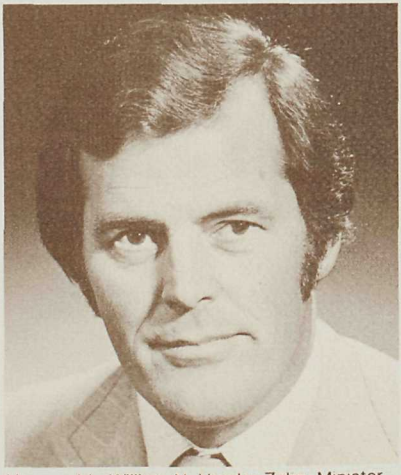
Province of
British Columbia

Ministry of Municipal Affairs

Report for the
year ended
December 31, 1981



Honourable William N. Vander Zalm, Minister

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e Honourable HENRY P. BELL-IRVING, D.S.O., O.B.E., E.D.
ieutenant Governor of the Province of British Columbia

IT PLEASE YOUR HONOUR:

have the honour to transmit herewith the Annual Report of the Ministry of cipal Affairs for the year ended December 31, 1981.

WILLIAM N. VANDER ZALM
Minister of Municipal Affairs

a, British Columbia

The Honourable WILLIAM N. VANDER ZALM
Minister of Municipal Affairs

Sir:

I have the honour to submit the Annual Report of the Ministry of Municipal Affairs for the year ended December 31, 1981.

J.P. TAYLOR
Deputy Minister

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Metro Transit Company Act
Mobile Home Tax Act
Municipalities Enabling and Validating Act
Resort Municipality of Whistler Act
Local Services Act
Transit Services Act
New Westminster Redevelopment Act 1979
Dyking Authority Act

oduction

linistry continues its service to local nment, as authorized by the Municipal ne thousand five hundred and sixteen s were considered and approved by nister in 1981. They included such as abandonment and vesting of ays and floodplain authorization, as s new incorporations.

rovision of roads, waterworks and age systems is still foremost in leration of local government service es, together with social, recreational otection services. Most of these es have both capital and operating nents, and these are reflected in ipal budgetary requirements.

port of such services local nments need to borrow money and rrowing level in 1981 was 56,158 (Cdn.). In addition, there are ajor sources of revenue for palities: grants and shared-cost ms through the Ministry and revenue roperty tax. Grants and shared-cost ms accounted for 98% of Ministry diture in 1981; real property taxes 981 are expected to increase by 64% ve years ago, because of the uing rapid growth in urban unities.

ificant factor in the growth of local ment is the new incorporation of palities. The new District of Tumbler is an interesting example, since it s from the huge development of coal ces in north-eastern British Columbia. w municipality looks forward to the ilation of a new and stable work force h the provision of well-planned ties and services.

owntown Revitalization Program ues to generate interest among unities who wish to invigorate their own business cores. By the end of 77 municipalities had qualified for ; 75 of these had received $5,000 in p grants to develop concept plans.

other legislation, the *Building Safety rds Act* was enacted this year to co- te all building construction regulations e code. The *Land-Use Act,* which will y and clarify land use regulation, has first reading, following contributions ontent by many interested groups dividuals.

The Ministry has also encouraged the improvement of local government administration through scholarships awarded in amounts from $75-$1,300 to senior and junior staff in local government. In addition, shields were awarded to the following categories of local government for improving the participation by voters in their municipal elections:

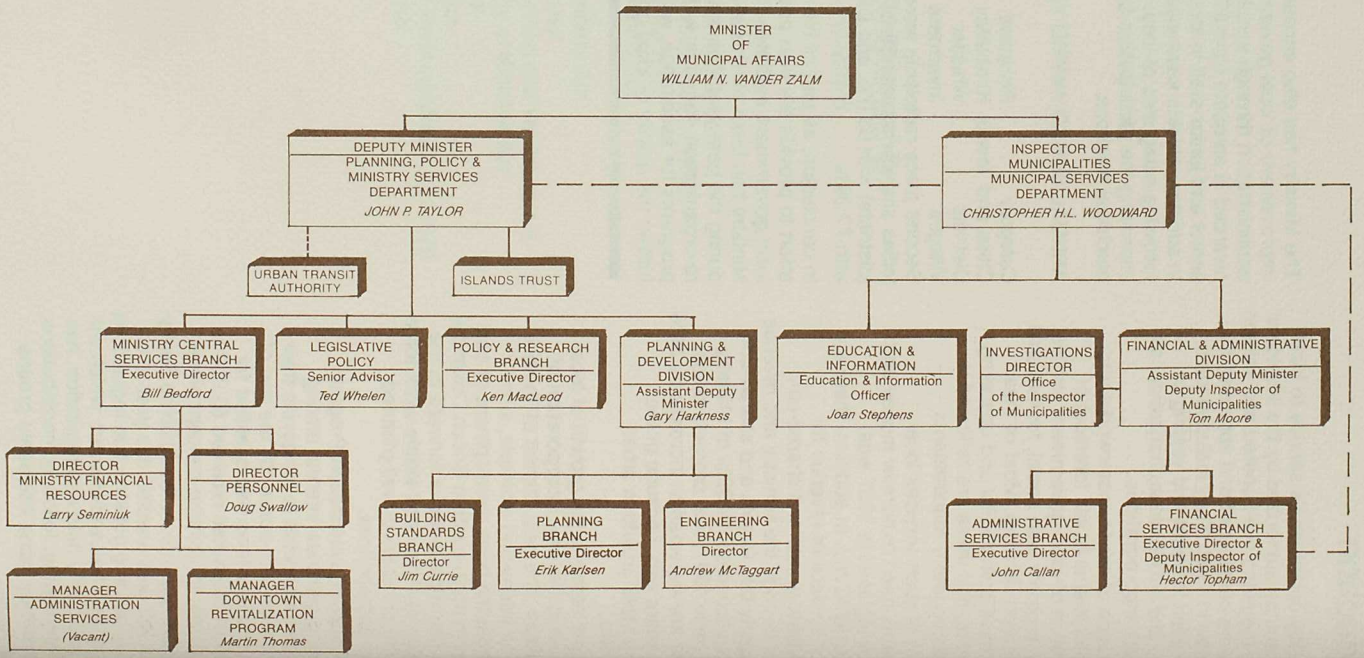
ANNUAL SHIELD AWARD 1980

Category	*Recipient*	Voter Turnout *(Percentage)*
Cities and Towns	Kimberley	70.30
Districts	Whistler	64.0
Villages	Invermere	92.22

Second place recipients were Quesnel (cities and towns) with 68.25%, Port Hardy (districts) with 63.8%, and Clinton (villages) with 77.39%.

In conclusion, as part of the continuing effort to provide the best possible service to local government in British Columbia, the Ministry has been extensively re-organized during the past year. It is our hope that this re-organization, together with our many programs for assistance, will improve further the quality of local government.

Ministry of Municipal Affairs Organization Chart



nistry of
nicipal Affairs

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cipal Affairs Office, 747 Fort Street,
ria, V8W 3EI, Phone 387-5925.

e Honourable William N. Vander Zalm,
nister of Municipal Affairs
hy Sage, Secretary to the Minister
c DeBiasio, Policy Co-ordinator
aylor, *Deputy Minister*
.. Woodward, Inspector of
nicipalities
Harkness, Assistant Deputy Minister
loore, Assistant Deputy Minister
Whelen, Senior Advisor, Legislative
licy
tephens, Education and Information
icer

ral Services Branch

Bedford, Executive Director, Ministry
ntral Services
eminiuk, Comptroller
Swallow, *Director of Personnel*
Thomas, Administrator, Downtown
Revitalization

y and Research Branch

cLeod, Executive Director
lisser, Research Officer
get, Senior Planning Coordinator
ubbon, Research Officer
osh, Senior Planning Coordinator
lbert, Research Officer

inistrative Services Branch

allan, Executive Director
Clarke, Senior Administrative Officer
McCrimmon, Senior Administrative
icer
arter, Administrative Officer
Ferguson, Administrative Officer
nway, Administrative Officer
oor, Administrative Officer
ake, *Administrative Officer*

ncial Services Branch

Topham, Executive Director
hompson, Senior Financial Officer
amblin, Senior Financial Officer
Ballard, Financial Officer
larkson, *Financial Officer*
Eurchuk, Financial Officer
Goldie, Financial Officer
Jolley, Financial Officer
MacDonald, Financial Officer
ounds, Financial Officer

Planning Branch

E. Karlsen, *Executive Director*
E. Cull, Director, Urban Planning
C. Hawksworth, Director, Strategic Planning
B.S. Jawanda, Senior Planning Advisor, Professional Services
W.J. Tassie, Senior Planning Advisor, Program Services
R. Addison, *Senior Planner, Legislation*
M. Fumalle, Senior Planning Coordinator, Lower Mainland
T. Maftechuk, Senior Policy Planner, Resource Settlement Impacts
A.L. Quin, Senior Policy Planner, Regional Planning
P. Walton, Senior Policy Planner, Regional Planning
B. Heayn, Policy Planner, Regional Planning
L.V. Luchin, Regional Director, Vancouver Island
G. Tonn, Regional Director, Northern Regions
P. Ostergaard, Senior Planning Coordinator, Northern Regions
E. Levesque, Regional Director, Central Interior
B. Chambers, Regional Director, Okanagan
C. Gibson, Senior Planning Assistant
R. Lee, Senior Planning Assistant

Engineering Branch

A. MacTaggart, Director
F. Humphrey, Liaison Engineer

Building Standards Branch

J. Currie, Director
B. Emmett, Building Standards Officer
J. Moore, Building Standards Officer
J. Robertson, Building Standards Officer
W. Smith, Building Standards Officer
B. Vanderboor, Building Standards Officer

Islands Trust

848 Courtney Street, Victoria, V8W 1C4,
Phone 387-5219

John Rich, Chairman
Gordon Wallace, Vice-Chairman
Mike Humphries, Vice-Chairman
Tony Roberts, Manager/Planner
David Morris, Chief Planning Officer
Mary Lee, Administrative Officer

Municipal Administrative Services Branch

Responsibilities

The Administrative Services Branch reviews municipal bylaws for substance and form, and coordinates references to other agencies where required, and prepares recommendations for approval by the Minister or the Inspector of Municipalities. The Branch also evaluates information and prepares documentation on such matters as boundary extensions, regional district functions and improvement district administration. Advisory services are also provided to local and regional governments.

New Incorporations and Other Changes in Local Government Structure

Letters Patent were issued on April 9, 1981, for the incorporation of the District of Tumbler Ridge, in conjunction with the development of the coal resources in the Tumbler Ridge area of north-eastern British Columbia. The municipality expects to provide a well-planned and socially cohesive community conducive to attracting and retaining a stable work force.

The Minister of Municipal Affairs directed that polls be held on the restructuring of certain local governments. New incorporations resulted, as follows:

WILLIAMS LAKE, where the result of the poll was affirmed by Letters Patent issued September 18, 1981, incorporating the City of Williams Lake. The same Letters Patent provided for the dissolution of the Glendale Improvement District.

REVELSTOKE-BIG EDDY, where the result of the poll was affirmed by Letters Patent issued November 5, 1981, incorporating the City of Revelstoke, effective December 14, 1981.

CLEARWATER, NORTH THOMPSON. A negative vote on the question of incorporation of Clearwater, in the North Thompson area, was the result of a poll held following a study by a local committee.

Other Changes:

VILLAGE OF ELKFORD, was changed to a district municipality by Letters Patent issued and effective on October 9, 1981.

Because of continuing local interest, reviews of government structure continued in the Sicamous area. Studies were also initiated in Barriere; Canal Flats; Fort St. John; Genelle; Nakusp; Osoyoos; Parksville and Qualicum Beach, including portions of the French Creek area; Pender Harbour; University Endowment Lands and Vanderhoof.

The tax burden of residential taxpayers in the greater Trail area may be lightened as the result of a study on the regionalization of local government services. The benefit could come from the use of the regional hospital district assessment base for the provision of the services as a function of the regional district.

In November, 1981, the electorate of the municipalities of Trail, Rossland, Fruitvale, Montrose and Warfield and Electoral Areas A and B of the Regional District of Kootenay-Boundary voted in favour of the regional district assuming the functions of Cemetery Services, Refuse Disposal, Airport Services, Recreational and Cultural Services, Fire Protection and Transit Services on behalf of the residents of those areas. (See Table 1 — Municipal Boundary Revisions — 1981.)

Bylaws Approved by the Minister

During 1981, 1,516 bylaws were considered and approved by the Minister, as follows:

Municipalities		Total
Abandonment and vesting of *highways*	85	
Water, sewer and electricity rates	157	
Appointment of members to Municipal Boards of Variance	86	
Floodplain authorization (Municipalities Enabling and Validating Act, Section 187)	272	
Other municipal requirements	287	887

nal Districts		Total
odivision, zoning and and use	493	
pointment of members to Regional Boards		
f Variance	8	
lding	7	
ier regional requirements	90	598
ts Trust		
ious bylaws relating to and Use	31	31
		1,516

During 1981, changes were made in the review and approval procedure for certain bylaws in these categories. Planning Branch became responsible for review of Floodplain authorization, subdivision, zoning and land use bylaws of Regional Districts, and Islands Trust bylaws. While the total number of bylaws recorded above appears in the Administrative Services section of this report, subsequent Annual Reports will show the change in responsibility.

lw Approval: Villages and ovement Districts

ws in this category were examined and ered as follows:

ge	845
nal District	35
vement District	631
t Municipality of Whistler	42
L	1,553

rs-in-Council

ieutenant-Governor-in-Council ed and approved 162 Minutes of cil. Sixty-eight of these related to nal districts, 57 to improvement cts, 23 to municipal boundary sions, 2 to transit services and 12 for llaneous purposes.

onal District Activities

ri 1981, there was a resurgence in the ies of all regional districts, resulting in w functions being assigned to 28 al districts.

ition, 32 supplementary Letters Patent ssued amending existing functions, ample: alteration of cost tionment formulae and mill rate tions, increases in authorized ving for various capital projects and ions to member municipalities.

Specified Areas

Forty-two specified areas were established in 1981. Of these areas, 16 were by petition and 26 after property owners voted for the proposal. In addition, amendments were completed for boundaries to 18 specified areas already established.

Before regional government was introduced, community services administered locally in non-municipal areas were provided through the incorporation of improvement districts. New local service needs for non-municipal areas (with the exception of water, irrigation and dykes) are almost all provided and financed by regional districts.

Many of the specified areas have been established adjacent to municipal boundaries. As demand for further services develops, the trend will be towards the incorporation of these areas within present municipal boundaries. Isolated specified areas will probably retain their non-municipal status.

Functions Assigned to Regional Districts During 1981

Alberni-Clayoquot

Noise Control (all Electoral Areas)

Bulkley-Nechako

Television Rebroadcasting (Vanderhoof and defined area of Electoral Area F)

Capital

Pacific Centre of Human Development
Grants-in-Aid (Electoral Areas A, B, C and E)
Noise Control (Electoral Areas A, B, C, E and F)

Cariboo

Airport (100 Mile House and Electoral Areas G and H)

Central Coast

Nuisances and Unsightly Premises (Electoral Areas C, D and E)
Joint Community Use of School Facilities (Electoral Areas C, D and E)

Central Fraser Valley

Fireworks and Firearms Regulation (Abbotsford and Electoral Area A)
Economic Development Commission

Central Kootenay

Fire Protection Service (defined areas of Electoral Areas A and C)
Television Rebroadcasting (Silverton, New Denver and defined area of Electoral

Area H)
Public Library Service (Creston, Electoral Areas B and C and Defined Area of Electoral Area A)
Noise Control (Electoral Areas A, B, E, G, I and J)
Cemetery Operation (Electoral Areas D and H)
Riding Club Grant-in-Aid (Nelson, Salmo and Electoral Areas E, F and G)
Recycling (Nelson, Salmo and Electoral Areas E, F and G)

Central Okanagan
Urban Transit (Electoral Area H and defined area of Electoral Area G)

Columbia-Shuswap
Noise Control (Salmon Arm, Golden and Electoral Areas A, B, C, D, E and F)
Museum Operation Grant-in-Aid (Golden and Electoral Areas A, B, C, D, E and F)

Comox-Strathcona
Animal Control (Electoral Areas B and C and defined areas of Electoral Area A)

Cowichan Valley
Animal Control (all Electoral Areas)
Street Lighting (all Electoral Areas)

East Kootenay
Firearms Regulation (all Electoral Areas)
Cemeteries (all Electoral Areas)

Kootenay Boundary
Development of Subdivision (all Electoral Areas)
Animal Control (Electoral Areas A and B)
Public Library Service (Fruitvale, Montrose and Electoral Area A)
Noise Control (all Electoral Areas)
Fire Protection and Regulation (Fruitvale, Montrose and defined area of Electoral Area A)

Nanaimo
House Numbering (Electoral Areas, A, B, C, D, E, G and H)

North Okanagan
Noise Control (all Electoral Areas)
Fire Protection (Lumby and defined area of Electoral Area D)

Peace River-Liard
Public Library Service (Chetwynd and defined area of Electoral Area E)
Sub-Regional Recreation and Cultural Services (Dawson Creek, Pouce Coupe, and defined areas of Electoral Areas D and E)

Sunshine Coast
Economic Development Commission (Gibsons, Sechelt and Electoral Areas B, C, D, E and F)
House Numbering (all Electoral Areas)

Additions to Regional District Specified Service Areas, 1981

Capital
Water Supply and Distribution System (Highland)

Cariboo
Water System (Lac La Hache)
Water System (Forest Grove)
Airstrip (Anahim Lake-Nimpo Lake)
Airstrip (Likely)
Sewage Collection and Disposal (Alexis C

Central Kootenay
Community Hall Grant-in-Aid (Burton)
Television Rebroadcasting (Yahk-Kingsg
Fire Protection (North Shore to Eight an
One-Half Mile)

Central Okanagan
Fire Equipment (Wilson Landing)
Street Lighting (Scotty Heights Subdivis
Community Hall Grant-in-Aid (Westbank)

Columbia-Shuswap
Recreation Centre (Sicamous and Distric
Street Lighting (Strata Corporation K46)
Community Park (Sorrento and Blind Ba
Community Park (Anglemount)

Comox-Strathcona
Street Lighting (Wavecrest Road/ Mariwood Drive)
Fire Protection (Sayward Valley)
Street Lighting (Webb/Bood Road)

Cowichan Valley
Street Lighting (Cowichan Bay)
Recreation Grant-in-Aid (North Oyster)

East Kootenay
Fire Protection (Windermere)

Fraser-Cheam
Electric Power (Sunshine Valley)
Television Rebroadcasting (Boston Bar-North Bend)
Sewage Collection (Silver Creek)

Fraser-Fort George
Gymnasium (Upper Fraser-Aleza Lake)

Kitimat-Stikine
Fire Hydrants (Woodlands Utilities)
Street Lighting (Thornhill)
Urban Transit (Thornhill)

Kootenay Boundary
Fire Protection (Big White)
Refuse Disposal (Big White)

Mount Waddington
Street Lighting (Nimpkish Heights)

Nanaimo
Water System (West Bay Estates)

North Okanagan
Street Lighting (Apollo Road)
Street Lighting (Willow Park)

Okanagan-Similkameen
Electric Power (Anarchist Mountain)

l River
e Protection (Northside)

a-Queen Charlotte
ter System (Dodge Cove)

ine Coast
eet Lighting (Woodcreek Park)

pson-Nicola
mmunity Hall (Vavenby)
evision Rebroadcasting Grant-in-Aid
ences Bridge)
evision Rebroadcasting Grant-in-Aid
ectoral Area B)

ndments to Established cified Service Areas, 1981

al
ater System (Highland) and extension
boundaries
nk Sewer (View Royal North West) and
duction of boundaries

oo
ater System (Lac La Hache) and
tension of boundaries
wer System (Lac La Hache) and
tension of boundaries
ater System (Wells) and extension of
undaries
e Protection (Red Bluff) and extension
boundaries

al Kootenay
e Protection (Creston Service Area)
d reduction of boundaries
e Protection (Lister, Canyon, Huscroft
d Riverview) and extension of
undaries

ox-Strathcona
ater System (Back Road-Lake Trail-
adquarters) and extension of
undaries
ater Services (Black Creek-Oyster Bay)
d extension of boundaries

Kootenay
aterworks and Street Lighting
indermere) and extension of
undaries
aterworks, Sewer System, Fire
otection, Street Lighting and Garbage
llection and Disposal (Radium) and
tension of boundaries

er-Cheam
reet Lighting (Coquihalla View Estates)
d extension of boundaries

er-Fort George
re Protection (Buckhorn) and extension
boundaries

Nanaimo
Fire Protection (Yellow Point Waterloo) and redefinition of boundaries
Sewer System (French Creek) and extension of boundaries

Peace River
Fire Protection (Charlie Lake) and extension of boundaries

Sunshine Coast
Sewer System (Sechelt) and extension of boundaries

Improvement Districts

The Ministry currently administers 309 Improvement Districts incorporated under the *Water Act* and the *Municipal Act*. Two hundred and forty-six of these districts maintain water works as their principal function, but may also provide such services as fire protection, street lighting, parks and playgrounds, community halls, sewers, garbage collection, dyking, drainage and cemeteries. Another 31 districts provide fire protection as their main function, with occasional responsibility for street lighting.

Seven new improvement districts were incorporated in 1981 for water works or related purposes; six improvement districts were dissolved. One of the six became a Specified Area within a Regional District; one was included within a city municipality; two within a village municipality and two were amalgamated and subsequently incorporated as a new improvement district. Supplementary Letters Patent were issued during 1981 authorizing extensions or revisions to boundaries for 32 improvement districts. One amendment authorized an additional object and one the deletion of an object.

Debenture Approval

Subsequent to the approval by the Inspector of loan authorization bylaws, certificates of approval are issued by the Ministry authorizing the issue of the actual debentures. Four hundred and thirty-two certificates of approval for loan authorization bylaws or resolutions were issued in 1981, compared with 437 certificates of approval issued in 1980.

Security-issuing bylaws formalize the issue of debentures. Two hundred and six security-issuing bylaws were approved in 1981 authorizing the issue of debentures and other terms of indebtedness in the amount of $171,511,716 (Cdn.)

Municipal Financial Services

Responsibilities

The Financial Services Branch is responsible for the financial analysis and review of local government borrowing proposals, utility rates bylaws, annual financial statements and preparation of statistical data.

Developments

The Branch made 21 field visits in 1981 for the review of financial procedures and problems related to the budget, finance and audit matters experienced by administrative staff at the local government level.

Assessment

The major source of revenue for municipalities in British Columbia continues to be real property tax. The growth in assessed values of real property, and revenue from taxation of these properties over the past 17 years, is illustrated in Table 2. It should be noted that revenue from this source of taxation in 1980 totalled $1,143,000,000. Of this total, $553,000,000 represented taxation for general municipal purposes and $590,000,000 for school purposes.

As a result of the continuing rapid growth in the urban communities, it is anticipated that proceeds from real property taxation for school and general municipal purposes in 1981 will reach $1,300,000,000. This represents an increase of approximately 64% over the revenue of five years ago. The total assessed values actually taxed for school purposes in the Province in 1981 amounted to $16,786,000,000: an increase of approximately $2,129,000,000 over 1980. Of this amount, $13,332,000,000 (or approximately 79%), represented assessed values in the City, District, Town and Village municipalities.

School Assessment and General Municipal Assessment (1981 Assessments)

It should be noted that the difference between the school assessment and the general municipal assessment is the result of a number of municipalities using assessed values determined by *The Assessment Act,* Section 26(19)(d) i.e., general municipal assessments, are based on 100 per cent of actual market value, while the school assessments are at the percentage of actual market value fixed by the Lieutenant-Governor in Council.

The following municipalities apply Section 26(19)(d):

Kamloops	Summerland
Langley (City)	Whistler
Nelson	Cache Creek
North Vancouver (City)	Clinton
Penticton	Cumberland
Port Coquitlam	Granisle
Prince George	Lytton
North Vancouver (District)	Tahsis
Stewart	

Use of Section 26(19)(d) resulted in a difference of $10,087,000,000 between School Assessment and General Municipal Assessment as follows:

			Millions $
General Municipal Assessment			$20,953
Less:	Adjusted School Assessment		
	School Assessment	$13,332	
	DEDUCT:		
	Commercial & Industrial Machinery	(1,514)	
	Utility values including B.C. Hydro	(952)	10,866
Difference			$10,087

Collection

tax collection picture in municipalities is idered to be the primary indicator of an ent administration as well as the ability e taxpayer to meet the municipal tax promptly. In the year under review, tax ctions have shown a slight increase the collections of 1979. During 1980, ctions in all classes of municipalities eded 97 per cent of the levy.

ugh favourable economic factors may contributed substantially to the llent record of tax collection, municipal urers and collectors are to be ratulated for their continued effort in taining this high rate of tax collection.

s 3 and 4 show information relative to tax collection by class of municipality for the years shown.

It is interesting to note that, notwithstanding the fact that property taxes are increasing, the level of tax collections remains high.

Revenues and Expenditures

The 1980 audited financial statements indicate that British Columbia municipalities and regional districts continued to maintain a favourable financial position. Gross revenues from all sources, (including collections for other governments during 1980) equalled $1, 857,000,000, representing an increase of $191,000,000 over 1979.

major revenue sources, with comparative figures for 1979, were as follows:

	1980 *(Millions)*	1979+ *(Millions)*	Increase *(Millions)*
eral Municipal Taxation	$ 553	$ 495	$ 58
ol Taxation	590	534	56
ributions, Grants & Subsidies	258	231	27
nue from own sources	456	406	50
	$1,857	$1,666	$191

home-owner grant payments increased 13,000,000 in 1980 to a total of ,000,000. When this is offset against the school tax levy of $590,000, a balance of $380,000,000 remains of this levy to be borne by the property owner.

major expenditure items incurred during 1980 with comparative figures for 1979 were:

	1980 *(Millions)*	1979+ *(Millions)*	Increase *(Millions)*
eral Government	$ 123	$ 111	$ 12
Protection	93	84	9
inistration of Justice	121	104	17
c Works	129	113	16
ation and Waste Removal	66	56	10
al Welfare	31	28	3
eation and Culture	142	123	19
ation	590	535	55
e Charges	164	154	10
tal Expenditures from Revenue	113	104	9
r*	285	254	31
	$1,857	$1,666	$191

ludes public health, utilities, and contributions to reserves and other funds.
nounts for 1979 have been increased over those reported in the 1980 Annual Report to clude data for regional districts.

Reserves and Surplus

The total statutory reserves, operating reserves and surplus held in all municipalities' accounts was $769,416,520. This represents 61% of municipalities and regional districts' total revenue, excluding school taxes. Of this total, $525, 371,543 is held in liquid form or in investments authorized by statute. A portion of the surplus is represented by arrears of taxes and other receivables.

Statutory reserve funds of municipalities and regional districts have again shown an increase over the previous year. At the end of 1980 these funds, held for a variety of purposes, amounted to $220,902,523, an increase of $54,026,576 over the previous year. This increase allows for approximately $41,000,000 being spent on capital works from reserve funds during the year 1980. The amount held in these reserve funds has increased from $61,000,000 in 1973 to the current figure of $221,000,000, an increase of 262%.

The following table shows an analysis of these reserves and surplus by class of municipality

	Reserves	Surplus	Total
	$	$	$
Cities	117,498,833	31,288,395	148,787,228
Districts	214,114,536	69,169,662	283,284,198
Towns	4,524,762	3,912,216	8,436,978
Villages	6,725,832	7,504,725	14,230,557
Regional Districts	3,969,130	9,649,652	13,618,782
Sub-total	346,833,093	121,524,650	468,357,743
Vancouver[1]	286,727,300	14,331,477	301,058,777
Total	633,560,393	135,856,127	769,416,520

[1] The total for Vancouver includes the balance in the Property Endowment Fund which amounted to $251,379,560 at December 31, 1980.

Capital Programs

The value of capital projects undertaken during 1980 by municipalities amounted to $770,000,000. Of this total program, work to the value of $568,000,000 was completed during the fiscal year, leaving a balance in progress of $202,000,000 at year-end. In the total capital program municipalities were able to provide $113,000,000 from current general operating and sewer utility operating funds, $41,000,000 from reserve funds and approximately $51,000,000 from grants-in-aid from the Provincial and Federal Governments. The balance of the amount expended was financed by debenture loans, temporary bank loans, and other methods of financing. The activity in this area over the past five years is indicated in Table 5.

Summary of Five-Year Capital Expenditure Programs

The programs submitted by municipalities and regional districts during 1981, and covering the five year period ending 1985, continued to provide useful information and guidance, not only to the local government bodies involved, but also to the Ministry, other levels of government and various financial institutions. Review of these submissions and the constructive criticism offered by the Ministry where necessary has led to consistency in program format proving beneficial to all concerned.

A summary of the Capital Expenditure Programs by year is provided in Table 6. Included in the "General" heading under "Classification of Expenditures" are all capital expenditures for roads, sidewalks,

ic buildings, recreational facilities, land, other capital projects not related to r or sewer systems. As in the past, icipal councils are attempting to finance ge portion of their capital works out of ent operating and reserve funds, ough the availability of Federal- incial loans and the infusion of capital s via specific purpose grants have had ect effect on this policy.

rowing

ng 1981, Councils and Regional Boards inued to meet a substantial demand for icipal services, and 196 loan orization bylaws were approved by the ector of Municipalities and equently adopted by the local rning body providing the service.

owing of $160,356,158 (Cdn) as marized in Table 7 is $34,166,579 less was authorized in 1980. The decrease ie to the decline in the amount being nded on water and sewer projects. pletion of the various projects orized will be phased over a number of s, and the demand for funds will follow ace of construction. Included in the orized borrowing is $4,252,723 in short- loans which, under the Municipal Act, ubject to a per capita limitation.

Inspector of Municipalities is not ired to approve the borrowing of the of Vancouver and the Metropolitan r and Sewer Boards. Such borrowing erefore, not included in Table 7.

minary borrowing of an estimated unt of $22,249,473 was approved for c improvement works. A number of cipalities have established special ovement funds to finance local works; e have not been included in the figure for preliminary borrowing approval.

In addition to the $23,885,881 in debenture debts guaranteed by the Province, (shown in Table 8), $15,638,000 was guaranteed at the end of the year under the Greater Vancouver Sewerage and Drainage District Act.

Total debenture debt as at December 31, 1980 for all municipalities, including the City of Vancouver, is shown in Table 9. The debenture debt of the Greater Campbell River Water District, the Greater Nanaimo Water District, the Greater Vancouver Water District, the Greater Vancouver Sewerage and Drainage District and the Greater Victoria Water District is not included.

Debenture sales for all municipalities amounted to $190,796,966 (Cdn) for the year 1980. This resulted in an increase of $94,667,204 in the total outstanding debenture debt of all municipalities for 1980, after giving effect to the retirement of debentures maturing during the year.

The percentage of current revenue expended to service debenture debt (excluding water and other utilities) increased in 1980 in Cities and Towns, and decreased in Districts, Villages and the City of Vancouver. These figures for 1980 are shown on the following table, with the 1979 comparative figures.

	PERCENT	
	1980	1979
Cities	6.10	6.09
Vancouver	7.58	8.01
Districts	7.18	7.51
Towns	8.04	7.88
Villages	7.87	8.33

The debenture debt of water and other utilities is serviced almost entirely by revenue derived from consumer charges and frontage taxes.

Indices Indicating the Historical Relationships Between Population, Persona Income and Local Government

Year	Population	Total Revenue[1]	Building Permits	Debenture Debt	Maximum Values Taxable	Total B.C. Personal Income
1961	100	100	100	100	100	100
1972	143	330	414	145	252	303
1973	153	383	602	157	286	353
1974	160	436	614	175	345	412
1975	173	525	794	217	364	497
1976	156	618	571	254	375	588
1977	163	666	843	306	396	677
1978	167	752	802	328	476	740
1979	170	827	1,060	366	512	840
1980	177	922	1,422	413	570	969

[1] Includes general municipal revenues, collections for other governments and revenues of regional districts and utilities. Indices for total revenue for 1972 to 1979 have been recalculated based on the inclusion of utility revenue.

anning Branch

sponsibilities

e Planning Branch prepares, advises on
l supports programs and procedures for
lement land-use planning and related
elopment controls. Branch activities
ress the settlement planning interests of
al government as well as for the
vincial government.

velopments

owing the major re-organization within
Ministry the Planning Branch was also
rganized. Four Sections were
blished: Strategic Planning; Urban
nning; Program and Professional
vices and Regional Operations.

ategic Planning

sponsibilities

This Section is responsible for broad settlement analyses, major project impact assessment review, participation in regional and sub-regional planning projects and the development of policies and procedures for various forms of settlement, such as resorts. This Section works closely with the Ministry's Policy and Research Branch and other service ministries such as Education, Health, Industry and Small Business Development, to advise resource ministries and developers on the effect of major projects on community development. The Section is responsible for preparing and ensuring that Municipal Affairs settlement planning goals and objectives are considered in the application of other ministries' programs.

elopments

Review and advice on impact assessment submissions for coal and mineral mines and energy projects was part of the Section's responsibility for this year. The Cascade Wilderness Study was completed; the Coquitlam Area Mountain Study is nearing completion and work continued on the Slocan Valley Study, which is due for completion by the summer of 1982.

Urban Planning Section

Responsibilities

Planners in this Section are responsible for liaison, co-ordination and advisory services for the metropolitan areas of the Lower Mainland and Capital Region. They are also involved in the preparation of draft land use planning legislation; development of guidelines for local government community and settlement plans; and policies for urban fringe development.

The Technical Services staff in this Section prepare new composite base maps for local government; maps and graphics for planning projects; legal descriptions for local government boundary changes and large-scale base mapping. They also respond to requests for information on provincial mapping and air photographs by local government.

Developments

The updated Official Regional Plan for the Lower Mainland was substantially completed during 1981. Members of staff participated in the update program and a review of regional planning studies prepared by the Capital Regional District. Work was also done on a draft urban fringe area planning and development policy. An Official Community Plan for Atlin was completed, as well as work on an Official Community Plan for Tumbler Ridge for this new town's governing body. Technical services staff made a major contribution to the Slocan Valley Planning Program as well as to numerous smaller projects.

Program and Professional Services

Responsibilities

This section participates in the preparation of procedures and models for local government land use planning and regulation. It is also responsible for processing bylaws submitted to the Planning Branch for approval by the Minister or registration by the Inspector of Municipalities. Local governments, especially in smaller communities, are also assisted occasionally with

technical planning. Members of this Section are also regional co-ordinators for two regional districts.

Developments

New procedures have been introduced to expedite the processing of bylaws by Ministry staff. An initial draft 'model' land-use bylaw was also prepared for application under the proposed Land Use Act.

Regional Operations

Responsibilities

Our regional offices are responsible for advising local government during the preparation and amendment of land-use plans and regulatory bylaws, as they affect the province. Regional officers advise on the acceptability of these plans and bylaws before submission to the Minister. They also represent the Ministry on technical planning and advisory committees based in the regions. These planners also review impact assessment submissions and take part in provincial planning studies and programs: as co-ordinators if there is a primary settlement interest, or as participants in another Ministry's planning program.

Developments

During 1981 Regional Director positions were established in Victoria, Prince George, Kamloops, Penticton and Cranbrook. The Victoria position was filled in August, and by year-end interviews for the other positions were complete. Successful candidates were found for all but the Cranbrook office.

Planning Grants Program

General

The Ministry continued during 1981 with the Annual Planning Grants program which had been introduced in 1978. Municipalities and regional districts were encouraged to prepare official plans as well as implement bylaws following adoption of these plans. The program, established under the Revenue Sharing Act, provided $1 million each in grants to municipalities and regional districts. The individual grants were assessed on a cost-sharing basis, with the maximum amount available for each grant being determined by the 1976 census population of the area.

Municipalities

Shareable planning grants were available to municipalities for the preparation of official community plans and related programs. Shareable grants paid for two-thirds of the costs incurred in the preparation of Ministry-approved portions of the total planning program for the municipality. Grants were made on the basis of $1.00 per capita with a minimum grant available of $15,000 and a maximum of $75,000, depending on the municipality's 1976 population.

Regional Districts

Under the Annual Planning Grants program each regional district was eligible for a portion of the $1 million fund, provided there was an undertaking to prepare Official Settlement Plans or their implementing bylaws. These grants paid for two-thirds of the costs incurred in the preparation of those portions of the regional district's planning program, approved by the Ministry. Regional districts were eligible as follows:

$1.00 per capita for the first 10,000 population
$ .50 per capita for the next 20,000 population
$ .25 per capita for the next 30,000 population
$ .10 per capita for the remainder

In addition to the Annual Planning Grants Program, unconditional grants were paid to regional districts for general planning. These grants were calculated on the basis of population: $ .20 per capita, with a minimum of $7,000 and a maximum of $10,000.

Bylaw Processing

The Minister of Municipal Affairs approves all Official Settlement Plans, as well as Regional District zoning and subdivision bylaws where Official Settlement Plans are not in effect. The Branch also advises the Inspector of Municipalities on Village plans and bylaws. Bylaw review and advisory services take from 60%/70% of staff time. New internal procedures and additions to Regional Office staff will greatly improve these services provided by the Branch.

APPROVED MUNICIPAL PLANNING GRANTS, 1981

Municipality	Planning Grant
Cities:	
Armstrong	$ 1,700
Castlegar	2,900
Courtenay	7,685
Cranbrook	8,000
Dawson Creek	13,333
Fernie	15,000
Grand Forks	6,667
Greenwood	8,000
Kamloops	42,956
Kelowna	31,000
Kimberley	15,000
Langley	10,000
Merritt	15,000
Nanaimo	26,857
Nelson	5,000
New Westminster	25,000
North Vancouver	13,333
Penticton	10,000
Port Alberni	12,000
Port Moody	15,000
Prince George	19,333
Revelstoke	2,000
Rossland	15,000
Terrace	12,667
Vernon	17,546
Victoria	40,000
Towns:	
Creston	$ 3,630
Duncan	10,063
Princeton	6,000
Sidney	5,667
Williams Lake	7,033
Villages:	
Alert Bay	$ 10,000
Ashcroft	8,800
Barriere	15,000
Chase	2,333
Clinton	15,000
Fort Nelson	11,000
Fort St. James	2,667
Fruitvale	9,067
Gibsons	8,000
Gold River	7,267
Granisle	2,000
Harrison Hot Springs	5,000
Hazelton	12,000
Invermere	15,000
Kaslo	5,000
Keremeos	3,500
Lake Cowichan	15,000
Lillooet	7,000
Logan Lake	15,000
Lumby	3,520
McBride	15,000
Masset	12,000
Midway	4,000
Montrose	6,533
Nakusp	15,000
Oliver	6,167
100 Mile House	2,423
Osoyoos	3;800
Port Clements	6,667
Port Edward	15,000
Sechelt	15,000
Telkwa	15,000
Districts:	
Burnaby	$ 26,667
Campbell River	15,000
Central Saanich	4,733
Chilliwack	37,055
Coldstream	3,300
Coquitlam	44,667
Delta	10,000
Houston	14,887
Langley	23,667
Maple Ridge	18,480
Matsqui	29,333
Mission	7,400
New Hazelton	15,000
North Saanich	15,000
North Vancouver	33,667
Oak Bay	17,658
Pitt Meadows	15,000
Port Hardy	2,000
Powell River	12,867
Richmond	16,827
Saanich	73,383
Salmon Arm	7,990
Spallumcheen	1,467
Sparwood	15,000
Squamish	7,867
Stewart	3,483
Summerland	12,500
Surrey	51,647
Terrace	15,000
Whistler	15,000

Total number of Municipalities: 93

APPROVED MUNICIPAL PLANNING GRANTS, 1981

Regional District	Planning Grant	Regional District	Planning Grant
Alberni-Clayoquot	$ 20,208	Greater Vancouver	132,360
Bulkley-Nechako	20,000	Kitimat-Stikine	20,658
Capital	46,911	Kootenay Boundary	20,341
Cariboo	23,853	Mount Waddington	10,638
Central Fraser Valley	31,553	Nanaimo	26,273
Central Kootenay	23,204	North Okanagan	8,000
Central Okanagan	28,149	Okanagan-Similkameen	24,100
Columbia-Shuswap	20,971	Peace River-Liard	22,810
Comox-Strathcona	25,280	Powell River	14,500
Cowichan Valley	22,998	Skeena-Queen Charlotte	15,422
Dewdney-Alouette	24,427	Squamish-Lillooet	11,925
East Kootenay	23,229	Sunshine Coast	10,963
Fraser-Cheam	24,000	Thompson-Nicola	31,800
Fraser-Fort George	29,908	TOTAL	$714,481

APPROVED REGIONAL DISTRICT PLANNING GRANTS AND PLANNING PROGRAMS, 1981

Regional District	Planning Grant	Program
Alberni-Clayoquot	$ 20,208	West Coast settlement plans study; Settlement plan implement report — Alberni Valley Zoning bylaw update.
Bulkley-Nechako	20,000	Official Settlement Plans for Takla Lake South Bank Rural Burns Lake Rural (Revision) Zoning bylaw for Burns Lake Rural Area; Zoning bylaw for Fraser Lake Rural Area; Zoning bylaw for Houston-Topley Rural Area; Zoning bylaw for Granisle-Topley Landing Area; Zoning bylaw for Smithers-Telkwa Area; Zoning bylaw for South Bank Rural Area.
Capital	46,911	Preparation and publication of regional issues; Preparation of general portions of the Regior Plan; Formulate Preliminary Growth Strategy for Offic Regional Plan; Preparation of draft Official Regional Plan.
Cariboo	23,853	Official Settlement Plans for Quesnel Fringe Area Williams Lake Fringe Area; Regional District Zoning bylaw.
Central Fraser Valley	31,553	Lower Mainland Industrial Study; Zoning bylaw for Electoral Area "A"; Subdivision bylaw for Electoral Area "A"; Official Regional Plan — Transportation Schedu

APPROVED REGIONAL DISTRICT PLANNING GRANTS AND PLANNING PROGRAMS, 1981 *Continued*

ɔnal District	Planning Grant	Program
ral Kootenay	23,204	Crawford Bay soil study; Zoning bylaw for Electoral Area "I".
ral Okanagan	28,149	Official Settlement Plans for Electoral area "A"; Electoral area "G".
nbia-Shuswap	$ 20,971	Official Settlement Plans for Seymour Arm — Public hearing to approval Salmon Valley — Public hearing to approval Blind Bay/Notch Hill/Sorrento — Public hearing to approval North Shuswap — Draft; Revelstoke (Rural); Zoning bylaw for Seymour Arm — Draft; Zoning bylaw for Salmon Valley — Draft; Zoning bylaw for Blind Bay/Notch Hill/Sorrento — Draft; Zoning bylaw for North Shuswap — Draft.
ɔx-Strathcona	25,280	Official Settlement Plans for Comox Valley Black Creek-Oyster Bay; East Coast Zoning bylaw amendment; East Coast Subdivision bylaw amendment; Quadra Island Zoning bylaw amendment; Quadra Island Subdivision bylaw amendment.
ɔchan Valley	22,998	Official Settlement Plans for Cowichan-Koksilah Cowichan Lake.
lney-Alouette	24,427	Lower Maindland Industrial Implementation Project; Update Transportation Policies of the Official Regional Plan; Preparation of a Monitoring Program for the Official Regional Plan; Subdivision Bylaw for Electoral Areas "A", "B", "C", "D" and "E".
Kootenay	23,229	Official Settlement Plans for North end of Lake Windermere Kimberley Area (Rural).
r-Cheam	24,000	Official Settlement Plans for Electoral Area "E" Electoral Area "D" Hemlock Valley; Official Regional Plan — Text amendments; Participation in Lower Mainland Industrial Study.
r-Fort George	$ 29,908	Official Settlement Plans for Taber Lake-Stone Creek; Zoning bylaw for Valemount-Tete Jaune; Zoning bylaw for Taber Lake-Stone Creek.

APPROVED REGIONAL DISTRICT PLANNING GRANTS AND PLANNING PROGRAMS, 1981 *Continued*

Regional District	Planning Grant	Program
Greater Vancouver	132,360	Growth Trends and Options; Urban Structure: Concentration and Accessibili Official Regional Plan — Valley wide Industr Study; Extending the Data Base; Monitoring, Research and Dissemination.
Kitimat-Stikine	20,658	Official Settlement Plans for Thornhill Kitwanga Greater Hazelton Greater Terrace; Thornhill Neighbourhood Plan; Thornhill Subdivision and Zoning bylaw; Kitwanga Subdivision and Zoning bylaws.
Kootenay Boundary	20,231	Official Settlement Plans for Electoral Area "A" Electoral Area "D".
Mount Waddington	10,638	Official Settlement Plans for Quatsino Malcolm Island Hyde Creek Holberg.
Nanaimo	26,273	Official Settlement Plans for Cedar Cranberry Bright French Creek Nanoose Bay.
North Okanagan	8,000	Official Settlement Plans for Electoral Area "A" Electoral Area "B" Electoral Area "C".
Okanagan-Similkameen	$ 24,100	Official Settlement Plans for Penticton Oliver Osoyoos Okanagan Falls Naramata Keremeos Princeton.
Peace River-Liard	22,810	Official Settlement Plan for Dawson Creek Area; Dawson Creek Area Zoning bylaw.
Powell River	14,500	Official Settlement Plans for Electoral Area "A" Electoral Area "B" Electoral Area "C". Zoning bylaw for Electoral Areas "B" and "C".

APPROVED REGIONAL DISTRICT PLANNING GRANTS AND PLANNING PROGRAMS, 1981

nal District	Planning Grant	Program
na-Queen Charlotte	15,422	Official Settlement Plans for Queen Charlotte City-Skidegate Landing Sandspit Dodge Cove.
mish-Lillooet	11,925	Whistler-Squamish Corridor Study.
hine Coast	10,963	Official Settlement Plans for Halfmoon Bay-West Sechelt Pender Harbour Elphinstone West Howe Sound; Consolidation of Zoning and Subdivision bylaws.
ıpson-Nicola	31,800	Official Settlement Plans for Barriere — adoption South Thompson Valley and Pinantan — adoption Clearwater Hat Creek and Environs; Zoning bylaws Nos. 57 and 500 — review.
Total:	**$714,481**	

Central Services Branch

Responsibilities

Central Services was established during the Ministry's recent reorganization to achieve a higher level of efficiency through co-ordination of support services for statutory programs. The branch comprises the Office of the Comptroller, Financial Administration, which provides accounting, payroll, budget preparation and financial reporting services for all Ministry programs, and Personnel Services which meets personnel requirements such as classification review, labour relations, recruitment and staff development. The branch also administers grants and special programs such as the Downtown Revitalization Program, Revenue Sharing, Sewerage Assistance, Home Owner Grant, Community Services Program and Transit Services. These grant programs are designed to assist the capital and operational requirements of local governments; they represent approximately 98% of the Ministry's annual expenditure. The branch manages the physical plant of the Ministry, with Office Services providing facilities, computer systems, office supplies and equipment co-ordination and management.

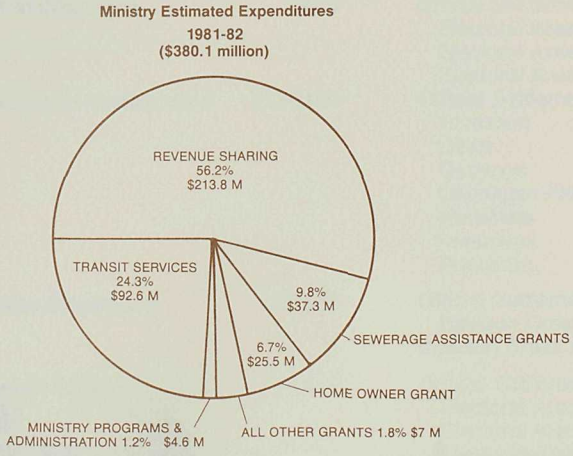
Sewerage Assistance Act

The Sewerage Assistance budget for 1981-1982 was set at $37,350,000, an increase of $7,850,000 over the previous year's budget of $29,500,000. Grants of $35,456,000 were provided under the Act, and disbursed as follows:

Category	*Total Grants*
29 Cities	$ 10,409,000
33 Districts	19,679,000
8 Towns	966,000
40 Villages	2,742,000
11 Regional Districts	1,660,000
TOTAL:	$ 35,456,000

Community Services Contribution Program

This program was introduced in 1980. It was administered by the Province with funds provided by the federal government. Funds totalling $40.4 million have been available through the program for municipal sewer or water projects. During 1981, $25,250,000 was paid out on 118 capital projects in 54 municipalities and 11 regional districts. The program has been completed and all committed funds claimed and spent.



hbourhood Improvement ram

eighbourhood Improvement Program ontinued during 1981. An additional jects were completed with funds of ximately $875,000 being provided to unicipalities. This very successful joint ipal/provincial/federal program will ncluded in the coming year.

cipal Commercial Vehicle ice Program

undred and twenty six municipalities pated in the Municipal Commercial e Program during the 1981-82 e year. Sales of vehicle plates under rogram, which is administered by the ry on behalf of the municipalities, ated $857,051 in revenue during the After payment of incidental expenses funds will be distributed to pants on a per capita basis. The ipalities issued 58,346 licence plates the year under review.

nue Sharing

ions of the *Revenue Sharing Act,* ve April 1, 1978, replaced the g $34.00 per capita grant under the *ipalities Aid Act,* as well as the interim ue sharing program. Under the ue-sharing formula the annual ned dollar yield of 1 personal income int, and 1 corporate tax point, 6% of able resource, non-renewable ce and sales tax revenue is uted in the form of municipal and al district grants. Grants are uted as follows:

e basic municipal grant is $30,000 to h municipality, regardless of its size fiscal capacity.

er Facilities grants are provided by a ula which determines the provincial tribution in relation to municipal debt icing costs and assessment.

Housing Growth Grant, introduced in 9, distributes $10,000,000 in portion to the number of housing ts in each municipality and regional rict.

Municipal Major Road Grants gram provided $15 million annually.

nicipal Planning Grants are available n approved cost-sharing basis.

6. Administration, Planning and Basic Grants are available to regional districts. The basic grant is $30,000 per regional district. The administration grant is $10,000 per regional district. Geography, population and development needs determine the approval of cost-shared planning grants.
7. The Unconditional Municipal Formula distributes assistance according to population, expenditure and tax base.
8. Accelerated Mobile Home Development Grants are available as approved.

The Revenue Sharing budget for 1981-82 was $213,800,000, an increase of $37,600,000 over the previous year's budget of $176,200,000. Of this year's budget, $162,292,000 was provided for unconditional grants; water facilities contributions totalled $18,175,000, and municipal major road grants were approximately $11,848,000.

Municipalities received $211,074,000 as follows:

Catetory	Total Grants
Cities	$ 94,416,000
Districts	94,894,000
Towns	4,971,000
Villages	11,271,000
Regional Districts	5,522,000
TOTAL:	$211,074,000

Financial Administration Services

Responsibilities

The Ministry Comptroller is responsible for accounting and fiscal control within the Ministry.

The Accounting section monitors and processes all Ministry revenue and expenditure and prepares financial reports for each program implemented by the Ministry. The Section is also responsible for the preparation of the Ministry estimates of expenditure together with consulting and co-ordinating support for the budget.

Developments

Zero base budgeting was introduced during 1981 to improve financial control. The section continues to strive to evaluate,

improve and implement the financial policies introduced with the new Financial Administration Act. The new policies will be implemented by the Ministry over the next two fiscal years, in close liaison with the Office of the Comptroller General, Ministry of Finance.

In addition to the provision of financial support services for the Ministry's statutory programs, the section administers extensive grant programs such as Revenue Sharing, Sewerage Assistance and the Home Owner Grant.

Personnel Services

Responsibilities

Services provided by the Personnel Office to the staff and management of the Ministry include employee and labour relations, salary and other compensation systems, union contract interpretation and administration, recruitment and staff development, work performance evaluation and organizational and manpower planning.

Developments

Maintenance activities for 1981

Vacancies filled	21
Promotions within	11
New Positions	4
Reclassifications	14
New Employees	15
Retirements	3
Position Conversions	11
Resignations/Transfers	15

Other developments include the successful completion of the Ministry's reorganization, hiring of staff for the Planning Branch's new structure, providing a training assessment for the Ministry and provision of staff for the Education and Information Office and the Downtown Revitalization Program office. The Personnel Office also contributed to the development of the new Local Government Investigations Section.

Downtown Revitalization Program

The Downtown Revitalization Program was introduced in 1980. The sum of $25 million was committed in special funds to provide loans and grants to municipalities who had requested that their business cores be designated for revitalization.

Most of the year was spent introducing the program and assisting municipalities in the preparation of concept plans. By the end of 1981, 77 municipalities were designated as qualifying for the program, with 75 of those receiving the $5,000 start-up grant to develop concept plans. Work on these plans progressed to the point where by December 31, 1981, funds totalling $3.9 million and $1.8 million were committed respectively for streetscape loans and facade treatment grants.

Downtown merchants are encouraged to participate in this program. By year-end, 20 municipalities had formed downtown merchants' associations, being assisted with their promotion by $136,000 from the program.

icy and search Branch

onsibilities

ranch provides policy support and rch services to the ministry. This on requires the development of briefs, ng papers, and reports to assist the ry in adjusting its policies and ams to suit changing needs and nstances.

elopments

g 1981, the branch contributed to development in a number of fields. nal and resource development issues examined and reports submitted. The h participated in program evaluations xaminations of local government ures.

h staff advised the Inspector of ipalities on the development of trial tax base sharing arrangements e Elk Valley.

branch issued a Home Owner Grant nistration manual and various specialist ations were drafted.

ultants were employed to provide rical advice on such topics as the l implications of provincial grants and dies to local areas.

nts Programs

Branch continued its responsibility for lating the size and intermunicipal bution of the unconditional grants am under Revenue Sharing. A special uter program and yearly population iates developed by the Central tics Bureau in consultation with the h are used for this purpose. Branch also assisted with the design and duction of the Accelerated Mobile e Development Program under nue Sharing.

New Legislation

The Building Safety Standards Act was passed at the spring sitting of the Legislature. This major legislation will enable all regulations governing the construction of buildings, and the application and administration of those regulations, to be co-ordinated through one code. It also provides for an appeal board to determine appeals on the application of the code.

Some relatively minor amendments or additions were made to the *Municipal Act,* the *Municipal Finance Authority Act,* the *Urban Transit Authority Act* and the *Municipalities Enabling and Validating Act.*

At the fall sitting of the Legislature, Bill 9, (the *Land Use Act*), had its first reading, following extensive consultation with, and contributions from, interested groups and individuals in response to a paper circulated by the Minister. The Act will simplify and clarify land use regulation.

The Committee established by the Minister to review the *Municipal Act* continues its work. The intention is to modernize the structure and remove ambiguities, conflicts and technical deficiences. The Committee's report will be presented in 1982.

Education and Information Services

Responsibilities

The Ministry established an Education and Information Office in 1981, with staff of one Administrative Officer and a Secretary. The Education and Information Officer is Secretary to the Board of Examiners and the Municipal Administration Education Council.

The Board of Examiners, established under the *Municipal Act,* Section 879, is responsible for granting administration and finance proficiency certificates to persons in municipal employment. Requirements for certification are the attainment of a recognized level of academic qualification, together with the appropriate amount of experience in local government.

The Board also administers a scholarship program, (financed by the Province), which was established to commemorate the 75th anniversary of the Union of British Columbia Municipalities. This program gives financial assistance to persons working in local government in the province who wish to upgrade their professional skills through enrollment in post-secondary courses of study and attendance at workshops or seminars relating to local government administration.

The Board comprises three members appointed by the Lieutenant Governor-in-Council as recommended by the Minister of Municipal Affairs. The members are nominated by the Union of British Columbia Municipalities, the Municipal Officers' Association of British Columbia and the Minister. Board records are kept by the Inspector of Municipalities.

Developments

The Board of Examiners awarded the following certificates in 1981:

Junior Administration	9 (135 to date)
Senior Administration	11 (154 to date)
Senior Finance	5 (137 to date)

The Board also awarded scholarships from the U.B.C.M. Commemorative Scholarship/ Fellowship Program to 33 applicants in amounts ranging from $75.00 to $1,300.00.

The Education and Information Officer works closely with the Municipal Administration Education Council and the Municipal Officers' Association. Many workshops and seminars on topics of interest and concern to municipal officers were arranged during 1981 as a result of this co-operation.

The Education and Information Office also produced and distributed two brochures in 1981: one dealing with the programs of the Ministry of Municipal Affairs and another with career and educational opportunities in municipal administration.

Investigations

(Office of the Inspector of Municipalities)

The investigation function under the Office of the Inspector of Municipalities is in its formative stages. The Municipal Act empowers the Inspector of Municipalities to conduct investigations under specified circumstances. Staff will be appointed, and the section will be operational in 1982.

ldingndards Branch

onsibilities

ranch provides a complete technical ory and support service on the use and ation of the Provincial Building Code lated standards. This service includes aluation of any changes proposed to ilding and Plumbing Codes and an sment of new building and plumbing al submitted for approval for use in ovince. The Branch maintains close t with the federal government and tandards branches in other provinces. ical advisory service is supplied to ministries in the provincial nment and to those members of the l connected with building construction.

lopments

the year the Branch drafted the B.C. ential Conversion Guidelines in iation with the Ministry of Lands, and Housing. This document, along e 1980 edition of the Building Code e B.C Plumbing Code 1980, was lly adopted by Minister's Order in mber, 1981. Work also commenced on eparation of a revised edition of Building Requirements for the cally Handicapped and comprehensive dments to the National Building Code the needs of our province.

ranch Director is Chairman of the B.C. ng Code Appeal Board which dealt more than 80 appeals during 1981. The h initiated a less formal approval ss for more than 70 other materials or ms. In addition, the telephone ory service has settled thousands of es and problems, thereby reducing ed for more formal appeals. Staff ers have represented the Province at gs and seminars across Canada g with code-related subjects and led guest speakers for specific s. The Branch's expanding video tape continues to be popular and has n strong demand across the province sign and inspection groups. The h's word processing equipment is tly being converted to an information al system; this should greatly ce our service to the public.

Engineering Branch

Responsibilities

The Branch gives engineering advice to the Ministry, as well as limited advice directly to municipalities and regional districts.

Developments

During 1981, 26 water and sewer projects submitted for approval and assistance under the Revenue Sharing Act and Sewerage Assistance Act were evaluated for cost-effectiveness and appropriate design, resulting in considerable savings and improvements achieved in co-operation with local governments.

Twenty-two reports were prepared on servicing and the implications of proposed boundary amendments, municipal restructuring and official community and settlement plans.

The Ministry of Environment continues to provide engineering support in the administration of improvement districts, in the form of advice and recommendations to our Ministry and technical support and guidance to improvement districts, as requested.

The technical aspects of 99 bylaws were examined in 1981; recommendations were made on 23 requests for release of special trust funds. The technical implications of ten proposed incorporations and boundary adjustments were examined. Sixty-two miscellaneous investigations and reports were made on, for example, complaints and enquiries regarding service, subdivision, system extension proposals, supply agreements, system capacity appraisals and well tests. Proposals for major projects were appraised, or engineering studies undertaken for eleven improvement districts.

The section also evaluated 80 applications by improvement districts for financial assistance under the 1981 Improvement District Assistance Program, and recommended on grants totalling $1,000,000 provided under the program.

Islands Trust

Responsibilities

The Islands Trust is an Agency established in 1974 by an Act of the British Columbia Legislature. The Islands Trust Act gives the Trust the responsibility of preserving and protecting the unique amenities and environment of the Trust Area for the benefit of the people of the Islands and the Province.

Authority for such protection now resides with the Trust, following amendment in 1977 of Islands Trust Act, which transferred authority for all land planning matters on the islands to the Islands Trust from the Regional Districts.

There is a General Trust committee for the entire Islands Trust Area which supervises the operation of the Trust office, and considers land planning matters which affect more than one designated group of islands. Three General Trustees make up the General Trust Committee and they are also members of each Local Trust Committee. The General Trustees are elected from among the Local Trustees.

There is a Local Trust Committee for each of 13 groups of designated islands. The main island in each of the 13 groups is listed below with the bracketed number indicating the number of associated islands.

Bowen (5)
Denman (5)
Gabriola (22)
Galiano (10)
Gambier (24)
Saturna (12)
Thetis (15)
Hornby (2)
Lasqueti (24)
Mayne (2)
North Pender (26)
Salt Spring (28)
South Pender (2)

Each designated island group elects two Local Trustees, who serve a two-year term. They serve as two members of a five-member Local Trust Committee for that island group. The Committee is responsible for all local planning, e.g., zoning, community plans and local policy.

There are approximately 270 non-designated islands under the jurisdiction of the General Trust.

Sub-Agencies

Advisory Planning Commission: 13 have been appointed, mostly after local elections. These Commissions involve 65 residents or owners in addition to the Local Trustees. They advise the Local Trust Committees on planning matters referred to them.

Boards of Variance: 13 Boards of Variance have been sent up based on three groups of three persons.

Council: This is an informal quarterly meeting of two days at which all 26 Trustees meet to discuss a wide range of subjects of more than local importance.

Activity Statistics

	1980	1981
Local Trust Committee Meetings Held	66	72
General Trust Meetings Held	24	24
Council Meetings Held	3	4
Bylaws Passed	36	49
Bylaws in Process at Year End	32	34
Subdivision Applications Reviewed	155	198
Rezoning Applications Received	30	30
Crown Lease Applications Received	96	96
Siting Permits for Hornby and Denman	115	138
Agricultural Land Reserve Applications	25	35
Public Hearings Held	18	16
Board of Variance Applications	11	26
Development Permit Applications Received	19	20

rch

rsity of Victoria co-op student
d a study on the effects of forestry
strial wildlife in the Trust Area. More
apping of Trust Area conditions was
ted and a report on Mobile Homes

al Policy Formulation

s developed by the General Trust
advice of all Local Trustees,
y through Council and its
tees. The main source of Trust Area
vill be the Regional Plan which is
d under the Municipal Act. The
s of preparing the plan continued in
nd involved a Committee of Trustees,
d technical liaison with other
es.

owing Committees of Council
an indication of the subjects which
eneral concern to the Trust:
tion, Wildlife, Energy, and
sportation.

the major issues facing the 1981
as the proposal for an open pit
enum mine on Gambier Island and a
ed Vancouver Island-mainland ferry
l for Gabriola Island. Both projects
pposed.

unity Planning

mmunity planning process is largely
on the Community Plans and the
entation of subdivision and zoning
. Official Community Plans and
and Subdivision Bylaws are
ng in the 13 main islands. Most work
en related to revisions and
ments.

ce

81-82 Budget for the Trust is
imately $407,000. This is partly
d by a 1.5 mill levy in the Trust Area
raised $155,000. The remainder is
d directly by the Province. The Trust
some accounting and personnel
s with other sections of the Ministry
icipal Affairs.

Public Involvement

The Trust encourages public involvement in planning for the islands. In addition to the 100 Islanders directly involved in committees and commissions, the public participates at meetings held on the islands and obtains information from newsletters, publications, notices on island notice boards and newspaper advertisements. The Trust's Zenith number is used extensively. An example of a publication is "The Islands", a Trust newsletter which was first published in 1981.

Six meetings were held on the islands to involve the public in Regional Plan preparation.

List of Trustees

Bowen Island	Betty Black, John Rich
Denman Island	Harlene Holm, Glen Snook
Gabriola Island	Nelder Boulton, Jim Tyhurst
Galiano Island	Jim Robertson, Ron Thompson
Gambier Island	Ed Drummond, Ann Rogers
Hornby Island	Boh Helliwell, Carol Martin
Lasqueti Island	Laurence Fisher, Mike Humphries
Mayne Island	Joan Sprague, Ed Williams
North Pender Island	Emile LeBlanc, Gordon Wallace
Salt Spring Island	Leonard Kreissl, David Lott
Saturna Island	John Gaines, Jim Money
South Pender Island	Joan Noble, Bill Norton
Thetis Island	Bill Dickie, Dick Nixon

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TABLE 1 — MUNICIPAL BOUNDARY REVISIONS 1981

...ipality	AREA (Hectares)			POPULATION		
	Before	Added	After	Before	Added	After
...i						
...rook	1,630.41	19.14	1,649.55	13,843	Nil	13,843
...von Creek	1,909.55	64.75	1,974.3	10,528	Nil	10,528
...von Creek	1,974.3	32.38	2,006.68	10,528	Nil	10,528
...stoke (...rporation)	585.4	3,005.76	3,591.16	4,644	3,538	8,182
...stoke[1]	3,591.16	(—18.38)	3,572.76	8,182	Nil	8,182
...n	1,938.19	44.51	1,982.7	17,664	4	17,668
...n	1,982.7	276.01	2,258.89	17,668	40	17,708
...ns Lake (...rporation)	1,986.8	275.09	2,261.89	6,398	1,183	7,581
...cts						
...bell River	13,425.86	16.43	13,442.29	12,240	Nil	12,240
...bell River	13,442.29	26.17	13,468.48	12,240	190	12,430
...itream	7,634.08	11.19	7,645.27	4,995	Nil	4,995
...Bay	1,457.82	179.36	1,637.18	17,658	4	17,662
...Hardy	4,722.99	7.80	4,730.79	3,653	49	3,702
...wood	5,338.91	12,940.67	18,279.58	4,050	503	4,553
...er Ridge (...corporation)	—	—	150,407.6	—	—	5
...ws						
...nix	888.14	1.34	889.48	5,359	Nil	5,359
...rville	1,037.81	15.15	1,052.96	3,416	2	3,418
...rville	1,052.96	190.12	1,243.05	3,418	81	3,499
...ges						
...rd	825.54	3,755.33	4,580.87	1,875	Nil	1,875
...rd	4,580.87	5,931.28	10,512.15	1,875	Nil	1,875
...r Lake	362.23	75.11	437.34	1,430	Nil	1,430
...enere (...rporation)	353.6	545.42	899.02	1,205	607	1,812
...Cowichan	298.22	22.56	320.78	2,369	52	2,421
...n Lake	681.19	259.0	940.19	1,388	Nil	1,388
...v	224.02	21.95	245.97	1,641	15	1,656
...Clements	340.99	509.7	850.69	409	2	411
...e Coupe	208.09	.47	208.56	776	Nil	776
...dary Reduction						

TABLE 2
GROWTH IN COMBINED ASSESSED VALUES AND TAXES IN MUNICIPALITIES OF BRITISH COLUMBIA

Year	Gross Assessed Values		Assessed Values Actually Taxed		Tax Revenue
	All Properties	Taxable Properties	School	Municipal	
	($ Millions)	*($ Millions)*	*($ Millions)*	*($ Millions)*	*($ Thousand*
1964	4,118	3,534	2,878	2,295	154,074
1977	13,345[1]	11,087[1]	9,030	11,895	853,847
	18,126[2]	12,474[2]			
1978	12,020[1]	9,890[1]	9,890	14,379	949,417
	18,232[2]	14,978[2]			
1979	13,286[1]	10,867[1]	10,867	15,453	1,029,000
	19,723[2]	16,108[2]			
1980	14,287[1]	11,704[1]	11,704	17,240	1,143,000
	21,741[2]	17,906[2]			
1981	16,258[1]	13,332[1]	13,332	20,953	1,300,000
	26,021[2]	21,768[2]			

[1]School Values [2]Municipal Values [3]Estimate

TABLE 3
PERCENTAGE TAX CALCULATIONS

	Current Taxes Collected as a Percentage of Current Levy	Total Collections as a Percentage of Current Levy	Outstanding Taxes as a Percentage of Current Levy
es Except Vancouver)			
9	81.10	99.10	40.16
9	97.36	100.69	3.39
9	96.71	99.38	3.95
9	96.28	99.03	4.68
9	96.50	100.04	4.49
9	96.26	99.99	4.89
9	96.25	100.41	4.65
9	96.66	100.48	4.36
9	96.70	100.09	4.22
ıc ver			
9	91.00	103.10	30.06
9	97.03	100.82	3.51
9	96.15	98.68	4.78
9	96.02	98.99	5.08
9	96.13	99.26	5.18
9	96.45	99.78	5.08
9	96.68	100.04	4.78
9	97.06	100.39	4.47
9	97.66	100.88	3.57
ıris			
9	77.60	95.80	34.81
9	97.51	100.82	3.21
9	96.62	98.88	4.03
9	96.68	99.42	4.23
9	96.40	99.53	4.51
9	96.80	100.23	4.24
9	96.63	99.65	4.36
9	97.13	100.43	3.89
9	97.51	100.56	3.32
vn			
9	89.55	97.06	13.62
9	96.75	100.69	4.48
9	95.44	98.78	5.65
9	95.73	99.30	5.14
9	95.88	100.03	5.19
9	96.77	100.30	4.42
9	96.64	100.26	4.31
9	96.75	101.34	4.18
9	97.45	100.10	3.44
agi			
9	76.50	98.30	38.71
9	97.02	100.41	3.95
9	95.94	98.85	4.96
9	96.02	99.52	4.88
9	96.01	99.36	5.00
9	96.07	100.09	5.23
9	96.19	100.15	5.06
9	96.45	100.65	4.71
9	95.69	99.08	5.45

TABLE 4
COLLECTIONS, 1980 (WITH COMPARATIVE FIGURES FOR 1979)

	Current Taxes Collected as a Percentage of Current Levy		Outstanding Taxes as a Percentage of Current Levy	
	1980	*1979*	*1980*	*1979*
Cities	96.70	96.66	4.22	4.36
Districts	97.51	97.13	3.32	3.89
Towns	97.45	96.75	3.44	4.18
Villages	95.69	96.45	5.45	4.71
Total	97.15	96.93	3.72	4.09
Vancouver	97.66	97.06	3.57	4.47
Grand Total	97.25	96.96	3.70	4.17

TABLE 5 — CAPITAL PROGRAMS

Year	Projects Undertaken	Works Completed	Works in Progress	SOURCE OF FUNDS		
				Operating Funds	Reserve Funds	Grant
	$	$	$	$	$	$
1976	500	388	112	78	23	40
1977	603	488	115	81	27	42
1978	535	401	134	76	46	37
1979	613	451	162	100	30	40
1980	770	568	202	113	41	51

Figures shown above are millions

TABLE 6
YEAR CAPITAL EXPENDITURE PROGRAMMES SUMMARY BY YEAR FOR ALL MUNICIPALITIES (INCLUDING VANCOUVER, EXCLUDING NEW HAZELTON)

CLASSIFICATION OF EXPENDITURES

	Water	Sewer	General	Total
	$	$	$	$
.....	124,262,448	114,796,220	554,929,038	793,987,706
.....	57,998,960	53,584,343	376,902,097	488,485,400
.....	41,198,535	46,532,385	343,125,672	430,856,592
.....	48,840,135	34,228,353	291,423,486	374,491,974
.....	49,832,985	37,904,383	282,770,138	370,507,506
ls	322,133,063	287,045,684	1,849,150,431	2,458,329,178

PROPOSED SOURCE OF FUNDS

Operating Revenue	Grants	Reserve Funds	Prior Year's Surplus	Debenture Sales	Total
$	$	$	$	$	$
65,995,889	68,649,872	155,316,977	10,251,278	393,773,690	793,987,706
16,342,373	46,991,664	74,035,382	1,795,700	249,320,281	488,485,400
10,367,341	25,609,758	64,360,213	1,536,100	228,983,180	430,856,592
06,456,407	15,383,416	55,990,295	1,152,000	195,509,856	374,491,974
07,451,921	16,631,013	52,684,701	766,500	192,973,371	370,507,506
06,613,931	173,265,723	402,387,568	15,501,578	1,260,560,378	2,458,329,178

TABLE 7 — BORROWING AUTHORIZATION, 1981

urpose	Regional District	Cities	Districts	Towns	Villages	Total
	$	$	$	$	$	$
rks	17,299,008	14,180,628	17,382,600	608,250	2,672,778	52,143,264
.....	7,002,800	31,316,600	11,186,000	3,954,000	1,290,775	54,750,175
d eon	1,867,265	1,416,653	11,889,688	—	—	15,173,606
Eildings	1,055,000	371,500	600,000	—	356,255	2,382,755
nt (including rection)	1,432,009	383,126	1,410,000	—	14,342	3,239,477
ngible ts	204,000	11,074,481	21,208,400	—	180,000	32,666,881
.....	28,860,082	58,742,988	63,676,688	4,562,250	4,514,150	160,356,158

ngible assets include land assembly, road improvement and sidewalks, and storm

TABLE 8
OUTSTANDING DEBENTURES GUARANTEED, 1980

	Municipal Act[1]	Municipalities Aid Act[2]	Total
	$	$	$
Cities (excluding Vancouver)	3,792,000	1,800,500	5,592,50
Districts	718,800	2,850,958	3,569,75
Towns	9,500	134,000	143,50
Villages	859,000	1,672,123	2,531,12
Regional Districts	875,000	—	875,00
Sub-total	6,254,300	6,457,581	12,711,88
Vancouver	—	336,000	336,00
Greater Victoria Water District	—	87,000	87,00
Greater Nanaimo Sewer District	—	468,000	468,00
Greater Vancouver Water District	—	10,283,000	10,283,00
Total	6,254,300	17,631,581	23,885,88

[1]Debt from improvement districts assumed by municipalities, formerly issued under the Improvement Districts Assistance Loan Act.
[2]Formerly known as Municipalities Assistance Act.

TABLE 9
TOTAL DEBENTURE DEBT, DECEMBER 31, 1980

	Sold	Unissued and Unsold	Total
	$	$	$
Cities	252,669,428	63,513,534	316,182,9
Districts	391,919,476	105,103,646	497,023,1
Towns	21,881,854	10,573,250	32,455,1
Villages	56,733,663	16,938,426	73,672,0
Regional Districts	148,751,236	58,032,856	206,784,0
Sub-totals	871,955,657	254,161,712	1,126,117,3
Vancouver	195,034,546	—	195,034,5
Total	1,066,990,203	254,161,712	1,321,151,9