

ASSOCIATION OF UNIVERSITY AND COLLEGE EMPLOYEES

LOCAL 1

Minutes of Grievance Committee meeting, Wednesday May 15, 1974 -- held at the Conference Room, Sedgwick Library.

Present:

Ruth Allan
Colleen Nicholson
Ian McKenzie
Ann Hockey (Chairperson)
Elizabeth Baxter
Kate Andersen
Keith Conroy
Sharron Dyke
Sandra Lundy

Glenis Williams
Alice Johnson
Jennifer Clemmons
Laurie Abram
Melody Rudd
Bernie Chisholm
Richard Martin
Jillian McGuinness

The meeting was opened by Ann Hockey at about 5:15 pm.

Jillian McGuinness indicated she will take Grievance Committee minutes.
Keith Conroy read the minutes of the meeting of May 7, 1974 and moved they be adopted, this was seconded by Sharon Dyke.

A general discussion followed, some of the points mentioned were:

1. The Contract Committee would like any material on reclassification to be handed in to them.
2. Melody Rudd asked that Division Stewards give her information regarding who to send material for divisions to now that we can use campus mail; some divisions have more than one steward and also the locations of some stewards in hazy.
3. Melody would also like to find out whenever a new division steward is elected. The Contract Committee should also be informed at any new appointment or whenever a steward leaves.
4. As was agreed previously, the nominations are now open for Chief Shop Steward; Ian McKenzie was nominated. The election will be held May 21.
5. A discussion took place on the times of Executive and Grievance Committee meetings.

It was agreed to continue to hold the Grievance Committee meetings as at present. Should it be necessary to hold separate Grievance Committee meetings this will be discussed when the situation arises.

6. The problem of staffing the AUCE office was discussed. There is difficulty getting the office open. In the next newsletter everyone with a key will be asked to inform Melody if they have one so that they can be redistributed. Each division steward will be given a key and will take turns manning the office. That way the divisions will each have a turn approximately every two weeks. A timetable will have to be set up.

7. Various grievances were discussed.

One case in IPPS where a Clerk III has applied to be reclassified to Admin. I. in July 1973.

The University says in most of the reclassification applications that they can't because we don't yet have a contract. The University would just have to tell Labour Board that is O. K. to go ahead and reclassify in all of these cases.

Case where Dept. Head has applied for Senior Secretary be reclassified to Administration Assistant in July of 1973. In December 1973 they received a reply. It was turned down because they stated that it was appropriately classified at the current level. Cases like this will have to wait until reclassification rules are changed.

8. The Grievance form was discussed; Jillian and Ann agreed to draft a form for the next meeting.

A discussion took place regarding who has access to grievance form file, as these are highly confidential.

The meeting was adjourned.

Next meeting will be Tuesday May 21, after the Executive meeting in the Conference Room at Sedgewick.

Minutes of Executive Meeting, Wednesday May 15, 1974 -- held at the Conference Room, Sedgewick Library.

The meeting was opened by Sandra Lundy, after the Grievance meeting was adjourned.

1. Collecting Dues

Sandy would like a look at all receipt books. There should be a note on the inside front cover with all the pertinent information required to be filled in on each form. She deposited \$400.00 this week, dues are coming in fairly well.

2. Membership Cards

The Press Gang is making up our membership cards, they are probably ready now.

It was moved by Ian McKenzie and seconded by Ann Hockey. The division stewards should prepare updated membership lists and send them in to the AUCE office. From the resulting master list all membership cards will be made up to correspond to the master list and sent back out for distribution. All membership cards must be accounted for. A receipt list be signed for receipt of membership card.

CARRIED.

3. Shop Steward Buttons

It was moved by Jillian and seconded by Colleen that we have shop steward buttons to readily identify the shop steward.

CARRIED

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Colleen will investigate the types and prices of such buttons. They will only have to say AUCE, STEWARD.

4. Staffing Office

A lengthy discussion took place on staffing the AUCE office (paid-fulltime worker).

The details have to be worked out. Ian volunteered to work out median salary of wage scale for the person who does the job.

We definitely need proposals for membership on the 23rd of May.

Ian moved we ask people to come forward and indicate a willingness to work in a full-time paid job in the union office. ~~Sam~~ seconded this motion.

Sharon
Dyle.

CARRIED.

The meeting was adjourned about 7pm.

The next meeting will be in the Conference Room, Sedgwick Library, 5pm on Tuesday.