F5800
N2
SPAM
90V2

# CONSTITUTION

AND

# BY-LAWS

OF THE

# Native Sons

OF

## British Columbia.

1902
Nanaimo Free Press,
Nanaimo, B. C.

# CONSTITUTION

AND

# BY-LAWS

OF THE

# Native Sons

OF

# British Columbia.

*As Amended and Adopted by the Grand Post June 21, 1902*

*1902*
*Nanaimo Free Press,*
*Nanaimo, B. C.*

# CONSTITUTION

OF THE

# GRAND POST,

NATIVE SONS OF BRITISH COLUMBIA

---

## ARTICLE I.

NAME AND OBJECTS.

This Society shall be known as the Grand Post of the Native Sons of British Columbia, and shall consist of delegates elected from the various sub-posts under its jurisdiction. It shall have for its object the regulation of laws and secret work of the order.

## ACTICLE II.

CONSTITUTION.

1. The Grand Post shall consist of the Officers, Standing Committees, Delegates and Past Chief Factors from the various sub-posts under its jurisdiction. The delegates shall be elected at the 1st meeting in January of the Sub-Posts to represent their interest and act in their behalf.

2. The representatives shall bring credentials signed by the Chief Factor and Recording Secretary certifying that they have been elected by and empowered to act for their respective Sub-Posts, and all Sub-Posts shall be clear on the books of the Grand Post before their representatives can take their seats.

3. The titles of the officers of the Grand Post shall be as follows :—

Grand Factor.
Deputy Grand Factor.
Grand Treasurer.
Grand Secretary.

## ARTICLE. III.

FUNCTIONS OF THE GRAND POST.

The functions of the Grand Post shall be:

(A) To make regulations and rules for its own Government and the election of its officers.

(B) To enact a code of general laws for the government of Sub-Posts.

(C) To adopt a system of final arbitration for the settlement of any disputes which may arise among the Sub-Posts and members thereof.

(D) To provide and furnish dispensations, emblems of uniform designs, certificates and paraphernalia required by the Sub-Posts.

(E) To provide for the distribution of pass words and the establishment of sub-posts throughout the Province of British Columbia where the same have not been instituted, and,

To provide a revenue to meet the current expenses by means of a per capita tax upon each Sub-Post within its Jurisdiction.

## ARTICLE IV.

COMMITTEE OF MANAGEMENT.

1. The officers of the Grand Post for the time being shall constitute the Committee of Management, and shall be known as the Grand Lodge Executive, whose duty it shall be to enforce the laws and resolutions adopted at the Annual Grand Meeting, and shall have authority to suspend from the Order any Sub-Post that may wilfully violate or refuse compliance with such laws and regulations made and adopted at the Annual Grand Meeting, but the accused shall in all cases have a hearing in their cause why such Sub-Post should not be suspended, receiving thirty one days notice of the time and place of such hearing by registered letter.

2. Suspensions from the Order shall take place for such a length of time as they refuse to comply with the said laws and regulations and decisions.

3. The Grand Post shall supply such goods as are required by the Sub-Posts, and the profit on such goods shall not

exceed 20 per cent of their cost price, provided each Sub-Post shall be at liberty to purhase such goods as it may require up to an amount not exceeding $10 in any month.

## ARTICLE V.

### ELECTIONS.

1. The Grand Post officers shall be elected at each session a majority of all votes being necessary to a choice. In case of a tie, the voting shall continue until a choice is made, the name of a brother receiving the lowest number of votes at each balloting shall be withdrawn.

2. The Grand Factor must be a Chief or Past Chief Factor of a Sub-Post. The Grand Secretary and Grand Treasurer shall be elected and continue in office during the pleasure of the Grand Post.

## ARTICLE VI.

### TIME AND PLACE OF MEETING.

The meetings of the Grand Post shall be held in such place, and at such time as shall be decided upon at the session of the Grand Post.

## ARTICLE VII.

### REPRESENTATION.

1. Each Sub-Post shall be allowed one representative by virtue of its Charter, and one additional representative for every fifty members thereafter or fraction thereof.

2. Representatives and their alternates shall be elected from among the membership of each Post until such time as sufficient Past Officers shall be eligible for the Office of Representative.

3. Each Officer and Representative upon attendance at the Annual Grand Meeting shall receive actual travelling expenses in going to and from such meeting by the shortest possible route, and in addition thereto shall receive the sum of $3.00 per day for attendance thereon. Any officer or delegate absenting himself before the close of the Annual Grand Meeting without leave of the Grand Factor shall forfeit his mileage and per diem.

4. Delegates shall appear in regalia and shall present proper credentials in accordance with Art. II., Sec. 2, or be fined

the sum of $5.00. Any delegate absent on first call of the Roll shall be fined the sum of $1.50, illness or urgent business excepted, when a written excuse shall be sent the Grand Factor, A like fine shall govern the adjourned meeting of the Grand Post.

5. All fines for late or absent officers or delegates shall be charged the Post to which they belong. Every delegate is required to vote, or will be counted in the affirmative.

6. Any Past Chief Factor who is not a delegate may have a seat in the Grand Post but shall not be entitled to vote.

## ARTICLE VIII.

### SUSPENSIONS AND CONDITIONS OF REINSTATEMENT.

Should any Post become suspended for violation of Rules, Laws or Regulations, for non-compliance with the decision of final Arbitration Committee, it shall during such suspension, forfeit any rights or privileges of the Order. In the event of a suspended Post desiring to be re-instated, it shall first comply with the Rules, laws and regulations, or decisions for which it was suspended, and further shall pay all back levies and assessments due from the date of its suspension.

## ARTICLE IX.

### COMMITTEES.

The Grand Factor shall appoint the following Committees at each Grand Session :—

(1) Committee on Credentials.
(2) " " Mileage and per diem.
(3) " " Arbitration and Appeal.
(4) Standing Committee on Laws.
(5) Committee on Printing.
(6) " " State of the Order.
(7) Finance Committee.

Each Committee shall consist of three members, with the exception of the Arbitration and Appeal Committee, which shall consist of seven members.

Any vacancy occuring in a committee through death suspension, expulsion or absence from the Province shall be filled up by the Grand Factor.

## ARTICLE X.

ARBITRATION.

The Grand Factor or in his absence the Deputy Grand Factor shall preside over all meetings of the Arbitration and Appeal Committee and Grand Secretary shall attend and take the Minutes thereof, they shall have no vote, the casting vote of the Grand Factor, when necessary, excepted.

Should the Grand Factor or Deputy Grand Factor be interested in any case on Arbitration or Appeal or belong to the Post appealing or Appealed against, the Committee shall appoint others from among themselves who are not interested in the case; the Chairman so appointed shall have a casting vote only when necessary.

No case can be adjudicated unless a quorum of five members are present, nor unless thirty one clear days notice in writing of the time and hearing has been served through the Recording Secretary of the Sub-Post. Such notice shall be by registered letter.

## ARTICLE XI.

DISPENSATION.

A Dispensation to open a Post of Native Sons shall on the application of 15 male persons or more be granted upon payment of the sum of Ten dollars.

Applicants must be of good moral character, and born within the Province of British Columbia or whose birth is registered therein, and of the full age of 18 years. The cost of Rituals necessary is included with the dispensation.

## ARTICLE XII.

AUDITORS.

The Finance Committee appointed at the Annual Meeting shall audit and report at the next meeting of the Grand Post upon the books of the Grand Secretary and Grand Treasurer.

## ARTICLE XIII.

AMENDMENTS TO CONSTITUTIONS, BY-LAWS OR RULES.

All proposed amendments to the Constitutions, By-laws or Rules of the Grand Post, must be passed in a Sub-Post

and signed by the Chief Factor and Recording Secretary and transmitted to the Grand Secretary two months before the meeting of the Grand Post. No such amendments shall be considered, unless notice as above has been given and the sub-Posts notified of such changes or amendments.

## ARTICLE XIV.

### DUTIES OF THE OFFICERS.—GRAND FACTOR.

The Grand Factor shall preside over all meetings, appoint a District Deputy Grand Factor for each Distric , act impartially on all occasions, enforce all fines for infraction of laws, sign all cheques and open new Sub-Posts, or appoint a qualified substitute. He shall have a casting vote when the meeting is evenly divided. The decisions of the Grand Factor on all doubtful questions that may arise and on questions not clearly defined shall stand until reversed by the Annual Grand Meeting or the Arbitration Committee, The Grand Factor shall visit each Post at least once a year, the actual travelling expenses by shortest route together with salary of $3.00 per diem shall be paid by the Grand Post while on business connected with the Order.

### DEPUTY GRAND FACTOR.

The Deputy Grand Factor shall assist the Grand Factor in preserving order, and in his absence preside in his stead. He shall act in conjunction with the Grand Sentinel in admitting members.

### GRAND SECRETARY.

The Grand Secretary shall keep true and faithful accounts of the proceedings of each meeting, attend to all communications and answer the same, keeping a copy of all letters sent by him. In his possession shall remain the various saleable properties of the Grand Post. He shall produce a Balance Sheet annually or be fined $5.00. The salary of the Grand Secretary shall be as determined by the Grand Post.

### GRAND TREASURER.

The Grand Treasurer shall attend all meetings, receive and pay all moneys on receipt of an order signed by the Grand Factor and Secretary. He shall balance his cash

accounts quarterly and supply the Secretary with a duplicate thereof, stating the balance he has on hand. He shall, when required by the Grand Factor, assign and deliver all books, papers or property of or belonging to the Grand Post in his hands or custody.

SENTINEL.

A sentinel shall be appointed at the commencement of each session of the Grand Post by the Grand Factor from the members of the Post of the place of meeting. He shall have charge of the outer door and see that no unprivileged person gains access to the meetings. The said Sentinel shall be paid at the rate of $3.00 per diem during the session of the Grand Post.

## ORDER OF BUSINESS.

1. Opening Ceremony.
2. Appointment of Committee on Credentials.
3. Committee's Report on Credentials.
4. Reading Minutes of last meeting.
5. Report of Grand Factor.
6. Appointment of Committee on Distribution.
7. Committee's Report on Distribution.
8. Appointment of Sub-Committees.
9. Report of Sub Committees.
10. Grand Treasurer's Report.
11. Grand Secretary's Report.
12. Reports of other Committees.
13. Deferred Business.
14. New Business.
15. Nomination of Officers.
16. Election of Officers.
17. Installation of Officers.
18. Good of the Order.
19. Closing Ceremony.

# RULES

GOVERNING

# ARBITRATION COMMITTEE.

---

Committee shall meet at the call of the Grand Factor or by c[illegible] the Grand Secretary whenever any question may come up for its consideration.

2. Whenever any complaint shall be received by the Grand Secretary he shall furnish each of the Committee with a copy of same within 5 days of the date of receipt thereof.

3. Within 10 days after the posting of such copies of complaint the meeting of Committee shall be held.

4. Within 48 hours of the receipt of a complaint from any member or sub-post the Grand Secretary shall make a copy of same for the member or Post complained against and forward same to him or it.

5. The complaint shall be taken up at the meeting of the Committee which shall be called by the Grand Factor or Grand Secretary at a time and place to be appointed by either of them and the member or post lodging such complaint shall then himself or through his or its representative furnish all evidence he or it may have in support of such complaint and the member or post complained against shall be allowed to put in evidence in defence; the complaining party shall be at liberty to reply and the Committee after hearing such evidence shall give its decision which shall be duly communicated by the Grand Secretary to the members or posts interested.

# CONSTITUTION

OF THE

# NATIVE SONS OF BRITISH COLUMBIA

## ARTICLE I.

1. The name of this Society shall be "The Native Sons of British Columbia."

2. The objects are mutual benefit, mental improvement, and social intercourse; to perpetuate and cherish in the minds of all native sons the memories of "The Pioneers." To unite all worthy sons af British Columbia in one harmonious body, to improve the condition of its members by encouragement in business and otherwise aiding them obtaining employment.

## ARTICLE II.

MEMBERSHIP.

Every male person over eighteen years of age, born, or whose birth is registered in that portion of Canada now known as British Columbia, shall be eligible as a member of this Society.

## ARTICLE III.

OFFICERS.

The affairs of the Society shall be managed by the officers of the Society, consisting of a Chief Factor, two Vice-Factors, an Honorary Treasurer, a Secretary-Treasurer, a Recording Secretary, an Inside Sentinel, an Outside Sentinel an Auditor and a Committee comprising of three or more ordinary members. All of the Officers and Committee shall be elected annually by ballot, as provided by the by-laws of the Society.

## ARTICLE IV.

AMENDMENTS.

All proposed amendments to the Constitution, By-Laws or Rules must be passed in a Sub-Post and signed by the Chief Factor and Recording Secretary and transmitted to the Grand Secretary two months before the meeting of the Grand Post. No such amendments shall be considered unless notice as above has been given and the Sub-Posts notified of sucb changes or amendments.

# BY-LAWS

OF

# SUBORDINATE POSTS.

## ARTICLE I.

NAME AND OBJECTS.

1. The name of this Society shall be "The Native Sons of British Columbia, Post No...."

2. The objects of the Society are mutual benefit, mental improvement and social intercourse; to perpetuate and cherish in the minds of all native sons the memories of "The Pioneers;" to unite all worthy sons of British Columbia in one harmonious body; to improve the condition of its members by encouragement in business and otherwise aiding them obtaining employment.

## ARTICLE II.

MEMBERSHIP.

1. The membership of the Society shall be confined to male persons over the age of eighteen years, born, or whose birth is registered in that part of Canada now known as the Province of British Columbia.

2. All the applicants for membership must be of good moral character and industrious habits, having some respectable means of support, and believing in the existence of a Supreme Being.

3. Application for membership must be made in writing, signed by the applicant, stating date and place of birth, occupation and place of residence, and the applicant must be recommended by two members of the Society in good standing.

4. All applications shall be read at a regular meeting of the Society entered on the minutes and referred to a Committee of Investigation to be appointed by the presiding officer at such meeting, who shall enquire into and report at the next regular meeting of the Society as to the character and fitness of the applicant to become a member. If the report be unfavorable the applicant shall be declared

rejected; if the report be favorable a ballot shall be taken and three black balls shall be sufficient to reject, when rejected a new application cannot again be considered for a period of six months.

5. No ballot shall be taken until all information supplied the committee shall have been investigated.

6. No applicatiou can be withdrawn af.er the report of the committee.

7. On good cause the election of a candidate may be rescinded before initiation.

8. If any person fails (except for good cause) to appear for initiation within six months after his election such election shall be null and void.

9. All members present and entitled to vote must vote on the election of candidates to membership unless excused by the presiding officer.

## ARTICLE III.

### MEETINGS.

1. The regular meetings of the Society shall be held on the..... .....of every month at the rooms of the Society. Five members in good standing shall constitute a quorum for the transaction of business.

2. Special meetings may be called by the Chief Factor at his discretion, and must be called upon the written request of any five members in good standing, and the Recording Secretary shall notify the members thereof in time to render their presence possible.

3. No business shall be transacted at a special meeting other than that for which it may have been called.

4. The meetings of the Society shall be presided over by the Chief Factor, and in his absence by either of the Vice-Factors, and in their absence by the Senior Past Chief Factor present, and in his absence any member in good standing may be called upon to preside by a majority of those present.

## ARTICLE IV.

### OFFICERS.

1. The officers of the Society shall be a Chief Factor, two Vice-Factors and Honorary Treasurer, a Secretary-Treasurer, a Recording Secretary, an Inside Sentinel, an Outside

Sentinel, an Auditor and a Committee of three or more members in good standing. All officers shall be elected annually at the regular annual meeting and hold office for one year or until their successors are elected.

2. At the expiration of the Chief Factor's term of office he shall be duly installed as a Past Chief Factor (except on the first election of officers when he shall be elected). He shall administer the installation service for the officers elected for each term and instruct the members in the secret work of the Society.

3. After the first election of officers no member shall be eligible to the office of Chief Factor unless he has served an unexpired term as Chief Factor, or as Vice-Factor; provided, if any member qualified to serve declines, any member in good standing is entitled to be elected.

## ARTICLE V.

### ELECTION OF OFFICERS.

1. Nominations for officers shall be made at the meeting immediately preceding that of the regular election and on election night by consent of a majority of the members present.

2. When an officer or officers are to be elected the Chief Factor shall appoint three tellers to conduct the election. The ballot box shall be placed in front of the Chief Factor and as the roll is called by the Recording Secretary each member entitled to vote shall respond as his name is called and then deposit his ballot. In cases where there is no opposition the presiding officer may instruct the Recording Secretary to call the ballot for that office.

3. All elections for officers shall be by ballot, a majority of all votes cast being necessary for a choice.

4. Vacancies may be filled by nominations at any regular meeting and election at the next succeeding meeting.

5. After the first election of officers all officers shall be elected at the first regular meeting in January and shall be installed at the next regular meeting. The installation may be public or private as the Society may determine. The Past Chief Factor shall act as installing officer.

## ARTICLE VI.

DUTIES OF OFFICERS.

1. The Chief Factor shall preside at the meetings of the Society, preserve order, countersign all cheques drawn by the Honorary Treasurer for payment of audited accounts and sign all other papers ordered by the Society; have general supervising power over the Society; see that officers perform their duty; enforce the constitution, by-laws and rules of the Society; appoint all committees not otherwise provided for; give the casting vote in case of a tie; examine and announce the result of all balloting and other votes; direct the Recording Secretary to call special meetings when applied for in writing by five members. He shall not make or second any motion, nor take part in any debate while in the chair. At the regular meeting after his installation he shall appoint all necessary standing committees.

2. Either of the Vice-Factors shall perform the duties of the Chief Factor in his absence or inability.

3. The Recording Secretary shall keep a correct account of the proceedings of the Society in a book to be kept for that purpose. He shall record a brief synopsis of all bonds executed by officers of the Society. He shall furnish the members of Investigating Committees with copies of all applications. He shall keep a correct record of votes cast at all elections. He shall notify candidates for membership in writing of their election or rejection, and members of their suspension, expulsion or acceptance of resignation. He shall report to the Secretary-Treasurer immediately the reinstatement names of all rejected candidates, and the suspension of a member. He shall be the custodian of and keep all papers and documents of the Society ready for inspection at any time, other than the Bonds which shall be in the custody of the Past Chief Factor; notify the members of special meetings when ordered by the Chief Factor and within one week after his term expires deliver to his successor all books and papers together with all other property of the society in his possession.

4. The Secretary-Treasurer shall keep a record book showing the names of members, when admitted, when and

where born or where birth is registered, their place of residence, collect their dues and all other monies due the Society; keep a regular account thereof and at each meeting pay the same to the Honorary Treasurer, take his receipts and retain them as vouchers in settlement; notify all members when in arrears for four months and on the night of election furnish the presiding officer with the list of members not entitled to vote. At the end of his term he shall make a report showing the number of members elected, re-elected, initiated, suspended, reinstated, withdrawn, resigned, expelled and deceased, with dates and occupation, the number of contributing members, the amount of receipts, amount expended and the amount on hand, and within one week after his term expires deliver to his successor all books and papers, together with all other property of the Society in his possession.

5. The Honorary Treasurer shall receive, receipt for and disburse all moneys belonging to the Society and keep a regular account thereof. He shall deposit the money in such chartered bank as the Society may determine. He shall draw all cheques in payment of moneys due by the Society and the said cheques shall be countersigned by the Chief Factor and the Secretary-Treasurer. He shall keep an account of all properties, investments and funds of the Society, which shall at all times be open for inspection and at the end of his term make a report and furnish the Recording Secretary with all the information necessary to enable him to prepare his report. Prior to his installation he shall give a joint and several bond, payable to the Chief Factor and Vice-Factors, in trust for the Society, in such sums as the Society may require, with two good and sufficient sureties, or in lieu thereof the bond of some guarantee society approved by the officers. At the end of his term and at each monthly meeting he shall make a report showing his receipts, disbursements, and the amount on hand and deliver his books, papers and money to his successor in office within one week after the expiration of his term.

6. The Committee of management shall make and call in loans of the Society's funds when so directed and shall fix the remuneration of the paid officers; shall insure and

keep insured against fire all the property of the Society, and shall, with the Chief Factor, exercise a general supervision over all the affairs of the Society.

7. The Inside Sentinel shall have charge of the inner door and shall not allow any one to enter or retire during the opening, closing or initiatory ceremony unless directed by the Chief Factor.

8. The Outside Sentinel shall have charge of the outside door and anteroom and shall not allow anyone to enter without giving the password unless directed by the presiding officer.

9. The Auditor shall examine the books and vouchers of the Society and present a written report as to the same to the Society on or before the first meeting in February of each and every year.

## ARTICLE VII.

### FEES AND DUES.

1. The initiation fee shall be $2.00, $1.00 of which to accompany the application for membership and which sum shall be forfeited to the Post if applicant does not present himself for initiation within six months of election, and the monthly dues shall be 25 cents, payable in advance every four months.

2. Members one dollar in arrear for dues are not entitled to the password or a vote in the Society, nor shall they be eligible to office.

3. A member who becomes indebted to the Society in the sum of three dollars shall be liable to suspension.

4. In suspending a member the following procedure must be strictly observed:

(a). The member liable to suspension must be notified in writing by the Secretary-Treasurer of the amount due by him to the Society, and of the fact that on a date named in the notice he will be liable to suspension; such notice must be served at least one month prior to the time of his suspension by the Society.

(b) Such notice must be served either by delivering same to him personally, or by mailing it under registered cover to his last known place of address.

(c). The Secretary serving such notice shall use blank notices from a book having a stub, on which he shall make a record of the date and manner of service.

(d). At the next meeting after the date named in the notice as the time of liability to suspension or at any subsequent meeting, the Secretary shall announce that the said member is liable to suspension, and such announcement shall be recorded in the minutes, together with the fact that the member is still indebted to the Society in the sum of three dollars or more.

(e). The presiding officer shall thereupon declare the member suspended from membership and the member shall stand suspended from membership.

5. A suspended member desiring to be reinstated shall make a written application, which shall then be acted upon as in the case of a new application, after payment of all demands against him, he may, upon the report of the Investigating Committee, be reinstated by a two-third vote of all members present and voting, which voting shall be taken by ballot.

6. Members suspended for non-payment of dues shall not be liable for dues, fines or assessments during their suspension.

## ARTICLE VIII.

### RESIGNATIONS.

1. A member may resign upon paying all demands against him. His resignation must be in writing.

### WITHDRAWALS.

2. Withdrawal cards may be granted upon the payment of fifty cents to Members who are clear on the books accordfng to law by a majority vote, by ballot, of the members present when the application is made; such Withdrawal Card to be deposited within two months of date thereof in another Post upon payment of fifty cents.

### ABSENTEES.

3. A member absenting himself from the city in which his Post is located for twelve months or more shall pay the dues at the rate of $1.50 per year during such absence, provided said member notifies the Secretary of his Post of the date of leaving the city and of his return thereto.

## ARTICLE IX.

AMENDMENTS.

The Post shall at all times have power to add to, amend or alter and rescind these by-laws or any part thereof at any regular meeting on a two-third majority of votes of those present, subject to the approval of the Committee on Laws of Subordinates of the Grand Lodge; provided that no addition, alteration or recision shall be discussed or made unless one month's notice of the proposed change shall have been given.

## ARTICLE X.

ORDER OF BUSINESS.

1. Opening ceremonies.
2. Roll call of officers.
3. Reading minutes of last meeting.
4. Communications read.
5. Accounts presented.
6. Applications for membership.
7. Report of Investigating Committees.
8. Balloting for Candidates.
9. Initiations.
10. Recess for congratulations and for collection of dues and fines.
11. New business.
12. Reports of Committees.
13. Reports of Officers.
14. Does any member know of employment for unemployed members.
15. Unfinished business.
16. Good and welfare.
17. Closing ceremonies.

## ARTICLE XI.

PENALTIES.

1 Members absent from regular annual election may be fined fifty cents unless a sufficient excuse is given either in person or in writing within thirty days after said election.

2. Should any member disregard the authority of the presiding officer by persisting in using improper language or conducting himself in a disorderly manner the presiding officer may fine such member, or the Society may inflict such punishment as the nature of the offence may require.

3. Any member who shall knowingly propose an unworthy candidate, or who shall be guilty of habitual drunkenness, or of wilfully deceiving a member of the Society, or who shall divulge (except to a member) any of the proceedings of the Society required of him to be kept private, or the name of any person who opposes the admission of a candidate, or who shall violate his obligation, shall be fined, reprimanded, suspended, or expelled as a two-third's majority of the members present at a special meeting of the Society held for that purpose may determine.

4. Any member accepting appointment on a committee and failing to attend to the duties of the same shall be fined fifty cents, unless sufficient excuse is given.

5. Any officer absenting himself for three consecutive regular meetings (except in case of sickness or absence from the city), or any officer for misconduct or neglect may be removed from office by a two-third majority of the members voting at the next meeting after a resolution to that effect has been presented.

6. Initiatory officers absent from initiation shall be fined one dollar, except in case of sickness or absence from the city.

# RULES OF ORDER.

RULE 1. When the C. F. takes the chair, the officers and members shall take their respective stations, and at the sound of the gavel there shall be general silence. The Post shall then proceed to open in due form.

RULE 2. The C. F. shall preserve order, and pronounce the decision of the post on all subjects; he shall decide all questions of order without debate, subject to an appeal to the post by any member, which appeal must be seconded, when the question shall be: "Shall the decision of the chair stand as judgement of the Post?" on which no Brother shall speak more than once without special permission of the Post, which must be granted or withheld without debate. The question of appeal and all questions which arise while it is pending shall be taken and announced or decided by the C. F.

RULE 3. No question shall be stated unless moved and seconded, nor be open for discussion until stated by the C. F., and when a question is before the Post the only motions in order shall be: 1st, to lay on the table; 2nd, the previous question; 3rd, to definitely postpone; 4th, to indefinitely postpone; 5th, to recommit; 6th, to refer; 7th, to amend; and they shall take precedence in the order here arranged, and the first two shall be decided without debate.

RULE 4. On the call of seven members for the previous question, the C. F. shall put the question in this form: "Shall the main question be now put?" If the motion be carried the vote shall be upon all pending amendments, after which the main question.

RULE 5. When the previous question has been moved and seconded, it shall be put in this form: "Shall the main question now be put?" and if decided in the affirmative the vote shall be taken on all incidental questions in proper order until the whole subject has been disposed of.

RULE 6. No motion shall be made by one Brother while another is speaking, and no motion shall be made or seconded without rising and addressing the C. F., and he shall not recognize a motion or second made contrary to this rule.

RULE 7. No resolution shall be offered to the Post except in writing and signed by the Brother offering the same; and any brother making a motion shall reduce the same to writing at the request of the C. F., or any member; and in either case they shall not be before the Post until read from the desk of the Recording Secretary.

RULE 8. When any communication, petition or memorial is presented, a brief statement of its contents shall be made before it is read, and after it has been read a brief note of its purport be entered on the minutes.

RULE 9. When the reading of any paper is called for and, an objection is made by any Brother, it shall be determined by a vote of the Post.

RULE 10. No member shall be interrupted while speaking, except it be to call him to order, or for the purpose of explanation.

RULE 11. If a member while speaking be called to order, he shall, at the request of the C. F., take his seat until the question of order is determined, when, if permitted, he may again proceed.

RULE 12. No member shall speak without rising in his proper place, respectfully address the C. F. by his title. Brothers shall confine themselves to the question under debate, and avoid all personalities and indecorous language.

RULE 13. If two or more Brothers rise to speak at the same time, the C. F. shall decide which is entitled to the floor, and no Brother shall speak more than once on the same subject or question until all who wish have spoken, nor more than twice without permission of the C. F. Each member, while speaking, shall designate the officer or member spoken of by his proper rank or title according to his standing in the Society.

RULE 14. When a blank is to be filled, the question shall be first taken on the highest sum or number and the longest time proposed.

RULE 15. Before putting the question the C. F. shall ask: "Is the Post ready for the question?" when, if no Brother rises to speak, he shall rise and put the question; and after he has risen for that purpose no further discussions or motions shall be entertained until the question has been decided. When the C. F. is addressing the Post or putting the question silence shall be observed in the room.

RULE 16. After any question, except one of indefinite postponement, has been decided, any two Brothers who voted in the majority, may, at the same time or next regular meeting, move for a reconsideration thereof, but no discussion of the main question shall be allowed unless reconsidered; but a motion to reconsider a vote cannot be entertained.

RULE 17. When a brother has been called to order for the manifestation of temper or improper conduct, he shall not be permitted to speak again at that meeting unless by special permission of the C. F.

RULE 18. No Brother shall vote on any question in which he is directly or indirectly interested.

RULE 19. Every member not in arrears shall vote, unless excused, unless he be disqualified by some special by-law or rule of order.

RULE 20. The C. F. shall not make or second any motion or resolution, or take part in any debate while in the chair, but may make suggestions or point out errors.

RULE 21. In speaking on points of order the C. F. shall have precedence; but he cannot speak on any other subject, unless to state facts within his own knowledge, without previously vacating the chair and calling thereto some qualified member.

RULE 22. No Brother shall retire without permission of the C. F. During an intermission, opening, initiation, or while a vote is being taken, the doors shall be closed.

RULE 23. No member shall be required to serve on a committee if at the time of appointment he is a member of two other committees. No member can be appointed on a committee when absent from the Post.

RULE 24. The Brother first named on a committee shall be the chairman thereof, for the purpose of calling it together, and until another has been elected by the committee.

RULE 25. A motion to proceed to close is always in order after the regular order of business has been disposed of, which motion shall be decided without debate.

RULE 26. No part of these Rules of Order shall be repealed, amended or annulled (except where specially provided) unless a proposition in writing, stating the change proposed, be made at two regular meetings previous to the time of its being acted upon, when, if two-thirds of the legal votes cast be in favor of the proposition, it shall be adopted; but any of them; or any part thereof, may be suspended for the time being by a two-thirds vote of the members present.

RULE 27. Cushing's Manual shall govern in all cases not provided for in these rules.

# Native Sons of British Columbia.

POST NO. 1.

VICTORIA, B. C., ..... JAN. 19. 1903 .. 190..

DEAR SIR AND BROTHER :—

In accordance with the provisions of the Constitution and By-Laws of the above Society, I beg to notify you that you are now indebted for ..... 12 ..... month's dues @ 25 cents per month; $ 3.00 ....., to ..... 31 Dec ..... 190.. 3

Article VII, Section 2, says: "Members one dollar in arrears for dues are not entitled to the pass-word or a vote in the Society, nor shall they be eligible to office."

I am directed to request payment of the above amount forthwith.

I beg to remain Dear Sir and Brother,

Fraternally yours,

*E. P. Johnston,*
*Secretary-Treasurer,*

To Bro. W. K. Langley .....

.....

# Native Sons of British Columbia,

## POST No. 1.

VICTORIA, B. C. January 15th, 1903.

DEAR SIR AND BRO.:

Kindly take notice that the Regular Annual Election of Officers takes place at the Regular Monthly Meeting, to be held at K. of P. Hall, Corner Douglas and Pandora Streets, at 8 p. m., Tuesday the 27th inst. You are hereby notified to attend, and I am desired to call your attention to Clause 1 of Article XI of the By-laws which reads as follows :

"Members absent from Regular Annual Election may be fined fifty cents unless a sufficient excuse is given, either in person or in writing within thirty days after said election."

Trusting you may find it convenient to attend,

I remain, yours fraternally,

*Arthur E. Haynes,*

*Secretary.*