

CIRCULAR

No. 799-C

DEPARTMENT OF NATIONAL REVENUE, CANADA. (Excise Division)

Ottawa, 12th September, 1938.

To Collectors of Customs and Excise,

Re: Form E. 172-A,
Monthly Statement of Excise Tax Arrears

Instructions in Circular No. 793-C, dated October 28, 1937, and Supplement No. 1 thereto, dated March 30, 1938, are hereby cancelled.

In future, Form E. 172-A is to be forwarded to the Superintendent of Excise Tax Collections in "Y" envelope as soon as possible after the first of each month but not later than the tenth and is to include all excise tax arrears on the last day of the preceding month. Please note that taxes payable on the last day of the preceding month do not become arrears until the first of the following month and are not to be included in the answers to lines (1), (2), (3) and (4).

The following instructions are given as to the use of each line on Form E. 172-A:

- (1) Liquidation Cases: To include arrears owing by licensees who have gone under the provisions of the Bankruptcy Act, the Winding-up Act, the Companies Creditors Arrangement Act, Bulk Sales Act or in cases where a bailiff's sale has taken place or the business has been discontinued.
- (2) Legal Cases: To include arrears when the account has been placed with a Legal Agent for collection or legal action, or an Exchequer Court judgment has been obtained. All the arrears are to be included unless already shown under the heading "Liquidation Cases".
- (3) Balance of arrears: All other arrears are to be shown on line (3).
- (4) Total arrears: The total of (1), (2) and (3) is to be shown on line (4).
- (5) Number of licenses in force--sales and manufacturers: Show separately the number of sales tax licenses and other excise tax licenses in force.
- (6) Total number of licensees in arrears: Show the number of licensees in arrears at your port. If a licensee holds two licenses, one sales tax and another excise tax, count only once, if in arrears.

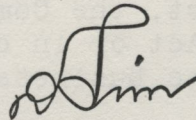
(over)

- (7) Number of licensees who have not filed returns: Give number of licensees failing to file returns unless an Excise Tax Auditor has covered the period for which returns have not been filed or unless the licensee is also in arrears and has been included in the number of licensees in arrears on line (6).

When you have been advised that a file is closed or arrears have been transferred to Suspense Account, arrears are not to be included in the amounts shown on Form E. 172-A. Except in such cases as the foregoing, when a license has been cancelled and arrears are outstanding, such arrears are to be included in the amounts shown on Form E. 172-A.

The amounts shown on lines (1), (2), (3) and (4) are to include arrears of taxes only. Penalties, court costs or fines are not to be included.

The figures reported by your port are submitted periodically to the Auditor General and myself. Care should be exercised to see that all information furnished is exact.



Commissioner of Excise.