

## RULES OF ORDER GOVERNING A.U.C.E. CONVENTION

(Based on Bourinot's Rules of Order, Union Constitution, and Rules of Previous Conventions.)

1. The final deadline for submission of all resolutions and constitutional amendments to the Provincial Executive is no later than \_\_\_\_\_ (28 days prior to convention) except Special Conventions in which case the time required may be less.
2. Any resolution or proposed constitutional amendment to be accepted must be submitted by the executive committee or a body directly affiliated or chartered by this organisation and signed by the presiding officer and secretary. A resolution shall not deal with more than one subject, shall refer to the action which is proposed, and shall contain not more than one hundred and fifty words.
3. Resolutions and constitutional amendments received or submitted contrary to the above shall be referred to the Provincial Executive who may refer such proposals or proposal to the Convention with the understanding that consideration is dependent upon fifty percent plus one approval of the delegates at the Convention.
4. Resolutions and constitutional amendments properly received by the Provincial Executive for consideration by the Convention shall be referred to the Resolutions and Constitution Committee. No later than \_\_\_\_\_ (14 days prior to Convention), copies of the proposed resolutions and constitutional amendments shall be distributed to those accredited delegates for whom the Provincial Executive has received notice in writing, with the exception of Special Conventions, in which case the time may be less.
5. That the Rules of Order of Convention be amended such that in the care of Emergency Resolutions at Convention which deal with disbursement of Provincial Association funds, in excess of \$1000 either as loans or direct grants to organisations other than A.U.C.E. locals, such resolutions be put to referendum vote by all members of the Association (union).
6. A quorum shall be a majority of registered delegates.
7. The President shall preside at the Convention, and in her/his absence, the Vice-president shall preside, except at the discretion of the Convention.
8. When a delegate wishes to speak she/he shall address the chair. When recognised by the Chair, she/he shall give her/his name and the name of the Local she/he represents. The speaker shall also indicate whether speaking for or against the motion.
9. An amendment to the main motion may be moved, must be seconded, and must not be contradictory to the main motion.



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continued

10. An amendment to the amendment (subamendment) may also be considered, and also must be moved and seconded. When this happens voting is conducted in this order:
  - a) the subamendment
  - b) the amendment
  - c) the main motion as amended.
11. Speeches shall be limited to five minutes except in moving a resolution, when the delegate shall be allowed 10 minutes.
12. A delegate shall not speak more than once upon a subject, until all who wish to speak have had an opportunity to do so.
13. A delegate shall not interrupt another except it be to call a point of order. ("Any member may at any time rise on a point of order, interrupting a speaker if necessary, to point out a breach of rules." pg. 56 Stanford ed. Bourinot's Rules of Order)
14. If a delegate be called to order, the delegate shall, at the request of the chair, take her/his seat until the question of order has been decided.
15. Any delegate may appeal the decision of the Chair ("Challenge the Chair"). The Chair shall step down for the duration of the challenge. The Vice President shall chair the challenge. The Chairperson (Vice President) shall then put the question thus: "Shall the decision of the Chair be sustained?" The question shall not be debatable except the Chairperson and the challenger may make an explanation for their decisions.
16. Any motion passed at Convention should contain provisions for whether the work involved is to be carried out by: Cross Local Committee and/or the Provincial Executive and/or individuals on a salaried or volunteer basis.