



association of university and college employees

August 4, 1981

To: All AUCE members at VGH

At the Union meeting, held at VGH on July 15th, a request was made to hold a division meeting where problems particular to people working in the hospital could be discussed. Therefore, such a meeting will be held August 12, 1981 from 12:00 to 1:00 p.m. in B Seminar Room, C Floor, Faculty Building, 700 West 10th Avenue.

Some of the issues to be discussed will/could be:

- taking nor not taking coffee breaks
- overtime
- electing a Division representative
- electing a Contract Committee representative
- having regular division meetings plus monthly union meetings
- electing several Shop Stewards for VGH

This meeting will be taken during your regular lunch not to conflict with the regular union meeting which will be held on August 19th. Possibly the agenda for the union meeting of the 19th could be discussed so that your concerns will be able to be raised at that meeting too. For your information I will outline below the responsibilities of the Division and Contract Committee representatives as well as those of the Shop Steward:

Contract representative - a member of the Contract Committee and attends their meetings. During negotiations if you are one of the four people attending it would mean time away from work. One area of the contract is assigned to each Cmtte member for researching, this could be benefits, wages or whatever is the special interest of your Division.

Division representative - is a member of the Union's Executive and attends their meetings, is responsible for the holding of division meetings and for the election of shop stewards, reports back to their division on events occurring at the Executive meetings and brings the concerns of their division to the executive.

Shop Steward - a person who protects and enforces the contractual rights of members of the bargaining unit. This involves sitting in meetings with management and advising other union members of their rights in addition to processing grievances if necessary.

See you on August 12th.

Carole Cameron
Union Organiser
AUCE Local 1

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