Province of
British Columbia

Ministry of Provincial Secretary and Government Services

Annual Report 1980

for the calendar year
ending December 31, 1980

Victoria, B.C., June 1, 1981

To His Honour the Lieutenant-Governor of the Province of British Columbia.

MAY IT PLEASE YOUR HONOUR:

I have the honour, sir, to submit herewith the report of the Ministry of the Provincial Secretary and Government Services, for ministry programs under the jurisdiction of the Deputy Provincial Secretary, for the 1980 calendar year.

I have the honour to be,
Sir,
Your most obedient servant.

EVAN M. WOLFE
Minister

Victoria, B.C., June 1, 1981

The Honourable Evan M. Wolfe,
Provincial Secretary and Minister
of Government Services.

SIR: I have the honour to submit the annual report for the programs of the Ministry of Provincial Secretary and Government Services, for the year ended December 31, 1980.

IAN THOMSON
Deputy Provincial Secretary and
Deputy Minister of Government Services

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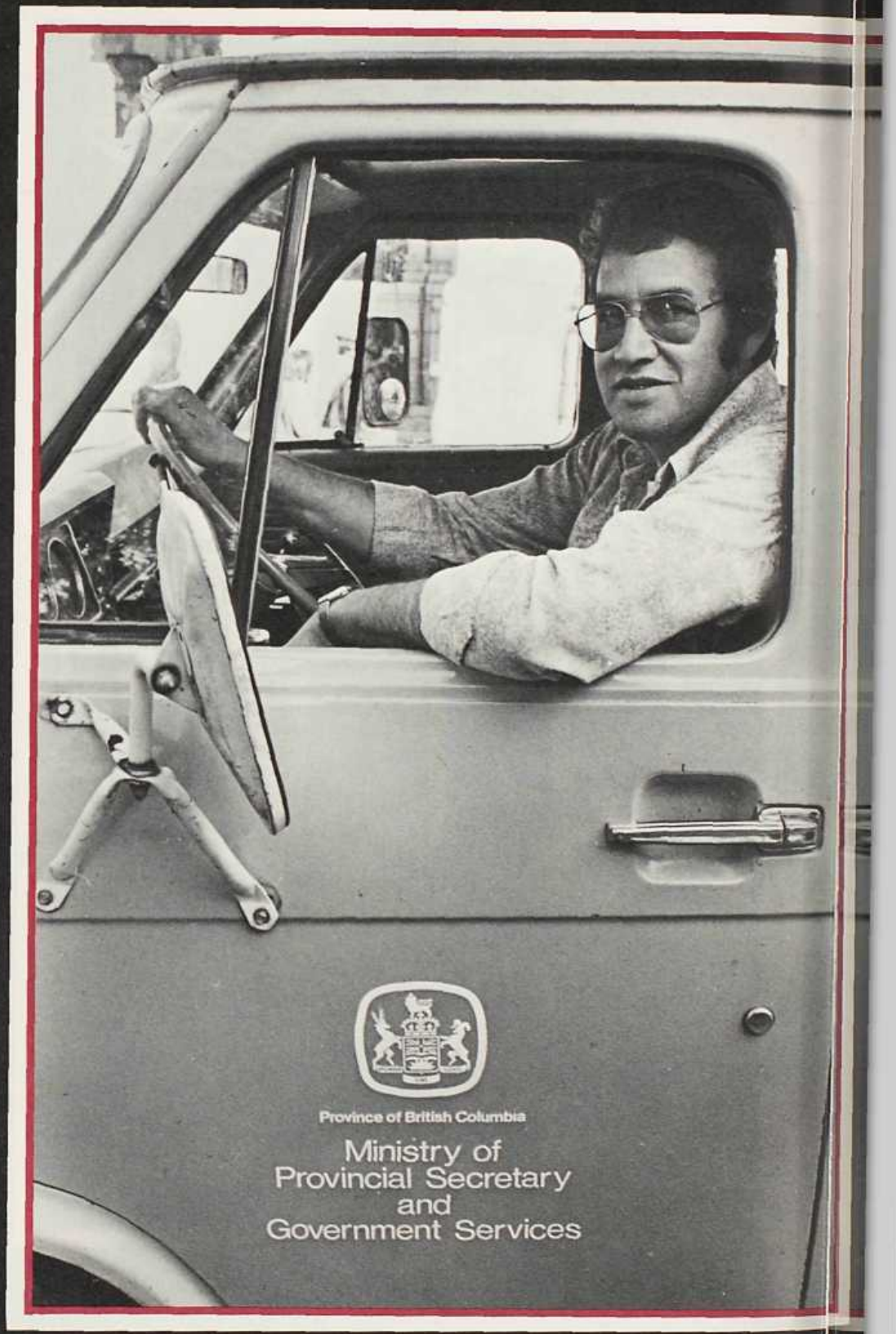
Province of British Columbia
Ministry of
Provincial Secretary
and
Government Services

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Building Services

During 1980, the Building Services Branch was engaged, primarily, in restoration work in the Legislative Buildings. This, and other projects, were undertaken with the assistance of the ministry's Heritage Conservation Branch.

Some 200 projects including approximately 40 service requests from the British Columbia Buildings Corporation, were completed in the past year.

Areas of work in 1980 included the completion of storage areas; new ministry accommodation; a new entrance and lounge area for the handicapped; grounds lighting at the rear of the precinct; construction of matching and design furniture; re-tiling the floors in the east and west *second floor corridors; refurbishing carved* doors and repairing stained glass. Four restrooms were restored and made accessible to the handicapped.

The branch was involved again in the past year in a variety of heritage projects, including Craigflower School, the Emanuel Synagogue, and Emily Carr House.

British Columbia Elections Branch

The purpose of the Elections Branch is to provide timely and efficient administration of all provincial elections, by-elections, plebiscites, and, if applicable, enumerations. The registration of provincial voters, the preparation of an accurate voters list and the total application and enforcement of the *Election Act* are of equal importance.

Among the various programs implemented designed during 1980, were:

- public awareness program;
- training of election officials;
- preparation of training documents;
- improved registration process and timing
- updating equipment used in the prepara of voters lists;
- schedule of activities for election officials
- tariff of fees of election officials;
- workshops for political parties;
- reorganization, including office consolida and the appointment of a Personnel and Finance Administrator;
- polling divisions—size reductions.

The year was one of transition for the Britis Columbia Elections Branch. Harry Goldber the new Chief Electoral Officer was appoint the branch undertook a province-wide prog of equipment overhaul and maintenance, m plans for the training of election officials an began the preparation of training guides.

A reorganization of the Chief Electoral Offic and the Registrars of Voters offices was completed.

Work began to reduce the size of many Provincial Polling Divisions.

The branch continued its support of the Legislative Internship Program by meeting the interns to discuss provincial election administration matters.

October was highlighted by the visits of Ge Irwin, Deputy Chief Electoral Officer of Albe and the Nova Scotia Select Committee on Elections Matters.

ive Library

lative Library operates under the
of the *Legislative Library Act* to provide
ence library service to the Members of
ative Assembly.

caucus research staffs, Legislative
officials, press gallery members have
the services provided. As long as
conflict and time is available,
s of the provincial public service may
ne services for work-related needs.

The resources of the library are available to the public either by inter-library loan or (when the Legislative Assembly is not sitting) by direct service. Special arrangements for limited student access have been made with the McPherson Library, University of Victoria.

In addition to its statutory obligation of providing reference service for the Legislative Assembly, the library is also required, under cabinet directive, to supply official bibliographical data for all provincial government's publications.

Government Publications

In order to improve the bibliographical control of British Columbia government publications, the Executive Council approved a cabinet directive on August 18, providing for the deposit of published material in the Legislative Library and for the cataloguing, prior to printing, of all items intended for public distribution.

The result of the decision was a nominal increase in the number of published items received by the library from government ministries, a consequent improvement in the coverage of the *Monthly Checklist of British Columbia Government Publications*, and a marked increase in the amount of material submitted for pre-publication cataloguing.

The formal agreement with the National Library of Canada, under which the Legislative Library is delegated as the sole agent to provide cataloguing data for British Columbia government publications, was renewed in May for a further three years.

A major development is the expansion of the program to include serial and periodical publications. The provision of Cataloguing in Publication (CIP) data for this type of publication is a pioneering step. The Legislative Library of British Columbia is believed to be the first agency, possibly in all North America, to expand the cataloguing into this area. Because of the widespread use of the periodical material and the necessity of making it easier for research workers to locate information, the library felt it is important that this material be included in the program.

Monthly Checklist of British Columbia Publications

Much of the manual work of processing and distributing the checklist was removed from the library staff during the year. The Queen's Printer now processes a print-ready copy and p it for mailing which is now completed by Postal Branch. Further improvement is e from a plan to automate list compilation

Reference Service

High demand for reference service cont The number of enquiries rose over 12 p In its fourth year, the computer-assisted reference service continued to grow: Th number of searches almost doubled fro previous year, a trend that is expected t continue.

Cataloguing

The long-term benefits anticipated in an evaluation of the University of Toronto Li Automation Services computer-based cataloguing support system early in the warranted a final commitment to automa cataloguing. The card catalogue was cl and Computer Output Microfiche catalo now relied on for access to all currently catalogued material.

Cataloguing service from the Legislative for other provincial government libraries March 31. The service was phased out 1979, with most libraries taking over the cataloguing before March 13. The time from phasing out the service made it po expand the CIP program, without increa cataloguing staff.

Prices

One of the most serious problems facing library has been the massive increase in and subscription prices. Since 1979, pr the United States and in the United King have risen 300 to 400 per cent and more Canada because of the decline in the va the Canadian dollar. Prices in the past y

: 20 to 35 per cent and no end, or
ening of the rise, is in sight.

in to inflationary prices, the library
ng to pay substantial prices for
hat formerly was received at little or no
xcept for the annual Statutes, no
ngdom publications are now provided

Microfilm Services Branch

ral Microfilm Services Branch provides
services and supplies to all ministries
vincial government.

assessment of ministries' records for
ng is made and rationale for sound
practices is explained to ministry
l before beginning production of a

licrofilm Services tests and evaluates
t and materials to determine the most
tive products on the market. The
n in charge also has the responsibility
r the responsiveness and efficiency of
urers' maintenance representatives.

he Motor Vehicle Branch of the Ministry
ortation and Highways continued to lead all microfilm projects in production. Central Microfilm Services began supporting Motor Vehicles Branch projects on site in 1967. It provides a microfilm system integral to the computer system which allows rapid retrieval of driver information. This, in turn, provides support to municipal police departments, RCMP detachments, and courts throughout British Columbia.

Forcasting the cost of materials and supplies continued to be difficult in 1980, as world prices fluctuated. Because of their high silver content, photographic materials (film and paper) reached record prices as world metal values rose.

The highlight of Central Microfilm Services activities was the acquisition of sophisticated testing equipment to complement the support services provided to Treasury Board and Purchasing Commission. Laboratory technicians were hired to clinically test and evaluate microfilm equipment and supplies and to offer cost-effective alternatives. In addition, these technicians measured residue of chemicals on processed film to assure long life expectancy of microfilmed government records.

Comparison List of Services

	1979	1980
Searches	8,849	8,517
Prints	23,776	19,633
Cartridges	3,050	2,881
Computer Paper	38,500	30,000
Jackets	112,970	32,475
Copy Film	472,975	342,600
Aperture Cards	110,305	67,084
Processed Film	2,178,850	2,002,325
Exposures	12,637,238	9,192,822

Lottery Branch

In 1980, lottery sales were brisk with improved sales in Express tickets. A third lottery ticket was introduced at a retail value of $10 and gained reasonable success.

The approximate 250 non-profit organizations that distribute lottery tickets saw further improvements in lottery services. The number of banking days increased to 15 and a general relaxing of buy-backs for Express, Provincial, and Super Loto tickets permitted them to return unsold tickets by the deadline dates rather than absorb the cost.

The implementation of a cushion bank system provided quicker access through small reserves of tickets at 12 locations throughout the province. The policy and procedure manual was revised to update the lottery activity and report requirements.

Interest in lottery tickets was increased with periodic bonus draws in the Express, Provincial and Super Loto tickets.

A new retailers' prize award system for selling Express tickets was introduced. One hundred and twenty eligible retailers won prizes totalling $6,000 in random drawings which provided an equal opportunity for each retailer. A listing of retailer prizes is distributed periodically.

Lottery ticket sales are enhanced by the distribution of news releases announcing winners in British Columbia.

The use of lottery funds in the province is disclosed in a quarterly list of grant recipients. These grants and the worthwhile projects of the non-profit organizations which distribute lottery tickets, encourage awareness of the purpose served by lotteries.

The funds earned by non-profit organizations through ticket sales help retarded and handicapped children, disabled veterans, senior citizens and help purchase musical instruments and uniforms, costumes and special buses for the handicapped. These funds also assist many minor sport programs.

Non-profit organizations also conducted bingo ticket lotteries, and casino nights under licens

There were two major game changes introduc during the latter part of 1980, in Provincial and Super Loto tickets. These changes are highlighted as follows:

Provincial

- weekly draws
- tickets eligible for five consecutive draws
- one number drawn each Friday
- main prize of $500,000
- all tickets are mixed and pouched
- instant cheque or free tickets may be included in pouches

Super Loto

- monthly draws
- ten numbers drawn for a mix of prizes
- main prize of $1 million
- all tickets are mixed and pouched
- free tickets included in pouches
- instant scratch game winners

Postal Branch

In the five years prior to 1980, mail volume processed by the Postal Branch increased by an average of 15 per cent per year. This trend was broken in 1980, when the branch processed a total 43,653,000 pieces of mail, a increase of 9,605,000 pieces or 29 per cent.

Priority Post, a system of the despatch and receipt of mails unique to this government, continued to grow. The Postal Branch process a monthly total exceeding 15 770 kg (17 tons Despite growing pains Priority Post's acceptance rate throughout the province exceeds 97 per cent.

Offices

with the increased number of
ent offices in the Prince George area
ch opened two satellite offices, staffed
l Branch personnel. Service is
ıg every week, in both offices.

ı of 1980, the postal branch hosted a
seminar titled *Government Mail*
to share developments in postal
with other jurisdictions. Manitoba,
ıewan, Alberta, Yukon Territory and Northwest Territories sent representatives. Marketing officers from Canada Post were also in attendance.

Bill C-42, a bill changing Canada Post to a Crown Corporation, will be considered by parliament in Ottawa in 1981. Creation of this corporation would bring about major changes in mail handling operations in Canada Post, and the Postal Branch will have to respond.

Total Volumes—Victoria and Vancouver Only

Year	Pieces Received	Pieces Dispatched
1974	6,717,151	15,618,026
*1975	6,422,642	13,177,291
1976	9,943,404	13,637,814
1977	11,747,147	19,973,323
**1978	10,867,884	20,204,025
1979	11,070,441	24,277,427
1980	13,220,155	29,631,081

*(Postal Strike eight weeks)
**(Postal Disruptions in September and October)

Queen's Printer

The Queen's Printer exists to meet the printing and stationery needs of the Legislative Assembly and government ministries and agencies in the most effective manner, providing necessary quality and required services at the lowest cost. The Queen's Printer also performs assigned publishing functions.

In 1980, the Queen's Printer increased its volume and efficiency. Volume increased by one-third to almost $20 million. Considerable reorganization and staffing brought significant improvements to virtually all operational and administrative areas. An important advance was the application of the supply management concept to the product areas of printing, stationery and publications.

In-House Printing

Extensive changes took place in the printing plant. A copy centre was opened to provide an instant response to short lead-time jobs.

The Queen's Printer almost totally phased out hot metal composition and letterpress printing in 1980. A new computerized composition system was installed to permit the Queen's Printer to respond to the extensive demands of its customers. This system can eliminate a lot of duplicated work by accepting word-processor output by telephone line or floppy disc.

New press and associated equipment were installed, emphasizing machinery that could produce work with a short lead-time. This emphasis will continue.

Automated bindery equipment and improved work-flow methods were introduced to the bindery.

New standards, order processing systems and production controls were implemented to provide improved service to customers. Some 17,000 orders worth $4 million were processed.

The plant produced the Revised Statutes, Budget papers and various important reports in addition to its regular publishing duties. On the negative side, some material used in the production of government bonds was stolen from the Queen's Printer. Legal proceedings are now in process.

Contracted Printing

About two-thirds (by value) of the printing directed to the Queen's Printer is contracted out to B.C. printers. In doing this, the Queen's Printer endeavours to:

- achieve maximum savings to customers by the application of purchasing and printing expertise;
- provide maximum opportunities for interested B.C. printers to compete for government printing business.

These efforts are definitely succeeding. During 1980, the Queen's Printer improved service and saved many thousands of dollars in contracted printing through:

- technical advice to customers which enabled less costly material and production processes to be used;
- standing offer agreements for instant printing by selected commercial suppliers in Vancouver;
- expanded competitive bidding on fine paper previously purchased on a rotation basis.

Many systems and procedures improvements were introduced to bring better service. The Queen's Printer sought to make all government printing purchases. During 1980, some 4,500 requisitions valued at $8 million were contracted to commercial printers.

Stationery

In 1980, the Queen's Printer processed more than 41,000 requisitions for stationery, valued at over $7 million. Marked improvements in service and significant savings were obtained through supply management techniques which resulted in more competitive purchasing practices.

Plans were made to move the Stationery Stores Department to a more appropriate warehouse. Further savings through bulk buying are expected and the printing plant layout may now be changed for a more efficient work flow.

Queen's Printer Publications

The Queen's Printer Publications Department satisfied more than 23,500 requests for publications, from the general public, law firms and government customers in 1980. The value of the publications sold was approximately $1 million.

Plans have been developed to move Queen's Printer Publications to provide easier public access.

ng Structure

e major improvements in 1980 was the f a separate accounting group within n's Printer organization, the Financial Section to satisfy the need brought the exponential growth during recent

en's Printer is revenue-dependent with enses being paid for by income from s. This involves complex cost ng for the internal printing operation, ng selling prices for stationery and ons, pricing and processing some quisitions and arranging for the of 30,000 invoices from suppliers.

Financial Services Section has greatly accounting efficiency and ess. Some $20,000 worth of invoice s were realized as the result of a more cessing of invoices.

s and Procedures

ress just noted was accompanied, and degree made possible, by improved and procedures to permit the ion to meet its large workload.

t will be continued in 1981 as efforts ade to computerize appropriate accounting, and information systems.

r of publications were prepared to stomers and suppliers. A monthly r Information Bulletin was especially

Square Media Centre and

Square Media Centre and Plaza located ver's central provincial government is administered by the Ministry of the Secretary and Government Services.

00 square foot Media Centre includes res, six meeting rooms and a large

exhibition space. It is open seven days a week from 8 a.m. to midnight. All activities are scheduled, coordinated and supervised by a permanent staff of three.

The variety of activities held in the media centre increased in the year. Displays in the exhibition area were divided among artistic, commercial, cultural and governmental. They included *Paradigm of Health* sponsored by UBC and the Ministry of Health; the *Discovery Fair* sponsored by the Ministry of Universities, Science and Communications; a display by leading

Canadian artists by the Canada Council Art Bank; and a festival of B.C. Indian Crafts and Arts by the Department of Northern Affairs.

Craft shows included *Celebration of Wood*, the B.C. Potters Guild and the Sculptures of B.C. General and specific interests were divided among chess championships, Wildlife Federation, and the B.C. Philatelic Society. All were very popular.

The cinema and theatre were used for a wide variety of activities: films, meetings, illustrated lectures, seminars, drama, trials, investigatio and music. Greek, Phillipino, French, Italian, Israeli, German, Ukranian and English were among the ethnic groups that met there.

Kiwanis music contestants, Purcell String Quartet, the Canadian Music Competitions, t Vancouver City Choristers, the India Music Society, and guitarists Michael Strutt and Ala Rinehart played to large audiences.

The meeting rooms, booked by as many as f and five groups a day, brought in revenue. Th were used by university groups, government ministries, clubs and associations for semina meetings, interviews and news conferences.

The direction of the outdoor plaza at Robson Square was placed under the Ministry of the Provincial Secretary and Government Service in June 1980. During that summer there was noon-time entertainment for public. The Anna Wyman Dancers, a 30-piece Symhonic Wind group, local bands and visiting bands from a far away as Akron or Honolulu impressed vis of all ages. On Friday evenings people danc to the big band sounds of Dal Richards and Reynolds.

The versatility and adaptability of the design Robson Square and the plaza is evident by i continuing use for the International Marathon is here the marathon organizers set up their headquarters, hold their registrations, and operate the race. The same space is used fo the outdoor citizenship ceremonies on Cana Day.

During the year, communication with the pub increased. In addition to the weekly newslett to the media which receives tremendous response, there is now a monthly events calendar and a Friday night advertisement in the Vancouver Sun. The calendar is distribut through libraries, recreational centres and se citizens' residences throughout the Lower Mainland.

Robson Square is a very popular destination those in pursuit of the unusual (and the usua education, culture, art, music or entertainmen

ministration and
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Advisory Branch
Grants Branch
nel Services Branch
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ministrative Services

peals to the Lieutenant-Governor-in-uncil

were 63 appeals initiated in 1980, under a ntr of Acts: Fifty-two were under the *Motor m Act*, five under the *Private Investigators' ering Act*, three under the *Water Act*, and ender the *Pollution Control Act*.

ders-In-Council

cent trend of reducing the number of e-in-Council continued in 1980. In all, orders were passed by the Lieutenant-nor-in-Council compared with 3,259 in the us year.

sume of Orders-in-Council was prepared es through the year, and distributed to ximately 1,200 individuals and azations. Some 750 of these were sent to who specifically requested the resume, he remainder went to MLA's, the news in British Columbia and government is.

Seal

reat Seal of the province was used 847 n 1980 compared with 867 times in the us year. The most frequent use (580 times) s usual, on Crown Grants under the *Land* e seal was used 115 times on letters , 40 times under the *Provincial Court Act*, es on proclamations, and 21 times on llaneous documents.

ncial Services

division provides the financial services for inistry of Provincial Secretary, Legislation, er's Office, Intergovernmental Relations, or General and Tourism.

Financial Services has a total of 28 employees and is divided into three distinct sections: Budget and Audit, Accounts, and Payroll.

Budget and Audit Section is responsible for the correlation of estimates, assists in the preparation of divisional budgets, monitors expenditures and audits the disbursement of grant funds.

Accounts Section is responsible for the preparation of expenditure and journal vouchers, the maintenance and control of contracts,and accounting for revenue.

Payroll Section is responsible for the preparation of all payroll data, and distribution of cheques.

Fiscal year 1980/81 was a year of significant change in location, organization, and responsibilities for this division. It moved from the Richard Blanshard Building to 239 Menzies Street, severed its relationship with the Ministry of Health, reorganized its staff according to Treasury Board guidelines and experienced its first year of zero base budgeting.

The first year of the division as a separate entity has required an internal restructuring of duties and staff responsibilities. A new position of assistant comptroller was added along with a continuing program to develop standardized accounting procedures throughout the ministry.

This program is still too new to completely assess its effectiveness. The procedures under this program conform with the requirements of the Comptroller General's Office and should provide an effective vehicle for a current record of all expenditures and commitments.

Government House

Government House is the official residence and the offices of His Honour the Lieutenant-Governor of British Columbia. As a centre of hospitality, many official functions are held in Government House. During 1980, over 16,000 guests attended luncheons, dinners, teas,

receptions, balls, garden parties, performances, tours, and presentation ceremonies.

On the occasion of the visit to British Columbia by His Royal Highness The Prince of Wales from March 31 to April 3, 1980, a Reception was held in Government House.

In late April and early May, Her Royal Highness Princess Alexandra was a guest in Government House.

Other distinguished visitors to Government House included Their Excellencies The Governor General of Canada and Mrs. Edward Schreyer.

His Honour Frank C. Lynch-Stanuton, Lieutenant-Governor of Alberta, was a guest in Government House on a brief, informal visit to British Columbia.

High Commissioners Barrie Graham Dexter of Australia, Dr. Gurdial Singh Dhillon of India, Mwabili Kisaka of Kenya, Edward Gale Latter of New Zealand, John Reginald Phelps Dumas of Trinidad and Tobago, and Lieutenant-General Peter Dingiswayo Zuze of Zambia were entertained, as were Ambassadors Dr. August Tarter of Austria, Wang Tung of The People's Republic of China, Yeshayahu Anug of Israel, Their Excellencies Giorgio Smoquina and Francesco Paulo Fulci of Italy, Soleiman Farah of Lebanon, John Joubert Becker of South Africa, Olivier Exchaquet of Switzerland, and Kenneth M. Curtis of the United States of America.

Consular Officers, stationed in British Columbia, and representing Australia, Austria, Bolivia, The People's Republic of China, Ecuador, The Federal Republic of Germany, India, Japan, Korea, New Zealand, Spain and Venezuela paid courtesy calls to the Lieutenant-Governor, as did the Consul-General for Spain in Montreal.

Other notable visitors were Councillor and Mrs. R. W. Forrester, Lord Mayor and Lady Mayoress of the City of Westminster (England), Councillor T. C. R. Legge, Chairman of the West Norfolk District Council (which includes King's Lynn, the birthplace of Captain George Vancouver) and Mrs. Legge, Commissioner Douglas Bell of the Yukon Territory, and Mrs. Bell, and Dr. Lotta Hitschmanova, Executive Director of the Unitarian Service Committee of Canada.

Visitors representing the Bureau International des Expositions, and the International Joint Commission, were entertained, as were a group of American Chief Justices and a visiting group of South-East Asia parliamentarians. Delegates to the 20th Annual Regional Canadian Conference of the Commonwealth Parliamentary Association were also entertained in Government House.

Military visitors to Victoria from Australia, Japan, Korea and New Zealand were entertained, as were members of Course 34 National Defence College, and delegates to the Reunion of *H.M.C.S. Haida.*

Governnment House hosted a number of important Awards Ceremonies. On September 12, Miss Evelyn Margery Hinds was invested as a Member of the Order of Canada in the first such ceremony to be held in Government House.

Honours were awarded by the Queen's Venturers, Duke of Edinburgh Awards program, Children's International Summer Villages, The Royal Life Saving Society Canada, and the Most Venerable Order of St. John of Jerusalem.

Provincial Government employees received Continuous Service Awards at two consecutive evening ceremonies at which 290 employees received certificates recognizing 25 years' service, and 41 employees received gold watches for 35 years' service.

Government House guests were entertained by the traditional program of Christmas carols presented by the Victoria Citadel Band of the Salvation Army.

In 1980, 44 tours of Government House were conducted, affording more than 1,500 people,

elementary and secondary school
, an opportunity to see the official
e of the Lieutenant-Governor. Six of the
olved young people visiting British
a with the Open House Canada youth
e.

ol and Special Services Division

ctor of the Protocol and Special
Division is responsible for giving
the provincial government on matters
ol and precedence and for planning
uting visits to British Columbia by the
n, members of the Royal Family, and
General, heads of state, high
ioners and ambassadors and other
shed people.

ince was favoured with two Royal visits
His Royal Highness The Prince of
ited Vancouver and Victoria from
, to April 3. He toured Vancouver
and the University of British Columbia
is capacity as president of the
nal Council of United World Colleges,
meetings at Lester B. Pearson College
cific.

l Highness Princess Alexandra visited
nd Nanaimo from April 25 to May 4. As
n-Chief of The Canadian Scottish
t (Princess Mary's) she was kept busy
mental activities.

tinguished visitors during the year
Their Excellencies the Right
ble Edward Schreyer, Governor General
a, and Mrs. Schreyer. Their
cies invested Percy Williams with the
Canada and cruised in H.M.C.S.
in July, toured Victoria, Vancouver,
k, Cranbrook, Kimberley and Invermere
t, and invested Terry Fox with the Order
a in September.

igh commissioners and ambassadors
e province during 1980.

Indian Advisory Branch

The primary objective of the Indian Advisory Branch is to:

- process applications to the First Citizens' Fund according to Ministry Policy and guidelines;
- co-ordinate meetings of the Advisory Committee, whose function it is to make recommendations on the applications; and
- carry out research and evaluation procedures.

The First Citizens' Fund was established under the *Surplus Appropriations Act* in 1969. A sum of $25 million was set aside as a perpetual fund.

The fund supports projects that enhance the cultural, educational, economic, and recreational life of North American Indians who are residents of British Columbia.

The Branch processes applications to the fund and carries out on-site inspections of projects.

In 1980, there were four meetings of the Advisory Committee which reviews applications and makes recommendations to the government. There were 268 applications, totalling $3,898,278 reviewed and of these the Committee recommended approval of 223 applications totalling $1,831,953.

The staff of Indian Advisory Branch consists of a director, two project officers, and support staff of three.

During 1980, the staff became involved with Grants Administration in the implementation of a computerized system.

Lottery Grants Branch

The Lottery Grants Branch administers the distribution of proceeds brought in by lotteries in the province.

The principal objectives of the branch are to provide support for the advancement of the arts,

culture, recreation, sport, heritage conservation, and health care research in British Columbia; and to provide direct financial assistance to individual community projects consistent with the objects of the Western Canada Lottery Foundation which enhance the general welfare of the province's residents.

To meet these objectives, substantial amounts of money may be distributed through the Cultural Fund, the Physical Fitness and Amateur Sports Fund, the Heritage Trust, and the Health Care Research Foundation in individual grants.

The branch administers the direct grants program, designed to assist community projects not eligible for assistance from other government programs. It also provides the Travel Assistance grant program to help organized groups travel both in and out of the province.

Branch-run programs distributed approximately one-third of lottery proceeds, close to $6 million in 1980, while the other two-thirds were distributed through the other funds mentioned above.

The staff of seven: a director, three project officers, and three clerical assistants, dealt with an average of 286 applications a month during 1980, up 266 per cent over the previous year. Of these, 719 applications were for miscellaneous projects, and more than 2,700 were for travel assistance.

In all, 2,157 travel grants were approved for a total of $796,627. Also, 258 projects grants, valued at $4,936,280, were issued making an overall total of $5,732,907 in direct grants from the Lottery Fund.

Direct grants in 1980 were less than one-third of the total in 1979 only because funds were distributed in that year that had accumulated in previous years, before direct grants were approved. In 1980, funds were distributed as they were earned.

Direct Grants to Groups

Size of Grant —Thousands of $	Number of grants	%	Total amount of grants	%	Average grant amount
Under 10	148	56.6	$ 467,049	9.5	$ 3,155
10 — 25	66	25.8	1,039,012	21	15,743
25 — 50	26	10	872,430	17.7	33,555
50 — 100	11	4.5	758,589	15.4	68,963
100 — 500	6	2.5	1,132,500	22.9	188,750
Over 500	1	.4	666,700	13.5	666,700
Total	258	100	4,936,280	100	19,133

In 1980 most grants were less than $10,000.

Personnel Services Branch

The Personnel Services Branch supplies personnel administration services to the Premier's Office, Ministry of Tourism, Ministry of Intergovernmental Relations, as well as the Ministry of Provincial Secretary and Government Services, excluding the Public Service Commission and the Government Employee Relations Bureau.

The branch coordinates and supervises labour relations, organizes, classifies, recruits, selects and trains staff and administers accident prevention on behalf of these client ministries.

The branch activities complement those of the Public Service Commission, Government Employee Relations Bureau, and Treasury Board Staff.

The following statistics for 1980 reflect services to all ministries:

- Appointment actions:
  - (a) Regular 201
  - (b) Auxiliary 497
- Classification actions: (includes formal and informal reviews of new positions, redesignated positions, positions affected by reorganization, employee-requested reviews and auxiliary position reviews prior to appointment) 309
- Formal grievance actions: 26

  There were no arbitration cases in 1980.

Information Services

The purpose of Information Services Branch is to provide informational support to each of the three departments of the ministry. More specifically, the branch provides information for the public on the programs and services of the Heritage, Cultural, and Recreation Branch; information for government employees on Government Services Department and information for employees of the ministry on Finance and Administration Department.

Implied in this function is the responsibility to ensure the highest possible standard in all information produced.

In May, an Information Services Director was hired and, with an overall budget of $193,000, covering salaries and operating expenses, three basic goals were established:

- to provide technical and professional services to branches;
- to provide public and media relations for the minister and the ministry;
- to plan public information for ministry programs.

Information Services moved from the Government Services Department to Finance and Administration and assumed responsibility for the Legislative Tour Program and for the publishing of the monthly public service newsletter *Contact*.

A detailed account of the Legislative Tour Program for 1980 is given later.

To provide public and media relations, Information Services hired a public relations officer to plan and execute events to publicize the ministry's programs and services.

Legislative Tour Program

The past year was one of changes, additi and improvements to the Tour Program.

In 1980, 153,955 people toured the Legisl Building on 6,347 guided tours. The numb tours given was the highest ever. More tha 16,000 visitors were students from all over province; many were students from other provinces in Canada. Many students tour t Legislative Building every year as part of th study of government.

In the interest of improving service to stud groups, an information package was maile every school in the province at the beginni the 1980 academic year. The package contained a letter from the Minister, copies the new brochure on the Legislative Buildi and a brochure on the Tour Program itself. substantial increase in bookings followed.

Since May of 1980, the program expandec include tours of Government House. Tours Government House have rapidly increased the past two or three years, and are expec continue to increase in 1981.

The summer program started in May, with guides going through an eight-day orienta period.

In 1980, tours were given in French, Germa Spanish, Cantonese, Russian, Serbo-Croa Japanese and Italian, as well as English.

New uniforms consisting of a navy-blue bla grey skirts or slacks, and white shirts, have ordered for the tour guides.

ulture, Heritage and ecreation

sh Columbia Provincial Museum
ural Services
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ıColumbia Provincial Museum

ıatic events marked 1980 at the British ıa Provincial Museum. First, on July 28, a ɔyed the Haida House used by Indian ın Thunderbird Park. It will be replaced ıSecond, the museum, in co-operation ıDepartment of External Affairs, sent a ɜnibition of Northwest Coast native art to Etain. The exhibition was first shown at ɜigious Edinburgh Festival, then at the Estle Museum in Keighley, Yorkshire. Staff ıduced the catalogue for this show : an international award of excellence.

: Natural History Gallery, which opened nber 1979, attracted an impressive in visitors. In 1980, 1,395,681 visited ɜum, compared to 1,111,151 in 1979.

nds of the Provincial Museum continue heir time, energy and expertise. There gnificant rise in membership in 1980 pproached 1,300 by year's end. The maintain the records on some 270 ɜrs doing 345 different tasks in the ı. They also sponsored 17 projects the year, the largest being the tion and production of the catalogue for *ıacy* exhibit.

ɜum has been involved directly with the t Collection in Richmond and the British a Forest Museum in Duncan. The former cle collection owned by the Province. ɜst Museum collection is also owned by nce but operated by a separate society in several ways—including the services ɜervation technician for six months—by ncial Museum.

/combe Auditorium program continues ɜuccess. Attendance reached 23,100 for events scheduled through the year. ınged from major dramatic productions es and film shows.

Archaeology

Good progress was made with the National Inventory during 1980. Twenty thousand new artifact records were brought to standard and 10,000 entered into the data entry processing programs through our remote terminal. Out of a total artifact collection of approximately 130,000 specimens there are currently 73,000 re-catalogued to national standards and either entered or ready to enter into the system.

In 1980, 58 batches of material comprising some 10,000 artifacts, plus other classes of data, were recorded by the division. A further 29 objects of collections passed through the division for identification, documentation, study and photography.

The special exhibition, *(Vessels of Power: Stone Bowls of the Northwest Coast)* prepared by division staff was shown in the Anthropology temporary exhibit gallery during the spring and summer.

Botany

Ten thousand specimens were added to the collection of 1980 making a total of 105,000 now in the herbarium. M. C. Melburn donated her herbarium of 2,000 specimens which are especially valuable for the Vancouver Island flora. Other major collections came from the Gulf Islands, the north coast, the central interior, the Yukon and Northwest Territories.

Over 300 species of indigenous British Columbia plants are under cultivation in the Native Plant Gardens, labelled for public display.

The Botany Division continued its service of identifying plants for the general public and outside agencies and the botanical illustrator continued work on the drawings for publications on the aster family, completing 125 for the *Senecioneae*, 80 for the *Astereae*, and 12 full-size and microscopic illustrations of fescue grasses.

Aquatic Zoology

Collecting and research activity consisted of:

(1) a cruise of the museum's vessel *Nesika* around Vancouver Island to collect in previously unsampled areas;

(2) a trip to the Kettle River area near Grand Forks, and a raft trip across the international boundary into Washington to determine the distribution of speckled dace, a fish reported to be threatened in British Columbia;

(3) a survey aboard the University of Victoria's vessel *Strickland* to Belize Inlet, British Columbia;

(4) a co-operative trip with the Vertebrate Zoology Division to the Haines cut-off northwestern British Columbia;

(5) a trip to Oregon to locate populations gunnel *Pholis* to determine relationship British Columbia populations and to th more light on their ecology;

(6) an invitation by the U.S. National Ocea and Atmospheric Administration and th National Marine Fisheries Service to participate in a fisheries survey in the Aleutian Islands from which numerous valuable specimens were placed in the museum's collection; and

(7) local trips to enlarge the photo collecti fresh-water fishes for a future handboo

ıvation

e and preservation of the museum's ıns occupy most of the Conservation s time and energy. The preventative ance program has been aided by the on of a Mohr Vacuum Fumigation er. At the moment, ethylene oxide is it experiments are in progress to see carbon dioxide or a plain vacuum will ell.

exhibit *The Legacy* occupied two ators for three months preparing and making travelling cases, not only missioned pieces but also for some of e objects from the collections of the gy Division.

nservation Analyst, Mrs. M. E. Florian, en the signal honour of being invited to e a member of the Science Council of .

l-known petroglyph sites—Cranbrook ewood Plains—were recorded and then, ur supervision, covered with earth to them. The Yen-Wo Society's Buddha, the n Victoria, was consolidated after e fire damage; the Centennial Museum ouver was advised on case and mount for the *Look of Music* exhibit; a research into dimensional stabilization of gged wood and its treatment according ies of plant was successfully concluded. asketry and wooden artifacts from the Pitt e, found one metre below a level dated) years old, were successfully stabilized.

tion and Extension Services

an 63,000 visitors and 30 British ia communities participated in onal services.

60 volunteer guides, more precisely docents, donated over 10,000 hours of the museum in 1980.

Family workshops given by Education staff on Saturday mornings included "Owls," "Pond Life," "Whales," "Salish Weaving," "Continuing Traditions" (Christmas), "Wealth from the Ground," "Making Stone Tools" (with Tom Loy), Archaeology Division, and "Northwest Coast Art."

A number of docents, trained over the previous two years, gave tours for more than 50 adult groups. A small group started training in the fall to give tours on weekends.

Student guides in July and August gave tours for nearly 19,000 visitors including 326 French-speaking visitors.

The British Columbia Provincial Museum has one of the most intensive travelling exhibit programs in Canada. In 1980, six of these exhibits, and six from the National Museum of Canada, were circulated to 30 community museums in British Columbia.

Entomology

In 1980, emphasis was placed on the field collection of aquatic insects.

In addition to several thousand specimens of *Diptera* and *Orthoptera* from the University of British Columbia, major acquisitions included the Richard Guppy collection of beetles and moths shared with the University of British Columbia, the collection from the British Columbia Ministry of Agriculture in Summerland, the W. J. Merilees collection, and a fine series of dragonflies from W. E. Ricker. Other collections were received from Creston, Atlin, and the Queen Charlotte Islands.

Field trips were made to the Okanagan, the East Kootenays, the Queen Charlotte Islands and to Japan for the International Congress of Entomology.

Ethnology

The highlight of the year was a travelling ex entitled *The Legacy: Continuing Traditions Canadian Northwest Coast Indian Art*, prep as a feature exhibition for the Edinburgh International Festival. An illustrated catalog was produced to accompany the exhibit, th cost of production being underwritten by th Friends of the Provincial Museum.

Senior carver Richard Hunt accompanied *T Legacy* exhibit to Edinburgh and complete 15-foot totem pole which was presented to city as a gift from the City of Vancouver.

travelling exhibit, *Quills, Beads and : Athapaskan Decorative Art*, was also d by the division. This exhibit examined of these materials in decorating clothing er utilitarian objects by British ia's Athapaskan speakers.

a major portion of the ethnology on was photographed in 35mm format as d and for cataloguing. The demand for of ethnohistoric photographs increased ivision's holdings became more widely Increased public interest in native Indian culture has resulted in various agencies specialized tours of parts of the e in which staff, as instructors, have d the museum's presence.

s

part of the Exhibits Division's work es to be the maintenance of the ent exhibits, including the first phase of onal History exhibit *Living Land: Living* ned at the end of 1979.

exhibit most visitors see on hing the Museum is *The Glass House*, s enclosure the width of the building, ow displays some of our best old totem gether with explanatory panels. Where , each panel has a photo of the pole it in its original location.

t phase of the Natural History exhibit the Underwater Biotic region. rable progress was made on the design xhibit and a model was completed to the design process.

oration with Queens University, a study ervation methods continued.

igners and graphic artists were busy *Legacy* exhibit built for the Edinburgh

Linguistics

In 1980 the Linguistics Division received the finished manuscript of *The Thompson Language* by L. C. and M. T. Thompson. This volume describing the sounds and structure of one of the Interior Salish languages will be the first grammar to be published by the museum in a series of basic reference grammars of British Columbia native languages. As well, Bella Coola Texts by Philip Davis and Ross Saunders, edited by B. Efrat, was published in the museum's *Heritage Record Series*.

Both curators have given a number of popular talks, highlighted by a series on *The Native Languages of British Columbia* using contributions from several members of the Department of Linguistics from the University of Victoria. This series will soon be published by the British Columbia Provincial Museum.

Duplicates of a number of valuable tapes on British Columbia native language data, belonging to the National Museum of Man, Ottawa, were deposited in the division's tape collection.

The collections were further augmented by tapes and written data collected under contracts awarded to specialists researching native languages.

Modern History

The Modern History Division has focused its collecting and research efforts on the goods produced in British Columbia and the tools used in their manufacture.

In Social History, the single most important acquisition was a large collection of embroidered silk and satin dresses belonging to a prominent Chinese family of Victoria.

A major exhibit for the year was a temporary exhibit featuring the work of Victoria silversmith William Maurice Carmichael.

In Industrial History, highly detailed model dioramas depict logging scenes from the steam era, a turn-of-the-century salmon cannery, and an early Vancouver coal mine were all added to the permanent exhibits.

Museums Advisor

In 1980, the Museums Advisor continued to encourage high standards among the province's 200 museums. This was done in five main ways: personal visits to individual museums; information services from the Victoria office; regional training seminars; internships at the British Columbia Provincial Museum; and project grants. During 1980, staff visited 120 museums throughout the province.

For the fourth consecutive year, three museum workers underwent internships during January, February, and March at the British Columbia Provincial Museum. Representing museums in Quesnel, Ashcroft, and Osoyoos, the three learned about museum practices first-hand from each division of the staff of the museum.

Vertebrate Zoology

This division houses specimens and other records of British Columbia's amphibians, reptiles, birds and mammals. These consist of a research and an education collection. Research material is used for study by museum staff, visiting scientists and naturalists, and is available on loan to universities and other museums throughout North America for diverse research projects. The collections include conventional skins, skulls, skeletons, and other body parts; specimens in liquid preservative; artifacts (nests, eggs, pellets, etc.); photographs; and a major data bank on sightings, specimens in other institutions, and breeding records.

The education collection includes representatives of the higher vertebrates of British Columbia. These are available as study skins, skulls, skeletons, and other hard par short-term loans to elementary and second schools.

Friends of the Provincial Museum

The Friends of the Provincial Museum Soc aims to assist the museum financially and increase public involvement. In 1980, membership rose to 1,297 from 926 at the of 1979. This increase is largely due to the increased public interest created by the successful series of programs being prese by the museum in the Newcombe Auditori

For the society, the year's outstanding ever the provision and staffing of a gift shop at Edinburgh Festival to complement the Museum's exhibit *The Legacy*.

The museum gift shop profits are all dedic to assisting the museum through the finan of projects chosen by a joint selection committee. Such expenditures, in 1980, amounted to $193,163. The projects cove wide spectrum, varying from an entomolo expedition to the Queen Charlotte Islands catalogue of the Edinburgh exhibit and a pole for Canada House.

B.C. Transportation Collection

The acting administrator conducted a com inventory of Transportation Museum prope catalogued the collection, organized photographic and documentary filing syst copied and registered all photographs, an began collecting information related to the history of the trucking industry in British Columbia.

Other changes improved the British Colum Transportation Collection's physical plant. British Columbia Buildings Corporation completed installation of a new ventilation system. This allowed the transportation collection's two mechanics to return to

n work. Since October, they have
1937 Mack truck. They have also
storing a 1917 FWD truck, and
the weather-damaged streetcar. Such
n work should enable British Columbia
ation Collection to change its exhibits
tly during the next two years.

Services Branch

ervices Branch is the agency which
es, on behalf of the provincial
nt, the creation, performance, and
ion of the arts in British Columbia.

nancial and consultative programs and
provide assistance to major, non-profit
n the performing and visual arts, to
y and regional arts councils, and to
oung British Columbians for advanced

major responsibilities is the
ation of the British Columbia Cultural
ch this year provided grants totalling
to major, professional arts institutions,
arts service organizations, community
nal arts councils, and individual

nts are made on the recommendaiton
ember advisory panel, the B.C. Arts
d provide stimulation to a provincial
try which directly employs over 4,000
nd which has a combined annual
re of almost $30 million.

year, 245 scholarship and bursary
alling over $150,000 enabled
oung British Columbians to undertake
studies, and enhance their skills in
ts disciplines.

ards have assisted students from 40
ommunities to study in Canada and
world, at such institutions as Martha
chool of Contemporary Dance and
Juilliard School of Music in New York; Bristol Old Vic School and Royal Ballet School in England; Hochschule Mozarteum, Austria; Ecole de Mime Corporel, Paris; and the Konin Klijk Conservatory, Netherlands.

Under the Community Action Plan, more than $400,000 was provided to support 78 community arts councils, responsible for the encouragement of local and amateur arts activities in their communities. Recent surveys have indicated that more than half the provincial population (outside Vancouver) have some participatory involvement with local arts councils and their member groups.

In order to provide smaller, more isolated communities with an opportunity to see and hear professional, performing arts events, the branch has a special program known as Arts Resource Touring Subsidy (ARTS), which has assisted over 180 events to appear in 46 communities across the province. An estimated combined audience of 70,000 was able to appreciate the same events as those presented in the major, metropolitan centres.

The in-school branch of ARTS, known as Artists in B.C. Schools (ABC's), jointly funded by the Cultural Services Branch and the Vancouver Foundation, provided an opportunity for 100,000 children in more than 55 school districts to experience 150 professional performances in their own schools.

Through its Cultural Touring Exchange programs, the branch has provided assistance to professional groups to tour abroad and provide a view of the quality of British Columbia arts development. The most notable example was assistance to Anna Wyman Dance Company, for its successful three-week tour of China.

Cultural Services staff continue to provide advice to arts groups in the province, and to organize and coordinate conferences, workshops, and touring events.

Heritage Conservation

The Heritage Conservation Branch continued to expand its activities in 1980. Greatest pressures were felt in the area of municipal assistance requests. This activity is fostered by the Heritage Trust Grant Assistance which approached $1 million in 1980.

The other priority handled by the Branch in 1980 was the initiation of activities under the new Barkerville Restoration Program. This program was primarily concerned with the formulation of a master plan, scheduled for completion in 1981, and a considerable amount of stabilization on existing structures at Barkerville. During 1980, project work was initiated also for improvements in water, sewage, fire protection and other public services.

During the year, the Provincial Heritage Advisor Board met five times. The board travelled to a number of locations including Prince Rupert ar area, Dawson Creek, Fort St. John and area, ar Cranbrook and Fort Steele. The board analyze a number of local provincial heritage matters and discussed initiatives at these locations.

The Branch also undertook to prepare a preliminary proposal to have Anthony Island in the Queen Charlotte Islands recognized as a World Heritage Site. Work on this proposal will continue in 1981, with a decision to be made b the World Heritage Committee by late 1981.

on Services Division

ne division conducted four seminars ith municipal councils and heritage Staff visited 138 sites outside Victoria red 32 submissions for municipalities to the Provincial Heritage Trust.

on assisted in the stabilization of 31 during the year including 25 houses at . Restoration has proceeded on seven cluding the Congregation Emanuel e in Victoria and the Miners' Hall at Stabilization has proceeded on three r the Provincial Heritage Trust: The t Keremeos, the Richard Jackson Victoria, and Hat Creek House near eek.

to stabilization work on 25 houses, n carried out temporary work on the yal at Barkerville.

Heritage Area Revitalization Program program of financial assistance y the Provincial Heritage Trust to B.C. ties, the division assessed six

e Management

year the division was involved in ing five heritage impact assessment cluding work performed on behalf of y of Highways. The Inventory and Section participated in five major lanning studies co-ordinated by the nt Land-Use Committee Secretariat esource Analysis Branch of the Environment. These studies resulted matley 300 new heritage sites being to the provincial site inventory.

on funded and administered a number logical salvage projects, including ts administered by the Heritage ion Branch on behalf of the Ministry of where archaeological resources were with new highway construction.

The highlight of the year for the division was the successful negotiation with Weldwood of Canada for the transfer of property title for the Weldwood Petroglyph site on Gabriola Island. Twelve acres of land surrounding this significant site were donated to the province.

Planning and Interpretation Division

One of the Branch's key objectives is to increase awareness and understanding of British Columbia's heritage. To do this more effectively the Branch created a new section of Interpretation, which consolidated public education and information activities at one location:

- informational brochures for the Regional Advisor and Resource Information Center programs, a brochure describing the restoration at Barkerville;
- Barkerville Restoration project display panels;
- two branch display panels;
- a Heritage Registry;
- procedures for the loan of 51 films and 12 slide-tape kits for Regional Advisors to use in their communities;
- four issues of the branch newsletter *Datum;*
- *Nelson: A Proposal for Urban Heritage Conservation;*
- four archaeological technical reports.

Within the Planning Section of the division, a Heritage Sites Planning Program was initiated. Work began to prepare detailed plans for Barkerville, Fort Steele, and Anthony Island Historic Parks. Plans were also initiated for smaller historic sites such as Keremeos Grist Mill, Hat Creek Ranch, Richard Carr House and Craigflower Schoolhouse.

In the spring of 1980, the British Columbia government appropriated $5 million for the restoration, development and maintenance of Barkerville Historic Park. This resulted in the preparation of a masterplan for the site which

will be completed in the summer of 1981. Three principle concerns will be addressed in the Barkerville Masterplan:

- completion of the restoration of present historic buildings and the reconstruction of elements that are currently under-represented;
- installation of major services to accommodate expected increases in the number of visitors; and
- improvement of visitor access, orientation, and interpretation facilities.

Library Services Branch

The Library Services Branch operates under the *Library Act* to "promote and encourage the establishment and extension of library services throughout British Columbia."

In working towards these objectives, the branch recognizes that library services are essentially local services with provincial assistance designed to reflect local priorities. It works in partnership, therefore, with local levels of government, local library boards and library organizations.

Branch programs are a mix of grants and direct services to individuals and libraries and include

- grants to local libraries to assist in the purchase of books;
- special purpose grants for individual projects
- Open Shelf "books-by-mail" service to isolated individuals;
- a back-up resource centre for small libraries
- an Audiobooks service which produces and distributes materials for people unable to use conventional print materials; and
- field offices which provide technical support and consulting services to smaller libraries.

Public libraries of British Columbia consist of four regionally-organized libraries, one federated library system, 15 municipal libraries, 44 public library associations and 20 reading centres. It is the responsibility of the Library Services Branch to administer the *Library Act* which provides the legislative basis for these 81 independent organizations.

Review of 1980

On April 2, an Order-in-Council made the initial appointments to the minister's Library Advisory Council. The seven members are Ray Woods, Chairman (Williams Lake), Dolly Kennedy, Vice Chairman (Vancouver), Steve Cribb (New

r), Dr. Don Porter (Delta), Daphne e Rupert), Mike Whittaker (Victoria) Villiams (Fernie). The council held its neeting with the minister May 9 and other occasions in 1980.

Library Development Commission, is not responsible for the operation ch, the planning of provincial the distribution of grants. Rather it is ial body appointed by the minister to on a wide range of public library es. The appointments to the first ect this advisory role: All seven ave wide experience on public rds throughout the province and most active in library matters beyond their unities.

ublic libraries, a major concern is At the beginning of the year, a Provincial Computerization of nd was established from surplus 'assist public libraries in the province automated cataloguing and systems."

t was retained to survey libraries to needs and a report *(Requirements es of Public Libraries in British or a Provincial Automated Library* as completed in October. It was then public libraries for comment. A ch concern has been that the fund reflect local public library needs and e process of consultation has been

perations in 1980

continued to provide services to d individuals in areas without tax- public libraries. Eight new reading e established in small communities nce and advice were given to other s seeking to improve library service.

The Victoria-based Open Shelf lent 32,767 items to isolated individuals by mail and sent 10,187 items to public libraries in its role as a back-up resource.

The Audiobooks Unit in Burnaby recorded more than 300 new titles, largely Canadian, and distributed more than 56,000 cassettes during the year. Branch staff were active in planning initiatives for the coming International Year of Disabled Persons.

Regional offices in Cranbrook, Dawson Creek and Pringe George continued to provide service to 25 public library associations and 10 reading centres in their areas as well as serving isolated individuals by mail. Approximately 28,000 new volumes were added to the branch collections in 1980, bringing the total to 336,000 volumes.

Branch staff were active also in a number of library organizations and made a special contribution to the success of the annual conference of the Canadian Library Association which was held in Vancouver fom June 11 to June 17. Alice Simpson (Regional Director, Lower Mainland Office) was convenor responsible for local arrangements and the Ministry hosted a reception for the executive of the national and provincial library associations.

Grants to public libraries totalled $3,602,038 in 1980/81 with special grants to the British Columbia Library Association, the British Columbia Library Trustees Association, the Canadian Library Association. Also, the ministry approved special assistance to local projects initiated by the Greater Vancouver Library Federation (video-taped book talks), the Vancouver Island Regional Library (extension of service area), the Kaslo Public Library Association (renovation of library space), Salmo Public Library Association (increased shelving), and Pemberton and District Public Library Association (building improvements).

During the year, R. L. Davison retired as Branch Director. He had been director of the branch

and its predecessor, the Library Development Commission, since 1956. During those 24 years there were major developments in the public library field: provincial assistance to public libraries grew from $130,138 in 1956 to $3,602,038 in 1980 and staff increased from 25 to 43 persons.

Mary Leask served as Acting Director until Peter Martin took up his appointment as director on November 1.

Provincial Archives

The Provincial Archives is responsible for keeping provincial government records of historical significance and for collecting, preserving and making available to researchers, manuscript materials, books, pamphlets, maps, photographs, movie film, paintings, drawings, prints and sound recordings relating to the history of British Columbia.

Manuscript and Government Records Division

During the year, 177 manuscript units were added. One hundred twenty-six original manuscript units filled 97 linear metres of shelving space, while microfilm acquisitions numbered 23 reels. Staff made collecting trips to Clayoquot, the Cariboo and Chilcotin districts, and a considerable number of one-day expeditions to Vancouver and the lower mainland.

One hundred and ten new additions of government records were made, while inventory entries and cards were prepared for 159 units. The division added 1,134 cards to the catalogue and 53 finding aids, totalling 921 pages, were typed.

Map Division

The Map Division collects atlases, geological maps, land use maps, pre-emptor maps, administrative boundary maps, maps of exploration, nautical charts dating from t voyages of Captains Cook and Vancouv survey plans and sketches, architectura and drawings, and miscellaneous items fire insurance plans, shipwreck charts, ships and aircraft, and ghost town map

In 1980, 2,797 map titles were added, 8 titles catalogued and 3,319 re-catalogu Reference service answered 133 correspondence enquiries, producing r 410 visiting researchers and answering telephone enquiries. Acquisitions of sp interest included a copy of the very rare Arrowsmith Map of Vancouver Island, a of full-size drawings by the Victoria arch Francis Mawson Rattenbury for decora the proposed, but never built, Grand Tru at Prince Rupert. These were presente Hamish Simpson, Headmaster of Glenl School, which now occupies the house Rattenbury built as his residence.

Library Division

The library continued to increase its ho printed material related to the history o Columbia. It received 509 books, and maintained 197 periodical subscription Northwest collection now contains 22,6 titles in 35,101 volumes and 15,442 pa titles in 19,155 volumes.

Archives Advisor

The Archives Advisory Program comple second year in 1980. Leonard DeLozie Archives Advisor, visited museums, arc municipal governments and historical s in Port Alberni, Nanaimo, Creston, Kimb Fort Steele, Invermere, Golden, Revelst Kamloops, Vernon, Kelowna, Penticton, Britannia Beach, Sidney, Port McNeill, River, Surrey, Delta, Prince George, Ma Hudson's Hope, Taylor, Barkerville, We Bay, and Chilliwack, and filled many engagements in Vancouver and Victori

Historic Photographs Division

Holdings increased substantially thanks to the donation of 56,700 images during the year. A brochure on the division has been published outlining the redefined acquisitions policy and the reference services available to the public.

A major exhibit was mounted in the Provincial Archives Gallery from May to November, entitled, *Richard and Hannah Maynard—Photographic Artistes*, a tribute to the work of two pioneer professional photographers, active in British Columbia from 1862 to 1912. In addition an exhibit of some of the work of Alfred Drewer called, *The Amateur Eye* was displayed in the main entrance hall of the Provincial Archives.

More than 6,100 reference enquiries were directed to the division by people visiting, writing or telephoning for information participated in workshops and seminars in Victoria and Vancouver, providing advice and assistance on the care and handling of photographic collections.

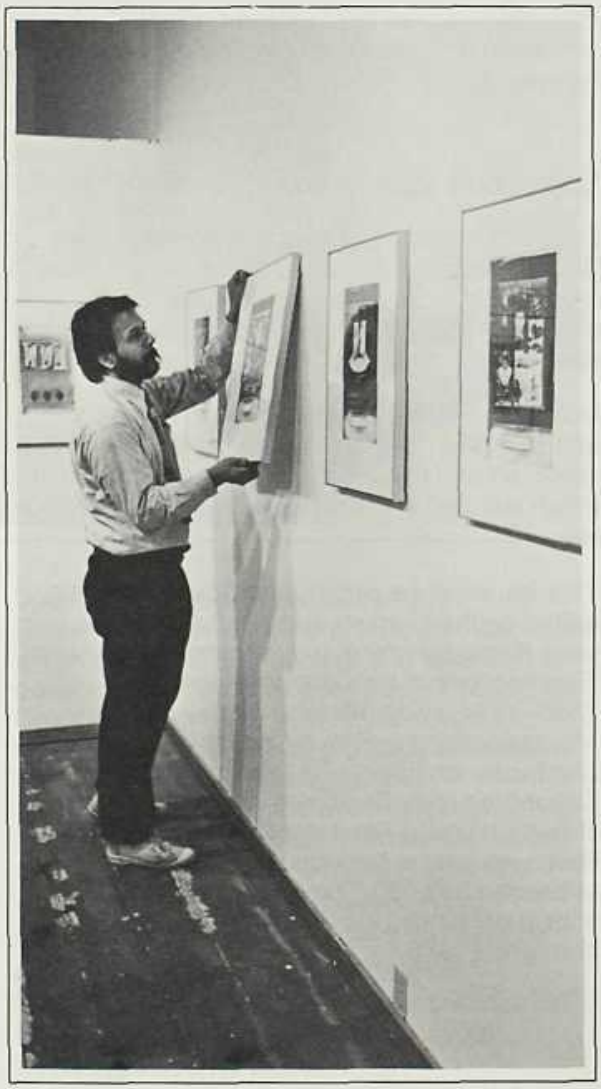
Paintings, Drawings and Prints Division

Through the generosity of many residents of the province, as well as through purchases from private collectors, art dealers and auction sales, the division continued to augment what has become one of the most important documentary art collections of its kind in Canada. In 1980, 103 items were added ranging from 52 designs created by an interior designer, through oil and watercolour portraits and landscapes, a political cartoon and two examples of pottery created by Emily Carr.

The division coordinated a full year of exhibits which were displayed in the gallery and foyer of the Provincial Archives building and the Emily Carr Gallery on Wharf Street.

Recent Acquisitions, an exhibition of additions to the division's holdings opened on February 1, and was followed in May by *Richard and Hannah Maynard—Photographic Artistes*, which was succeeded in November by *Artists Overland*, an exhibit assembled and circulated by the Burnaby Art Gallery.

At the Emily Carr Gallery on Wharf Street *Documenting Indian Culture of the Northwest Coast:—Emily Carr and others* opened on February 15. It was the first exhibit that included



works by artists, other than Emily Carr, who are represented in the division's holdings.

The year concluded with the opening December 10 of *Emily Carr in the Queen Charlotte Islands, 1912.*

Record numbers of people attended all the exhibitions at the Emily Carr Gallery. In July, 4,873 visitors were recorded and in August, 5,612. The decision to keep the Gallery open on Saturdays instead of Mondays during the winter increased the year-round average attendance figures.

Sound and Moving Image Division

Early in the year the Sound and Moving Image Division dropped its former name, Aural History Program, in order to reflect the inclusion of movie film and video tape records, as well as sound documents.

More than 400 film units deposited in the archives over many years were assembled, identified and fully integrated into the collection which resulted in the completion of a title finding aid.

Four issues of the publication *Sound Heritage* edited by the division, appeared during the year. *Bright Sunshine and a Brand New Country: Recollections of the Okanagan Valley, 1880–1914, In the Western Mountains: Early Mountaineering in British Columbia, Magnificent Distances*, and *Season's Greetings from British Columbia's Past, Christmas as Celebrated in British Columbia From the 1880's to the 1930's.* Revenues from subscriptions and sales exceeded $40,000. The number of subscriptions has increased by almost 800 per cent since 1976.

Photographic Laboratory

The laboratory, responsible for produci public prints of archival quality from th collections of the Historic Photographs Paintings, Drawings and Prints, and Ma Divisions, processed 1,039 orders resu the production of 13,371 prints, 2,861 white negatives, and 2,175 colour neg also produces archival copy and secu negatives for conservation purposes. E white negative production increased b cent and colour negatives by 77 per c

Conservation Laboratory

Conservation treatment was completec items and work on many more was in p at the year's end. Materials intended fo were inspected and, if found acceptab prepared for exhibition. Two workshops given and advice provided to individua heritage organizations on conservatior treatments, storage conditions, enviror standards and the quality of archival m

Public Documents Committee

The Public Documents Committee, est by the *Document Disposal Act* is requi give written recommendation before th of any ministry can be destroyed or oth disposed of.

The committee met twice during the ye approval was given for the destruction, transfer to the Provincial Archives, of th of the following ministries: Attorney Ge Consumer and Corporate Affairs, Educ Environment, Finance, Forests, Health, Resources, Labour, Lands, Parks and Provincial Secretary and Government S and Transportation, Communication ar Highways.

reation and Fitness Branch

year 1980 was one of progress for the eation and Fitness Branch now known as eation and Sport. Several important staff tions were filled and a number of new rams were successfully introduced. The eation and Fitness Branch is responsible for iding services and grants to support the elopment of recreation and sport ortunities in all parts of British Columbia.

ch grants and services, therefore, are ided chiefly to Recreation Commissions, s and Recreation Departments and leisure eties and clubs which, in 1980, involved an nated 1.5 million of British Columbia's 2.6 on residents.

Sport is organized by Provincial Sport Governing Associations and their member clubs which provide the leadership and expertise to develop their individual sports throughout British Columbia. With more than half a million registered members they provided 30 million hours of coaching, officiating, and administrative support to over 70 sports during the year. To assist this vast network as well as recreation on a provincial basis, grants and services are provided to provincial non-government agencies such as the provincial sport governing associations, Sport B.C., B.C. Federation of School Athletic Associations, B.C. Recreation Association and the Outdoor Recreation Council of B.C.

The branch budget totalled $1,950,707 of which $262,917 was provided to communities in the form of recreation grants. Sport and recreation organizations received $4,830,510 from the Physical Fitness and Amateur Sports Fund. Under the Recreation Facilities Assistance Program $6,692,791 was granted, together with an additional $5,000,000 through a special appropriation to provide the one-third provincial government contribution towards the costs of building and renovating recreation facilities across the province. Actual branch expenditures of $1,445,085 represented less than nine per cent of the total grants of $16,786,218 distributed over the last year.

Activities

The Physical Fitness and Amateur Sports Fund assisted 50 provincial sport governing bodies in conducting more than 500 coaching clinics to train more than 10,000 volunteer coaches in the technical aspects of coaching. Branch staff directly coordinated 134 theory courses as part of the National Coaching Certification Program which trained 1,900 coaches. Sport governing bodies also received assistance to conduct 450 officiating clinics for 10,000 volunteer officials throughout the province. Workshops were held in seven sports to help volunteer sport administrators learn how to better administer sport organizations. In 1980, the branch also developed materials to train community sport volunteers in the prevention and management of athletic injuries.

The Provincial Sport Development coordinator Program was expanded to 12 sports in 1980 and was modified from a program directly managed by government, to a program supported by contributions to the provincial sport governing bodies.

In 1980, baseball, basketball, field hockey, gymnastics, hockey, lacrosse, rugby, skiing, soccer, swimming, track and field and volleyball received a total of $550,000 to assist th hiring development coordinators.

The Branch organized a conference at Point Lodge for senior recreation admin in the Capital and Greater Vancouver R Districts, to examine the future of urban recreation in the 1980's.

The third-year session of the Leisure Development Course in Kamloops invo outstanding resource people and was r successful as a concurrent program for graduates. The division provided advis support to the Douglas College Recrea Management Program. The Sideways Management Seminars continued in th Mainland and Recreation Workshops w in the West Kootenays and the Okanag number of Recreation Leadership Work summer staff were also held throughou province.

Recreation staff hiring incentive grants 50 community recreation staff positions new staff hiring grant programs were in for small communities. Thirty-six provin recreation and sport organizations rece through the Physical Fitness and Amat Sports Fund, financial assistance, for h administrative staff.

In 1980, the branch expanded and revi athlete assistance programs to meet th of top level athletes for financial assista offset the high costs of training and co Five graduating secondary school athl received a $2,500 Premier's Athletic Aw top provincial calibre athletes were awa total of $250,000 under the new High Performance Athlete Assistance Progra college athletes received British Colum Athletic Awards valued at $750 and 26 graduating secondary school athletes awarded Nancy Greene Scholarships $1,000 each. Four hundred junior seco

udents received the new British Columbia uth Development Awards of $100 which abled them to attend the B.C. School Sports evelopment Camp held at the British Columbia stitute of Technology in July. All athletes ceiving assistance are required to help with e development of athlete and coaching ograms.

so in 1980, the branch started to prepare the itish Columbia Team which will represent the ovince at the 1981 Canada Games, in under Bay. Grants totalling $50,800 were ven to the 17 competing sports to enable em to initiate province-wide talent entification and team development programs.

e B.C. Winter Games in Kimberley and the C. Summer Games in Kelowna were a great ccess with more than 2,000 volunteers sisting in each city. Each community received 200,000 grant to host the games and a 0,000 legacy fund for amateur sport. More an 150,000 athletes competed in the zone ay-offs, with 2,400 participating in Kimberley d 3,500 in Kelowna.

grant of $53,300 was paid to the Northern C. Winter Games Society for staging the rthern Winter Games in Williams Lake. Some 00 athletes from the six most northerly gional Districts competed.

e Physical Fitness and Amateur Sports Fund ovided $600,000 in travel assistance for British lumbia athletes in 50 sports to compete in estern Canadian and Canadian ampionships. The fund also provided 50,000 for the organization of provincial ampionships and training camps.

nding to sport governing bodies for disabled rsons through the Physical Fitness and ateur Sports Fund was increased in 1980. ganizations receiving assistance included the nadian Blind Sports Association—B.C. ction, British Columbia Deal Sports deration, the Disabled Skiers Association of

British Columbia and the Canadian Wheelchair Sports Association—B.C. Division. Operation Trackshoes received a grant of $11,000 to host the annual track meet for the mentally handicapped. Approximately 100 disabled athletes participated in the B.C. Summer and Winter Games and a major increase in participation is planned for 1981.

Seventeen Special Recreation Project grants worth more than $22,000 were distributed to communities for a variety of projects and workshops focusing on the leisure needs of special populations. A study on integrated recreation for the handicapped in Greater Victoria was financially assisted. Grants and resource people were also provided for pre-school recreation leadership development courses in Prince George, Kamloops, Vancouver and New Westminster. Financial support continued for the Recreation Supervisor, Canadian Institute for the Blind—B.C. and Yukon Division.

Two hundred forty-seven communities received Recreation Administrative Grants, which this year were increased to $500 from $300. The branch distributed $1,000,000 to provincial recreation and sport organizations for the operating and administrative expenses of their province-wide development programs from the Physical Fitness and Amateur Sports Fund. Also, it contributed $200,000 to the Administrative Centre in Vancouver which houses many provincial volunteer recreation and sport organizations.

To improve the delivery of recreation programs in rural areas, Field Representatives throughout the province helped to develop cooperative regional approaches. Areas that received assistance included the Cariboo, Thompson-Nicola, Valemount-McBride, Bulkley-Nechako and Queen Charlotte Island. A recreation coordinator for the Queen Charlotte Islands was hired with the assistance of a Staff Hiring Incentive Grant as a result of a Regional Study and Reorganization Grant. Continuing support was given to the recreation coordinators for the Peace River-Liard and Fraser-Fort George Regional Districts, both positions having originally been established with branch assistance.

Field staff continued to play an active part in helping communities improve their effectiveness in delivering recreation opportunities. Ne Assessment studies, whereby a local re commission works with a field represent examine every aspect of its operations, carried out in Ashcroft, Bella Coola, Salt Elkford, Port McNeil, Port Hardy, Ucluele Bay and Nelson.

Cultural Heritage Advisor

In August of 1980, the provincial secreta announced the appointment of a cultura heritage advisor to provide a communic link between British Columbia's many cu communities and the provincial governm

An office was opened at Robson Square Vancouver and plans were made to esta information desk and toll-free "Zenith" n to provide easy access to individuals an groups in ethnic communities all over Br Columbia.

In addition, preliminary planning was undertaken to establish a cabinet comm cultural heritage to deal with matters of to multi-cultural organizations.

The overall objective of the cultural herit advisor's office is to raise public awaren the wealth and variety of British Columbi cultural makeup and to advise the gover on ways of preserving it.

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Cultural Services Branch
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Director & Executive Officer, B.C. Heritage Trust—R. J. Irvine ..... 38[illegible]

Library Services Branch
Director—Peter Martin 387-6517

Provincial Archives
Provincial Archivist—John A. Bovey 387-5885

Provincial Museum
Director—Yorke Edwards 387-3701

Recreation & Sport Branch
Director—Colin K. Campbell 387-1931

GOVERNMENT SERVICES

Assistant Deputy Minister—B. Kelsey 387-5723/62

Central Microfilm Services (613 Superior Street)
Director—H. Bruce Bennett 387-6507/11

Elections Branch
Chief Electoral Officer—H. M. Goldberg 387-1953

Legislative Library
Legislative Librarian—J. G. Mitchell 387-6500

Lotteries
Director—James A. Taylor 387-5311

Buildings Services—A. Brady 387-3019

Postal Branch
Director—Leon E. Hall 387-5871

Queen's Printer
Director, Howard Britt 387-6690

Government Employee Relations Bureau
Chairman—Michael Davison 387-1463

Public Service Commission
Chairman—R. W. Long 387-5263

Superannuation Commission
Commissioner—Jim Reid 387-1002

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