

Minutes of Executive Meeting, January 31, 1979

Present: Debbi Frank, Lavone Stanfield, Jean Lawrence, Ann Hutchison, J. Wennes, Valerie Melanson, Richard Melanson, Carole Cameron, Ian Spence, Lid Strand, Michelle McCaughran, Marjorie Butt

1. The agenda was adopted with the addition of g) under 6) Committee Reports. This was moved by Richard, seconded by Ann.
2. Moved by Michelle, seconded by Ann that the minutes be adopted - passed
3. Business Arising from the Minutes
 - a) Pension Plan Inquiry - a copy of the actualial report has been received. Ann and Valerie have been examining it. Ann and Valerie will start petition to request a fuller evaluation of the plan.
4. Treasurer's Report - Cobie is working on the 1978 income tax. The new treasurer (Valerie) will take over.
 - a) Signing Authority - Ann and Cobie will continue to sign the cheques until our next membership meeting. If no President or Vice-President is elected then a motion will be put to the membership authorizing the past president and vice-president to act as signing officers.
 - b) Part-time Bookkeeper -

Ann Hutchison	that the Executive recommend the motion on hiring
Carole Cameron	a part-time bookkeeper be deferred.

CARRIED
5. Correspondence - correspondence was reviewed for the period January 4 to January 31, 1979, and the following specifically noted:
 - S.K. Chung to Carole, January 9, 1979 acknowledging Marjorie Butt as AUCE's representative on the U. Safety Cmtte
 - January 5, 1979 from College Printers advising the price of printing is going up 6%
 - January 11, 1979, Dave Barrett to the Executive acknowledging our telegram on Bill 46 and enclosing copies of Hansard
 - January 22, 1979, Clark to Carole advising the position of Chief Computer Operator no longer exists in our bargaining unit
6. Committee Reports
 - a) Contract Cmtte - we met with the University January 26th for the first time and exchanged proposals. We met with the University January 31st - they have withdrawn 19.06. Ann went through the University's proposals. There is another meeting February 1, 1979 and the Contract Cmtte is hoping to get a bulletin out next week.
 - b) Grievance Cmtte - we are receiving letters from Employee Relations informing us that vacant positions are being up-graded or down-graded. Carole has sent letters asking for old and new job descriptions and asked what the Union could do about this. The 96.01 on Group Life and Disability is being reviewed by the LRB.
 - c) Strike Cmtte - their first meeting will be February 7th. Isabel McCaughran has come on to the Cmtte since the last membership meeting.
 - d) Communications Cmtte - it was uncertain whether the new Communications Cmtte was functioning. Carole will contact Jane Latter to find out. Materials for the Newsletter can be gathered by the Executive and put together by the Cmtte. Valerie will have the financial statement for tomorrow.
 - e) Working Conditions Cmtte - Valerie Pusey has all our files on this, nothing has happened as yet.
 - f) Sick Leave Cmtte - Ian Spence wants to be nominated for this Cmtte. He has started to gather information.

- g) Certification Cmtte - the certification sub-committee wants to go to the membership for authorization of legal costs. Richard will prepare a motion for the next meeting. Once we receive approval Barbara Findlay can make our presentation to the LRB.
7. Co-ordinators Report - Lissett wants to discuss SFU and their strike and there was general discussion about informing the membership about the strike.
 8. Organiser's Report - regarding the steward seminar we discussed whether to hold more than one per year. Also, talked about preparing a steward's handbook and Carole will work on this. Carole also mentioned the CHAKO organisation and suggested Executive members read the file she has on this group. Also, mentioned repairs to be done to the office and the Executive said the people working in the office should go ahead and have the repairs done.
 9. Provincial Report - Capilano College will be the location for a seminar on the Essential Services Act; Richard, Marjorie, Lid and Bob Tsai expressed an interest in attending. The next meeting of the provincial will be February 10th, 10:00 a.m. in the Provincial office.
 10. Division Reps. - there was some discussion around division representatives taking more responsibility
 11. Other business - the bill for arbitrations was discussed and the Union will pay for all people other than witnesses, advocates, resource people and the grievor.
 12. Carole moved adjournment.

NEXT MEETING February 28, 5P.M. in the Union Office