitschrift, Survey,

American Historical Association Annual Reports, Spectator, Electrical World.

#### UNION LIST OF PERIODICALS IN BRITISH COLUMBIA.

Another undertaking of importance, involving the co-operation of libraries of British Columbia possessing files of scientific, historical, or technical material, was the organization of a Union File of British Columbia Periodicals. This will enable the co-operating libraries to inform research students where material, not owned by the library at which they enquire, may be found. The co-operating libraries are:

Vancouver	The Public Library. Union College Library. School of Decorative and Applied Art. The Medical Library. The University Library.
Victoria	The Public Library. Provincial Library. Dominion Astrophysical Observatory.
Nanaimo	Pacific Biological Station.
Prince Rupert	Fisheries Experimental Station.

The Provincial Library has, as yet, sent a list of its current holdings only. The Nanaimo list is in preparation and has not yet been received.

On completion, the co-operating libraries will exchange their lists, and thus information as to periodical holdings in nine important libraries of the Province will be immediately and permanently available, to the great advantage of research students.

This Library, as its contribution to the project, has compiled a complete catalogue of its periodical holdings. The work was done by Miss Smith, in charge of Reference, and Mr. Roland Lanning, in charge of Periodicals. It consists of forty mimeographed pages, suitably bound, and lists over 860 series.

#### CIRCULATION

During the year 2297 students were registered as having library privileges. Of these, 1910 were students enrolled in the autumn and spring terms, 285 were registered as attending in the summer session, while there were 102 extra-mural readers for the last calendar year. Extra-mural readers' registrations for the present year are 55.

The use of the Library is steadily growing. Particulars and comparisons are given herewith:

## ORDINARY LOANS, 1928-1931

	1930-31	1929-30	1928-29
September .....	1,599	1,543	1,009
October .....	5,800	5,048	4,825
November .....	4,857	4,676	4,457
December .....	2,487	2,348	2,310
January .....	5,334	4,410	4,152
February .....	5,684	4,509	4,387
March .....	5,689	4,717	3,806
April .....	2,939	2,655	2,052
May .....	2,018	1,354	1,291
June .....	930	749	723
July .....	1,434	1,626	1,944
August .....	1,283	1,271	1,676
	<u>39,454</u>	<u>34,906</u>	<u>33,232</u>
Monthly average .....	<u>3,288</u>	<u>2,909</u>	<u>2,769</u>

## "RESERVED" LOANS

	1930-31	1929-30	1928-29
October .....	7,655	6,372	5,241
November .....	10,414	8,345	7,289
December .....	4,721	3,582	3,709
January .....	5,843	5,764	3,421
February .....	6,605	7,059	4,781
March .....	10,439	9,016	6,820
April .....	5,502	5,745	5,052
	<u>51,177</u>	<u>45,883</u>	<u>36,313</u>
Monthly average .....	<u>7,311</u>	<u>6,554</u>	<u>5,188</u>

## SUMMER SESSION "RESERVED" LOANS

	1931	1930	1929
July .....	1,443	1,355	809
August .....	1,395	1,162	678
	<u>2,838</u>	<u>2,517</u>	<u>1,487</u>
Monthly average .....	<u>1,419</u>	<u>1,258</u>	<u>744</u>

## SUMMARY OF CIRCULATION

	1930-31	1929-30	1928-29
Ordinary Loans .....	39,454	34,906	33,232
Reserved Loans .....	51,177	45,878	36,314
Summer Session .....	2,838	2,517	1,487
	<u>93,469</u>	<u>83,301</u>	<u>71,033</u>
Monthly average .....	<u>7,789</u>	<u>6,941</u>	<u>5,919</u>

## EVENING ATTENDANCE

	1930-31	1929-30
October .....	1,349	910
November .....	3,552	2,154
December .....	2,216	1,619
January .....	1,212	885
February .....	1,989	1,628
March .....	4,720	4,073
April .....	3,985	3,628
	<u>19,023</u>	<u>14,897</u>
Monthly average .....	<u>2,717</u>	<u>2,123</u>

The reading rooms were also kept open during the evenings of the summer session, the attendance being:

	1931	1930
July .....	95	340
August .....	518	386
	<u>613</u>	<u>726</u>
Average .....	<u>29</u>	<u>20</u>

## BOOK APPROPRIATIONS

For the University financial year 1930-31 a total of \$15,546.38 was made available for the purchase of books and periodicals. This sum was made up of main and special appropriations for general or special purposes, recommended by the President and authorized by the Board of Governors, and, in some cases, of transfers of monies appropriated by the Board to the Teaching Departments. Such transfers are requested by the Head of the Department concerned, and have to be formally approved by the President and the Board.

The total appropriations for books and magazines are \$951.28 less than for 1929-30.

The details of these appropriations and the expenditures thereunder are as follows:

### BOOK APPROPRIATIONS

Balance carried forward from 1929-30.....	\$ 4,069.65
Special appropriation, March, 1930.....	4,500.00
Main appropriation, 1930-31.....	5,500.00
Summer Session, Books.....	500.00
Special Grants: Jas. E. Teit Collection.....	160.00
Special Grants (ctd.), Department of History	250.00
Transfer: Faculty of Agriculture.....	50.00
Transfer: Supplies & expense acct. for postage	374.73
Fines and Extra Mural Fees.....	142.00
	\$15,546.38

Of the balance from 1929-30 (\$4,069.65) given above, the following are the details:

Unspent appropriations .....	\$3,094.75
Orders outstanding .....	974.89

During the period under review, 1,331 orders for books have been placed by the Library.

### BINDING

The appropriation for binding for the financial year was \$2,000.00—two-thirds of the sum voted for this purpose during the preceding five years.

For several reasons—extra work in connection with periodical duplicates, the necessity for close attention to student discipline on the part of the member of the staff in charge of binding, caution in the spending of a reduced appropriation—only the most pressing work was done. With the approval of the Committee and the President, the balance of the appropriation was carried forward to the present University year.

Total expenditure on binding, \$705.21. Balance carried forward to credit of present University year account of \$1,294.79.

### CATALOGUE DEPARTMENT

Some 4,000 accessions, exclusive of many hundreds of pamphlets in series, have been classified and catalogued. A much fuller analysis of many might be made were the staff larger.

Some time is still being devoted to the relative index of the Library of Congress subject headings, but much work yet remains to be done.

During the year much was done in the classifying and cataloguing of government documents, many being taken out of the series to be treated as separates. This work is always in demand by the Reference Department.

In the present financial condition of the University, the appointment of any additional persons to the Library Staff is recognized as being out of the question. But such an appointment to the Cataloguing Department has for years been a serious need. It is impossible for one person to do the classification, cataloguing and analysis of a library growing at the rate of 4,000 volumes a year with the thoroughness with which such work should be done. When the financial situation improves, it is hoped that a trained cataloguer, to specialize in Government Documents, may be appointed.

#### REFERENCE DEPARTMENT

During recent years the work of the Reference Department has been steadily increasing, but the period covered by this Report has seen the most rapid development in the history of the Library. For the students the bulk of the work has been in connection with club paper, essays, theses and debates. For the teaching staff it has been principally the location and loaning from other libraries of books required for research. Reference service has also been extended to extra-mural students not living near Vancouver, to many business and professional men, and to other libraries.

During the year practically all the books on the Reserved shelves have been analyzed in order to make chapters containing biographical, critical, or bibliographical material more quickly available. This work involved the careful examination and notation of many scores of volumes. It requires much time and labor, justified by the wider and more exact use that can be made of the books.

#### REFERENCE ACCESSIONS.

This year it has been possible to pay more attention to some of the smaller, but important publications. An attempt has been made to build up the pamphlet file, particularly in regard to biological and critical material on living men and women. This sort of material is most difficult to obtain.

The following list gives a few of the more interesting reference books acquired:

- Bryant. New library of poetry and song.
- Buckland, C. E. Dictionary of Indian biography.
- Catalogue of British scientific and technical books.

- Cobbett. Encyclopedic survey of Chamber music.  
Dominions Office. Colonial List, 1931.  
Essays and general literature index, Pt. 1.  
Granger, E. Supplement to Granger's Index (1918-1928).  
Institute of Women's Professional Relations. Occupations for college women.  
Jones, H. P. Dictionary of foreign phrases and classical quotations. Living Authors.  
Pitman's Dictionary of commercial correspondence.  
Robertson, D. A. Ed. American universities and colleges.  
Royal Empire Society. Catalogue, v. 1.  
Schneider. Handbuch der Bibliographie.  
Smith. A copious and critical English-Latin dictionary.  
Stillwell, M. B. Incunabula and Americana.  
Waldman. Americana.  
Yearbook of the Arts in Canada.  
Richardson, E. C. Special collections in North American libraries.  
Adam, M. I. Guide to the principal parliamentary papers relating to the Dominions, 1812-1911.  
Shaw, Chas. B., Ed. A list of books for college libraries.

#### INTER-LIBRARY LOANS.

In inter-library loans the Department has borrowed 138, and loaned 59 volumes. In three cases, where the material was not available for loan, photostats were made.

Borrowings were made from the following libraries:

- Agricultural College, Corvallis, Ore.  
Carnegie Endowment for International Peace, Washington, D. C.  
Cornell University, Ithaca, N. Y.  
Harvard University, Cambridge, Mass.  
Johns Hopkins University, Baltimore, Md.  
Library of Congress.  
McGill University, Montreal, Que.  
New York State College of Agriculture.  
Princeton University, Princeton, N. J.  
St. Louis University, St. Louis, Mo.  
Seattle Public Library, Seattle, Wash.  
Leland Stanford Jr. University, Palo Alto, Cal.  
State Agricultural College, Manhattan, Kansas.  
United States Department of Agriculture Library, Washington, D. C.  
University of California, Berkeley, Cal.  
University of Chicago, Chicago, Ill.  
University of Illinois, Urbana, Ill.  
University of Michigan, Ann Arbor, Mich.  
University of Washington, Seattle, Wash.  
Washington State College, Pullman, Wash.  
Washington University Library, St. Louis, Mo.  
Yale University, New Haven, Conn.

Loans were made to the following libraries and institutions:

Britannia Mining and Smelting Company.  
B. C. Telephone Company.  
Dominion Astrophysical Observatory.  
Dominion Experimental Farm, Summerland.  
Fisheries Experimental Station, Prince Rupert.  
Fraser Valley Demonstration Library.  
Pacific Biological Station, Nanaimo.  
Powell River Company, Limited.  
Provincial Library, Victoria.  
Smith College Library, Northampton, Mass.  
University of Alberta.  
University of Idaho.  
University of Manitoba.  
University of Oregon.  
University of Saskatchewan.  
University of Washington.

### DISCIPLINE

It is satisfactory to note that the arrangements outlined in the Library Report of a year ago have resulted in making the Stacks and Reading Room much more suitable for quiet study.

During the session, 241 students were suspended from library privileges for infraction of library regulations—all for one day for the first offence, 41 for a second offence (the majority for one week), and 13 for a third. The third offenders were reported to and dealt with by the Committee, four being referred to the Faculty Council, which debarred two students from lectures for a week.

### NEW EQUIPMENT

During the year, better facilities have been provided in the main Reading Room for the work of the Reference Librarian. A shelved counter and additional book-shelving were installed, while in the Seminar Room two oak bookcases were placed. One is for the Arts 1931 Valedictory gift, the other for rare and special volumes, not to be placed on loan. Some of these have been acquired through purchase, but in the last fifteen years many have been received as gifts. They now constitute a section of some size.

The Packing and Receiving Room has been equipped with a large double-faced book stack for sorting periodicals.

## WORK DONE DURING SUMMER VACATION

During the summer vacation, in order to conserve shelving space, a good deal of work was done in the shifting and re-arrangement of unbound periodical material. The necessity for this arose from: (1) the ten-year accumulation of volumes of periodicals not of sufficient importance to justify binding; (2) the gifts of volumes of periodicals of considerable bulk, and (3) the postponement of the binding of many volumes because of the reduction in binding appropriation.

A double-tiered stack, 14 ft. in height and 20 ft. in length was erected in the Packing and Receiving Room, and sorting trestles placed in Tiers 1 and 2 of the stacks, as well as in the end bays of those floors. This additional accommodation permitted the removal from the machinery room of piles of periodical material placed in storage since the stacks were erected on Tier 1.

The duplicate collection, other than periodicals, housed in the Packing and Receiving Room, has been gone over during the summer and re-organized. Much closer classification was effected in the Government documents section. All this material was placed in the Seminar Room, arranged for ready reference, and partly catalogued before being reshelved.

## STAFF

The Library Staff consists of:

John Ridington, Librarian.

Dorothy M. Jefferd, Cataloguer.

Anne M. Smith, Reference.

Mabel Lanning, Circulation.

Roland Lanning, Periodicals and Binding.

Lionel Haweis, Accessions.

Evelyn Hearsey, Book Orders.

Florence L. Ranking, Typist.

Anthony Bailey, Call Boy.

It gives the Librarian pleasure to testify to the conscientious and intelligent interest throughout the whole year of the Library Staff.

Miss Jefferd and Mr. Haweis were each granted two months' leave of absence during the summer vacation.

## LIBRARY COMMITTEE

Changes in the personnel of the Library Committee have been made during the year by vote of the Senate. It now consists of:

Dr. L. S. Klinck, President of the University (ex-officio).

Professor H. F. Angus, Chairman.

Dr. W. L. MacDonald } representing the Faculty of Arts and  
Professor F. H. Soward } Science.

Professor F. W. Vernon, representing the Faculty of Applied Science.

Professor G. G. Moe, representing the Faculty of Agriculture.

John Ridington, Secretary.

Regular meetings of the Committee are held monthly during the second Wednesday of the Session and special meetings as need arises. In all, seven meetings have been held since the Report of September, 1930.

Respectfully submitted,

JOHN RIDINGTON,

Librarian.

4th September, 1931.