



association of university and college employees

November 4, 1982

Audio Visual Services
Library Processing Centre

Attention: Mark

Dear Mark:

Please consider this letter as our request to loan out:

1 3/4" VTR machine, a television and 1 16mm projector

We require the use of this equipment of November 30, 1982 and your bill should include the cost of delivery.

Please delivery the above to Brock 303 as soon after 9:00 a.m. as possible. Thank you.

Yours truly,

Carole Cameron
Staff Representative
AUCE Local 1